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**MEETING NOTICE**

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There will be a Transportation Technical Committee meeting held on:

**DATE:** Thursday, February 2, 2017

**TIME:** 1:30 p.m.

**PLACE:** *WMSRDC Offices- 3<sup>rd</sup> Floor of Terrace Plaza*  
*316 Morris Avenue, Suite 340*  
**Muskegon, Michigan 49443**  
<http://www.wmsrdc.org>

If you are unable to attend, please contact Brian Mulnix at 231.722.7878 x20

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## **TRANSPORTATION TECHNICAL COMMITTEE**

### **AGENDA**

February 2, 2017

- I. CALL TO ORDER
- II. APPROVAL OF THE PREVIOUS MINUTES (JANUARY 5, 2017) - **(ATTACHMENT I) ACTION**
- III. PUBLIC COMMENT
- IV. TRANSPORTATION IMPROVEMENT PROGRAM  
FY2017-2020 TIP- AMENDMENT C **(ATTACHMENT II) (ACTION)**
- V. MPO ROUNDTABLE
- VI. NEW BUSINESS
  - TRAFFIC COUNT PROGRAM (DISCUSSION)
    - MDOT
    - WMSRDC
  - PERFORMANCE MEASURE PLANNING (DISCUSSION)
  - NON-MOTORIZED PLANNING (DISCUSSION)
- VII. OLD BUSINESS
- VIII. PUBLIC COMMENT
- IX. ADJOURNMENT

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# ATTACHMENT I

## WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM (WESTPLAN) TECHNICAL COMMITTEE MEETING

### MEETING MINUTES

January 5, 2016

West Michigan Shoreline Regional Development Commission, 3<sup>rd</sup> Floor  
Muskegon, Michigan

**Members Present:** Matt Farrar, Muskegon County (Chairperson)  
Paul Bouman, MCRC  
Craig Bessinger, City of Ferrysburg  
David Geyer, City of Roosevelt Park  
Jim Murphy, City of Norton Shores  
Mohammed Al-Shatel, City of Muskegon  
James Koens, MATS  
Pat McGinnis, City of Grand Haven  
John Nash, Spring Lake Township  
David Fairchild, MDOT  
Tom Manderscheid, Harbor Transit  
Marc Fredrickson, MDOT Muskegon TSC  
Brett Laughlin, OCRC  
Scott Beishuizen, City of Montague

**Members Absent:** Ben VanHoeven, Village of Spring Lake  
Brian Armstrong, City of Whitehall  
Randy Phillips, City of North Muskegon  
Andrea Dewey, FHWA (Non-Voting)  
John Lanum, MDOT  
Doug Kadzban, City of Muskegon Heights  
Vacant, Village of Fruitport

**Others Present:** Derek Gajdos, City of Grand Haven

**Staff Present:** Brian Mulnix, WMSRDC  
Joel Fitzpatrick, WMSRDC  
Amy Haack, WMSRDC

#### 1. CALL TO ORDER

Vice Chairperson Laughlin called the meeting to order at 1:31 p.m.

**2. REVIEW OF PREVIOUS MINUTES**

A motion was made and supported to approve the minutes of the October 6, 2016 Technical Committee meeting. Motion approved. *M/S Koens/Manderscheid*

**3. PUBLIC PARTICIPATION**

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. There were no comments from the public.

**4. ELECTION OF OFFICERS**

Mr. Al-Shatel nominated Mr. Matt Farrar as chairperson. Nomination was seconded by Geyer. No other members were nominated. Mr Brett Laughlin was nominated as Vice Chairperson by Murphy, seconded by Geyer. No other members were nominated.

A motion was made to close nominations and elect Farrar as Chair and Laughlin as Vice Chair. Motion approved. **M/S Murphy/Al-Shatel**

**5. TIP AMENDMENTS**

Mr. Mulnix presented the proposed Amendment B. Mr. McGinnis requested clarification regarding the HPP funding projects. Discussion ensued.

**FY2017-2020 TIP Amendment B**

**MDOT**- GPA Revisions- Add funding to existing GPA's

Job Number 118164A (R&R) Programmed amount: \$724,000, revised amount: \$1,063,000

Job Number 110686A (CMAQ) Programmed amount: \$750,000, revised amount: \$985,000

Job Number 118164A (T&S) Programmed amount: \$200,000, revised amount: \$251,000

**High Priority Project Funding Redistribution**- Funding was previously allocated through 2009 Federal legislation (High Priority Project Funding (HPP Earmark)). MDOT has completed a statewide review of the HPP funding from 2009 and has requested that the unspent allocations be programmed.

**MCRC**- Add funding and expand limits to existing FY2017 project- River Road (Job Number: 123984) Add additional \$360,314 of federal funding to existing project, current

federal funding is \$312,000. New limits will be from Whitehall Road to Buys Road (previously Horton Road to Buys Road) New totals: Federal \$672,314 Local \$134,462 (original allocation was for the Higher Education and North Central Muskegon County Corridor improvement projects)

**City of Muskegon**- Add funding to existing FY2017 project- Laketon (Job Number:123986) Add additional \$399,909 of federal funding to existing project, current federal funding is \$760,000. New totals: Federal \$1,159,909 Local \$231,981 (original allocation was for the Western Avenue improvements)

**WMSRDC**- Add Project- Marketing and Outreach for Muskegon Port. Federal: \$41,337 Local \$8,267(Originally funded as GVSU Storm water Runoff study for Mona Lake)

**Small Urban Program-**

**City of Montague**- (Small Urban Program)- FY2017- Add Project (Advance Construct) Dowling Street from Meade to Water, reconstruct. Federal \$0 Local \$468,750

**City of Montague**- (Small Urban Program) - FY2018- Add Project (Advance Construct Conversion) Dowling Street from Meade to Water, reconstruct. Federal \$375,000 Local \$0

**Village of Lakewood Club**- Add Project FY2020- Automobile Road- Lakewood Road to White Lake Drive- Resurface- Federal \$375,000 Local \$123,000

**MCRC**- Add Project- FY2020- Fruitvale US31 to Walsh Road. Resurface- Federal \$330,000 Local \$82,500

**MATS**

**FY2017, FY2018, FY2019, and FY2020** Transit GPA Project Lists,

REVISE THE FOLLOWING LISTED PROJECT

Mobility Management, \$150,000 total, \$120,000 federal Section 5310, \$30,000 state

TO BE LISTED AS

Mobility Management Activities, \$100,000 total, \$80,000 federal Section 5310, \$20,000 state

AND Mobility Management Marketing, \$50,000 total, \$40,000 federal Section 5310, \$10,000 state

**FY2018**

ADD, MATS, Route Study/Operational Analysis, \$195,000 total, \$156,000 federal Section 5304, \$39,000 state

**FY2018 and FY2019**

CMAQ Project Lists, Swap placement of two MATS CMAQ Projects that have the same dollar amounts.

- Move from FY2018 to FY2019, MATS, Transit Facility Construction, \$487,500 total, \$390,000 federal CMAQ, \$97,500 state.
- Move from FY2019 to FY2018, MATS, Heavy Duty Bus Replacement, \$487,500 total, \$390,000 federal CMAQ, \$97,500 state.

A motion was made to approve the proposed Amendment B. Motion carried. **M/S Al-Shatel/ Laughlin**

**6. MPO ROUNDTABLE –**

- Mr. Brian Mulnix spoke on the non-motorized plan update.
- Mr. Matt Farrar asked Mr. Geyer about the City of Roosevelt Park’s Roosevelt Road project.
- Mr. James Murphy asked Mr. McGinnis about signalization near the schools in Grand Haven.
- Mr. David Fairchild informed the committee about the Small Urban program and the upcoming JobNet training.
- Mr. David Geyer posed a question regarding reimbursement from MDOT for the City of Roosevelt Park’s Roosevelt Road project. Multiple committee members offered suggestions on tracking of the payments.

**7. UNFINISHED BUSINESS –** No old business was discussed.

**8. NEW BUSINESS**

- Mr. Al-Shatel asked about Muskegon Heights projects being \$17,000 short. Discussion ensued.
- Mr. Pat McGinnis spoke about the City of Grand Haven’s 2016 project which was not obligated. Discussion ensued.

**9. PUBLIC PARTICIPATION -** The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. There were no comments from the public.

**10. ADJOURN-** Meeting adjourned at 2:13 p.m.

**ATTACHMENT III**

**FY2017-2020 TIP Amendment C**

**Harbor Transit-**

**FY2018**

Add New Project-

5304- SDNT Service Development & New Technology Program, \$64,000 Federal, \$16,000 State, Total \$80,000. This will be to fund a study in HT's service territory to provide fixed route service for efficient system management.

**Goodwill Industries-**

**FY2018**

Add New Projects (2)-

5310- Two cutaway buses- Federal: \$93,084 State: (CTF) \$23,271 Total: \$116,355

5310- Two expansion vans- Federal: \$75,602 State: (CTF) \$18,900 Total: \$94,502