



MEETING NOTICE

There will be a Transportation Policy Committee meeting held on:

DATE: **Wednesday, October 19, 2016**

TIME: **1:30 p.m.**

PLACE: **WMSRDC Offices- Terrace Plaza 3rd Floor**
316 Morris Avenue
Muskegon, MI 49443

If you are unable to attend, please call Syndi Copeland at 231.722.7878 x10

316 Morris Avenue - Suite 340 - Muskegon, MI 49443-0387
Telephone: 231/722-7878 - Fax: 231/722-9362
www.wmsrdc.org



TRANSPORTATION POLICY COMMITTEE

AGENDA

October 19, 2016

- I. CALL TO ORDER
- II. APPROVAL OF THE PREVIOUS MINUTES (AUGUST 17, 2016) - **(ATTACHMENT I) ACTION**
- III. PUBLIC COMMENT
- IV. WESTPLAN AIR QUALITY UPDATE- **(INFORMATION)**
- V. ASSET MANAGEMENT PROGRAM- **(INFORMATION)**
- VI. TRANSPORTATION IMPROVEMENT PROGRAM
 - o FY2017-2020 TIP- **(INFORMATION)**
- VII. MPO ROUNDTABLE-
 - o OLD BUSINESS-
 - NPRM Resolution
 - o NEW BUSINESS
 - **2017 Meeting Schedule- (INFORMATION) (ATTACHMENT II)**
 - WestPlan MPO By-Laws- 2017 Update **(INFORMATION)(EMAILED AS SEPERATE ATTACHMENT)**
 - WestPlan MPO Administrative Modification and Amendment Process Update **(INFORMATION)(EMAILED AS SEPERATE ATTACHMENT)**
 - WestPlan MPO Non-Motorized Plan- **(INFORMATION)**
- VIII. PUBLIC COMMENT
- IX. ADJOURNMENT

316 Morris Avenue - Suite 340 - Muskegon, MI 49443-0387
Telephone: 231/722-7878 - Fax: 231/722-9362 www.wmsrdc.org - wmsrdc@wmsrdc.org

ATTACHMENT I

WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM (WESTPLAN) POLICY COMMITTEE MEETING

MEETING MINUTES

August 17, 2016

I. CALL TO ORDER

Chairperson Roger Bergman called the meeting to order at 1:30 p.m.

ATTENDANCE

A. Members Present

Roger Bergman, Ottawa County (Chairperson)
Edd Whalen, City of Whitehall (Vice-Chairperson)
Kim Arter, Laketon Township
Kay Beecham, City of Norton Shores
Betty Gajewski, Ottawa County Road Commission
Elmer Hoyle, Ravenna Township
Susie Hughes, MATS
Jack Kennedy, Muskegon County Road Commission
Melissa Klos, City of Roosevelt Park
Jason Kolkema, Village of Fruitport
John Lanum, MDOT Lansing
Robert Monetza, Harbor Transit
Dennis Scott, City of Grand Haven

B. Members Not Present

Regina Sjoberg, City of Ferrysburg
Bonnie McGlothin, City of Muskegon Heights
Andrea Dewey, FHWA (Non-Voting)
Mark Powers, Village of Spring Lake
Leon Stille, Crockery Township
Byron Turnquist, City of Muskegon
Rillastine Wilkins, Muskegon County Commissioner

C. Others Present

Laird Schaeffer, Citizen
Tracy McDonald, MDEQ-Air Quality Division
Mary Maupin, MDEQ-Air Quality Division
Donna Whittle, MDOT

D. Staff Present

Joel Fitzpatrick, WMSRDC
Brian Mulnix, WMSRDC
Amy Haack, WMSRDC
Erin Kuhn, WMSRDC

II. APPROVAL OF THE MINUTES (MAY 18, 2016) –A motion was made to approve the minutes from the May 18, 2016 meeting as submitted. Motion approved. **m/s Whalen/Klos**

III. PUBLIC COMMENT

No member of the public spoke.

IV. AIR QUALITY UPDATE – Mary Maupin from the MDEQ gave an overview of how the new air quality standards will affect the MPO’s status. After discussion there was general consensus that members would like to see county designations rather than a regional designation.

V. MATS MEMORANDUM OF UNDERSTANDING

Mr. Mulnix presented the proposed memorandum of understanding between the MPO and MATS. **A motion was made to approve the proposed Memorandum of Understanding. Motion approved. m/s Hughes/Whalen**

VI. FY 2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM

Mr. Mulnix reviewed the proposed Amendment A to the 2017-2020 TIP.

WestPlan FY2017-2020 TIP Amendment A

Harbor Transit-

2017

1) Add Project- 5339- Purchase (1) bus. \$57,686 from FY2016 allocation to be added with \$57,686 FY2017 allocation for a total of \$ 115,372

MDOT-

2017

- 1) Change Year- Job #120077 CON Phase; US-31 at Russell Road Carpool Lot- Currently list in 2016 GPA Tab, Move from FY2016 to FY2017
- 2) Add Project to GPA- Job #122635 CON Phase; US-31 from C&O Railroad north to Fruitvale Road- FY2017 Road CPM
- 3) Add Project to GPA- Job #129878 CON Phase; I-96 from 112th Ave. to 68th Ave. FY2017 Road CPM

Norton Shores-

2017

Harvey Street- Hile to Ellis-Work Scope Change, Originally list in TIP (Job #123988) as Reconstruct 3 lanes, will now be reconstruction with addition of (2) lanes for a total of (5) Lanes which will line up with the southern portion of Harvey. The Federal portion of \$520,000 will remain

the same, with additional local match of \$385,868 coming from the Little River Band of Ottawa Indians. The new totals will be as follows: Federal: \$520,000 Local: \$515,868 Total: \$1,035,868.

Commission staff will address following projects from the current TIP for Harbor Transit:

2014 (Administrative Adjustments)

- 1) Change- 5339- Transit Support Equipment, (1) Replacement, Transit Service Vehicle, Total; \$35,069 Federal; \$28,055 State; \$7,014 (CTF)
- 2) Add- 5339- Transit Facility, (1) LED Parking Lot Light, Total; \$2,000 Federal; \$1,600 State; \$400 (CTF)

A motion was made to approve the proposed Amendment A of the 2014-2017 TIP. Motion approved. m/s Whalen/Kolkema

VII. COORDINATION AND PLANNING RULEMAKING - Mr. Mulnix gave an update on the proposed Coordination and Planning rulemaking regarding coordination and mergers of MPO's. After discussion a motion was made to instruct staff to draft a resolution in opposition. **Motion approved. m/s Whalen/Hughes**

VIII. MPO ROUNDTABLE /NEW BUSINESS –

- Susie Hughes spoke about how the M-231 connector trail people were working with the duck hunting club regarding the routing of the pathway.
- Mr. John Lanum spoke on the 5 year MDOT plan. He also noted that all work plans had been approved.
- Melissa Klos brought up the question of non-emergency medical transit.

IX. UNFINISHED BUSINESS – No old business was discussed.

X. NEW BUSINESS – No new business was discussed.

XI. PUBLIC COMMENT – Mr. Laird Schaeffer brought a question regarding Robbins Road in Grand Haven. Mr. Dennis Scott responded that there was going to be a traffic study done to determine any necessary changes.

XII. ADJOURNMENT –Meeting was adjourned at 2:10 p.m.

ATTACHMENT II

FY2017

Westplan Tech and Policy Committee meeting Schedule

Technical Committee (1st Thursday of the month)

October 6, 2016
November 3, 2016
December 1, 2016
January 5, 2017
February 2, 2017
March 2, 2017
April 6, 2017
May 4, 2017
June 1, 2017
July 6, 2017
August 3, 2017
September 7, 2017

Policy Committee (3rd Wednesday of the month)

October 19, 2016
November 16, 2016
December 21, 2016
January 18, 2017
February 15, 2017
March 15, 2017
April 19, 2017
May 17, 2017
June 21, 2017
July 19, 2017
August 16, 2017
September 20, 2017

***Dates are subject to change and cancellation at request of the Chairperson*