MEETING NOTICE

There will be a Transportation Technical Committee meeting held on:

DATE: Thursday, March 3, 2016
TIME: 1:30 p.m.

PLACE: WMSRDC Offices- 3rd Floor of Terrace Plaza
316 Morris Avenue, Suite 340
Muskegon, Michigan 49443
http://www.wmsrdc.org

If you are unable to attend, please contact Brian Mulnix at 231.722.7878 x20
TRANSPORTATION TECHNICAL COMMITTEE

AGENDA

March 3, 2016

I. CALL TO ORDER

II. APPROVAL OF THE PREVIOUS MINUTES (FEBRUARY 4, 2015) - (ATTACHMENT I) ACTION

III. PUBLIC COMMENT

IV. TRANSPORTATION IMPROVEMENT PROGRAM

FY2014-2017 TIP

- FY2014-2017 TIP- AMENDMENT M- (ATTACHMENT II) ACTION
- FY2017-2020 TIP (INFORMATION)

V. MPO ROUNDTABLE-

- NEW BUSINESS

VI. OLD BUSINESS

VII. PUBLIC COMMENT

VIII. ADJOURNMENT
ATTACHMENT I

WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM
(WESTPLAN)
TECHNICAL COMMITTEE MEETING

MEETING MINUTES
February 4, 2016
West Michigan Shoreline Regional Development Commission, 3rd Floor
Muskegon, Michigan

Members Present:  Paul Bouman, MCRC (Chairperson)
                  James Koens, MATS
                  Steve Redmond, MDOT
                  John Nash, Spring Lake Township
                  Craig Bessinger, City of Ferrysburg
                  William Hunter, City of Grand Haven
                  Tom Manderscheid, Harbor Transit
                  Brett Laughlin, OCRC
                  James Gardner, City of Muskegon Heights
                  Scott Beishuizen, City of Montague
                  Brian Armstrong, City of Whitehall
                  Matt Farrar, Muskegon Urban Townships
                  Marjorie Stonecypher, Village of Fruitport
                  Jim Murphy, City of Norton Shores
                  Bryon Mazade, City of Roosevelt Park

Members Absent:  Randy Phillips, City of North Muskegon
                 Ben VanHoeven, Village of Spring Lake
                 Rachael Tupica, FHWA
                 Mohammed Al-Shatel, City of Muskegon

Others Present:  Tim Terry, MDOT Muskegon TSC

Staff Present:   Brian Mulnix, WMSRDC
                 Joel Fitzpatrick, WMSRDC
                 Amy Haack, WMSRDC

1. CALL TO ORDER

   Mr. Paul Bouman called the meeting to order at 1:30 p.m.

2. REVIEW OF PREVIOUS MINUTES
A motion was made and supported to approve the minutes of the previous Technical Committee meeting. Motion approved. **M/S Bessinger/Murphy**

3. **PUBLIC PARTICIPATION**

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. There were no comments from the public.

4. **ELECTION OF OFFICERS** - Mr. Armstrong nominated Mr. Paul Bouman (Laughlin Supported) for Chairperson. Bouman respectfully declined. Mr. Paul Bouman nominated Mr. Matt Farrar as Chairperson (Murphy Supported). Mr. Jim Koens made a motion to close nominations and elect Farrar as chair. Motion seconded by James Murphy, approved unanimously.

Mr. Bessinger nominated Mr. Brett Laughlin for Vice Chairperson. Motion seconded by Mr. Bill Hunter. Mr. Jim Koens made a motion to close nominations and elect Laughlin as Vice Chairperson. Motion seconded by Mr. Manderscheid, approved unanimously.

5. **2014-2017 TIP AMENDMENT L** - Mr. Brian Mulnix spoke on the proposed Amendment L to the 2014 – 2017 TIP. The following list was discussed:

**WestPlan FY2014-2017 TIP Amendment L**

**City of Muskegon Heights - 2017**

- **Delete project** - Center Street, Peck Street to Baker Street, Reconstruct- Federal $99,605 State $0 Local $25,395 (STUL)

- **Add Project** - Hackley Avenue- Park Street to Glade, Resurface, Federal $99,605 State $0 Local $37,034 Total $136,639 (STUL)

**MATS - 2016**

- **Add Project** - Mobility Management Activities- Federal $80,000 State $20,000 Local $0 Total $100,000 (5310)

- **Add Project** - Mobility Management Marketing- Federal $40,000 State $10,000 Local $0 Total $50,000 (5310)

**MATS - 2017 (CMAQ)**

- **Delete Project** - Facility Development- Federal $67,584 State $16,896 Local $0 Total $84,480 (CMAQ)

- **Increase Funding on existing project** - Outreach and Marketing- currently listed as: Federal $130,000 State $32,500 Local $0 Total $162,500
Proposed Change: Federal $197,584 State $49,396 Local $0 Total $246,980 (Additional funding will come from the deleted Facility Development project being removed from this year)

**MATS – 2018 (CMAQ) (This change will be reflected on the FY2017-2020 CMAQ Project list)**

**Delete Project**- Outreach and Marketing- Federal $60,000 State $15,000 Local $0 Total $75,000 (CMAQ)

**Increase Funding on existing project**- Facility Development- currently listed as: Federal $330,000 State $82,500 Local $0 Total $412,500

Proposed Change: Federal $390,000 State $97,500 Local $0 Total $487,500 (Additional funding will come from the deleted Outreach and Marketing project being removed from this year)

A motion was made to recommend the changes to the Policy Committee. Motion approved. *M/S Manderscheid/Murphy*

6. **2017 – 2020 TIP Development** – Mr. Brian Mulnix spoke on the 2017-2020 TIP project lists. A question was raised regarding funding increases due to the FAST ACT it was determine that the issue would be addressed once definite funding numbers were relayed to MPO staff. (Project lists are attached.) With the approval of the FY2017 Lists (all), they will match in both the last year of the FY2014-2017 TIP and the first year of the FY2017-2020 TIP.

A motion was made to recommend the 2017-2020 project lists to the Policy Committee. Motion approved. *M/S Manderscheid/Murphy*

7. **UNFINISHED BUSINESS** – No old business was discussed.

8. **MPO ROUNDTABLE**

9. **PUBLIC PARTICIPATION** - The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. There were no comments from the public.

10. **ADJOURN**- Meeting adjourned at 1:50 p.m.
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**Footnote:**
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*Note: This table represents the FY2017-2020 Tip Sheet recommendations for the general fund (Stull).
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<td>03/01/20</td>
<td>Event C</td>
<td>City C</td>
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**Comments**

- Please ensure all events are completed as per the timeline.
- All cancellations must be communicated via email to all stakeholders.
- New events can only be added with prior approval from the steering committee.

**Notes**

- Event A was rescheduled due to weather conditions.
- Event C was relocated to City D for better visibility.
- All changes will be reflected in the next update.
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<td>001</td>
<td>John Doe</td>
<td>Manager</td>
<td>Sales</td>
<td>1234567890</td>
<td><a href="mailto:john.doe@email.com">john.doe@email.com</a></td>
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<td>Assistant</td>
<td>Marketing</td>
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<td><a href="mailto:jane.smith@email.com">jane.smith@email.com</a></td>
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<td>003</td>
<td>Bob Brown</td>
<td>Analyst</td>
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<td>1112223333</td>
<td><a href="mailto:bob.brown@email.com">bob.brown@email.com</a></td>
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**PD:**

- [PD 1]
- [PD 2]
- [PD 3]
City of Montague- 2017 (TEDF)

Add Project- (2 Sections, will be done as one project)
1) Wilcox Street from Whitbeck to Scharmer
2) Industrial Park Drive from Whitbeck to Cook Street

Resurface, Federal: $375,000 State: $0 Local: $125,000 Total: $500,000

Pioneer Resources- 2016 (5310) (5311)

Add Project- (4) Replacement Vehicles- Cutaway buses- Federal: $206,868 State $52,217 Local $0 Total $261,085 (5310) (Added from Illustrative list)

Add Project- Bus Lift Station- Federal: $23,000 State $6,000 Local $0 Total $29,000 (5310) (Added from Illustrative list)
Add Project- JARC (Operating) - Federal: $47,000 State $47,000 Local $0 Total $94,000 (5311)
Add Project- Mobility Management (Capital) - Federal: $4,000 State $1,000 Local $0 Total $5,000 (5310)
Add Project- Mobility Management (Operating) - Federal: $55,000 State $0 Local $55,000 Total $110,000 (5310)

Pioneer Resources- 2017 (5310) (These projects were previously approved on the FY2017-2020 Transit list on 2-17-16 (Policy))

Change Project- Five medium replacement buses will be changed to “Seven medium replacement buses”, the original funding amounts of: Federal: $365,893 State: $91,472 Local: $0 Total: $457,365 will be replaced with the following: Federal:$592,060 State: $148,015 Local: $0 Total: $740,075 (This change will be reflected in both the FY2014-2017 TIP and the new FY2017-2020 TIP Project list)

Remove Project: Four cutaway buses- Federal: $202,512 State: $50,628 Local: $0 Total: $253,140

Add Project- Administrative Vehicle- Federal: $32,000 State: $8,000 Local: $0 Total: $40,000

MDOT- Add GPA’s - See pages 16 & 17