



REGIONAL BOARD MEETING
November 21, 2016 - Newaygo County

I. CALL TO ORDER

The meeting was called to order at 10:08 AM by Chairperson Susie Hughes.

II. ROLL CALL

QUORUM: Yes

Commissioners Present:

Mason County - Bill Carpenter, Michael Krauch, Wally Taranko

Muskegon County- Kay Beecham, Susie Hughes, Terry Sabo,
Byron Turnquist, Rillastine Wilkins

Newaygo County – James Maike, James Rynberg

Oceana County – James Brown

WMSRDC Appointees - Chris McGuigan, Ron Steiner

Muskegon Community College – Dale Nesbary

Commissioners Absent:

Lake County – Barbara Stenger

Muskegon County – David Kieft, Bonnie McGlothin

Newaygo County – Chris Ortwein

Oceana County – Evelyn Kolbe

WMSRDC Appointees – Joe Lenius

West Shore Community College – Crystal Young

Staff/Guests Present: Erin Kuhn, Susan Stine-Johnson, Syndi Copeland, Dave Bee

III. APPROVAL OF AGENDA

Motion was made by Commissioner Rynberg and supported by Commissioner Carpenter to approve the agenda for the November 21, 2016 Commission meeting. Motion carried.

IV. APPROVAL OF MINUTES

Motion was made by Commissioner Maike and supported by Commissioner McGuigan to approve the minutes of the September 19, 2016 Commission minutes and the October 27, 2016 Executive Officers' minutes. Motion carried.

V. PUBLIC COMMENTS – There were no comments

VI. HOST (Newaygo County)

Commissioner Maike welcomed all. Jim shared that Evelyn Kolbe passed away November 20, 2016. The Commission had a moment of silence on her behalf. Evelyn was on the board over the years since 1973. Mike Krauch welcomed all to the Newaygo County Regional Education Service Agency. He communicated his excitement to share the City of Fremont and this new building, which is shared by the MSU Extension, NCRESA Ag Tech Program, Baker College classrooms and Michigan Works. This demonstrates a regional approach to education and agriculture in this community.

VII. CHAIRPERSON'S REPORT – Chairperson Hughes

Commissioner Hughes shared the change in the commission board as Barbara Stenger lost her race, and Evelyn Kolbe passed away. Terry Sabo will be moving on to his new assignment as State Representative.

Susie mentioned this is her last meeting as chairperson. She asked for others to think about participating in the board leadership.

Motion was made by Commissioner Rynberg and supported by Commissioner Taranko to approve the Contract Document Authorization Policy, Resolution 2017-2, for the EDA District Planning Grant which jumped from \$56,000 annually to \$70,000 annually. Motion was made by Commissioner Rynberg and supported by Commissioner Carpenter. Motion carried.

Compensation in lieu of insurance – At the request of the full board, the Executive Committee, Executive Director and Finance Manager have researched and now recommend compensation in lieu of insurance for any employee that chooses not to use the WMSRDC health insurance. Compensation will be the 10% premium the employee as an individual (does not include family members) would pay towards health insurance and will start December 1, 2016. Motion was made by Commissioner Rynberg and supported by Commissioner Turnquist to approve the compensation in lieu of insurance. Motion carried.

MERS Presentation – After much conversation a motion was made by Commissioner Rynberg and supported by Commissioner Krauch to approve freezing the current FAC and benefit multiplier, and reducing the multiplier to 1.5% starting January 1, 2017. The Commission will also institute employee contribution at 6% beginning January 1, 2018. Motion carried.

VIII. EXECUTIVE DIRECTOR'S REPORT

Erin Kuhn reported that we received the 2016 Homeland Security Grant. It is again a 36-month grant and the dollar amount only went up about \$700. As a result, WMSRDC no longer can support a full time Homeland Security position. Therefore, after discussions with the WMSRDC officers, Cliff Johnson was laid off in November. Susan Stine-Johnson and Syndi Copeland will absorb the work of the Homeland Security Program.

IX. FEDERAL PROJECT REVIEW SYSTEM - INFORMATION

There was one (1) FPRS application processed, 2016-28

X. REGIONAL PLANNING COMMISSION COLLABORATIVE EFFORT

Region 8 – Dave Bee mentioned the next board meeting December 2, 2016 and highlighted a few of their projects.

XI. FINANCIAL STATEMENTS – Susan Stine-Johnson, Finance Manager, gave an overview of the following attachments. Due to the audit, October financials were not included in the packet. Copies were prepared for the meeting today. Both September and October say preliminary as the audit hasn't been issued.

- A. WMSRDC Monthly Financial Reports - (Attachment XI-A)
- B. HSGP Monthly Financial Reports - (Attachment XI-B)

Motion was made by Commissioner Maike and supported by Commissioner Taranko to approve the FY 2017 preliminary Financial Statements. Motion carried.

- C. WMSRDC Schedule of Accounts Receivable – (Attachment XI-C)

- D. HSGP Schedule of Accounts Payable – (Attachments XI-D)
- E. Cash Disbursements – (Attachment XI-E)

XII. NEW BUSINESS

Susie mentioned the next meeting is January 23, 2017, at which time new officers will be voted in. The Auditor will also present the findings of WMSRDC's audit.

XIII. ROUND TABLE

Byron Turnquist congratulated Erin for her appointment to the Port Authority Advisory Committee, and for her 2016 Agents of Change award presented by the Muskegon Lakeshore Chamber of Commerce. Erin stated she couldn't do all of this without the WMSRDC staff and board.

James Maike asked about a contribution toward a cause for Evelyn Kolbe. Motion was made by Commissioner Wilkins and supported by Commissioner Rynberg to purchase flowers for Evelyn Kolbe's funeral. Motion carried.

Mike Krauch updated all on the SET/LEAD program. After multiple meetings, assets and challenges have been identified, as well as the economic development project they will be engaging in. It might be good to have Stephen Carlson or Bill Hendryon come to the next meeting to present this to the Board.

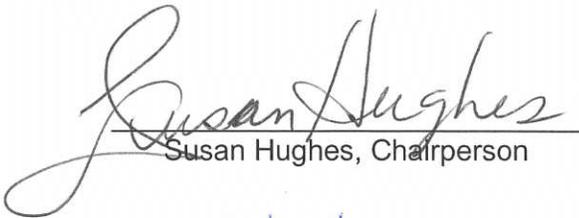
Muskegon Community College's new health complex will be completed and running in April 2018. The Muskegon Chronicle building will be done by August 2017.

XIV. PUBLIC COMMENT-WMSRDC PROGRAMS - There were no public comments.

XV. ADJOURNMENT

Motion was made by Commissioner Rynberg and supported by Commissioner Krauch to adjourn at 12:11 PM. Motion carried.

NEXT MEETING: January 23, 2017 – Muskegon County



Susan Hughes, Chairperson

1/23/17

Date



Erin Kuhn, Executive Director

1/23/17

Date