



**REGIONAL BOARD MEETING**

May 15, 2017 - Lake County

**I. CALL TO ORDER**

The meeting was called to order at 10:03 AM by Chairperson James Rynberg.

**II. ROLL CALL QUORUM: Yes**

Commissioners Present:

**Lake County** – Howard Lodholtz

**Mason County** – Charles Lange, Wally Taranko

**Muskegon County** - Kay Beecham, Ben Cross, David Kieft, Bonnie McGlothin,  
Byron Turnquist, Rillastine Wilkins

**Newaygo County** – Chris Ortwein, James Rynberg

**Oceana County** – James Brown, Dean Gustafson

**WMSRDC Appointees** – Chris McGuigan, Ron Steiner

**Muskegon Community College** – Dale Nesbary

**West Shore Community College** – Crystal Young

Commissioners Absent:

**Mason County** – Michael Krauch

**Muskegon County** – Susie Hughes

**Newaygo County** – James Maike

**WMSRDC Appointees** – Joe Lenius

Staff/Guests Present:

Erin Kuhn, Susan Stine-Johnson, Christia Seals, Syndi Copeland, Kathy Evans

**III. APPROVAL OF AGENDA**

Motion was made by Commissioner Ortwein and supported by Commissioner Taranko to approve the agenda for the May 15, 2017 Commission meeting. Motion carried.

**IV. APPROVAL OF MINUTES**

Motion was made by Commissioner Wilkins and supported by Commissioner McGlothin to approve the March 20, 2017 Commission meeting minutes. Motion carried.

Motion was made by Commissioner Cross and supported by Commissioner Taranko to approve the April 17, 2017 Executive Officers' minutes. Motion carried.

**V. PUBLIC COMMENTS** – There were no comments.

**VI. HOST (Lake County) –**

Welcome to meeting by Howard Lodholtz.

**VII. CHAIRPERSON'S REPORT** – Chairperson Rynberg

There was nothing new to report.

## **VIII. EXECUTIVE DIRECTOR'S REPORT**

A contract was finalized with Michigan State University to prepare a corridor management plan for the West Michigan Pike Pure Michigan Byway project. Joel Fitzpatrick is working with the West Michigan Beach Towns organization on the project, and Jamie Way will assist with GIS mapping.

WMSRDC was awarded our three-year District Planning Grant with EDA. The grant period will run from January 1, 2017 through December 31, 2019. Our EDA Rep Lee Shirey will be here Wednesday afternoon to discuss potential EDA projects and grants.

There is a correction to Erin's report. The Urban Waters Grant application awaits acceptance while the Healthy Watershed Grant was not awarded.

Local Government Services – Stephen Carlson is working with the Newaygo County Parks Commission and putting together a scope of work for the development of a County Wide Recreation Plan. Erin also met with Newaygo County Administrator, Chris Wren to talk about a county wide strategic recycling plan.

The Gov. 21<sup>st</sup> Century Infrastructure Asset Management Pilot – West MI became a pilot region to look at infrastructure asset management. This includes water, wastewater, stormwater, roads, broadband, and energy. The kickoff meeting was last week. The State hired a consultant to facilitate the process and work alongside the committees. Erin sits on the steering and stakeholder committees. Several subcommittees have been established to work on the various topics.

## **IX. FEDERAL PROJECT REVIEW SYSTEM - INFORMATION**

There was one (1) FPRS application processed, 2017-03

## **X. REGIONAL PLANNING COMMISSION COLLABORATIVE EFFORT**

Dave Bee is not able to attend our meeting today because of his surgery. Erin will be attending the Regional Prosperity meeting in Grand Rapids later today.

## **XI. FINANCIAL STATEMENTS – Susan Stine-Johnson, Finance Manager, gave an overview of the following attachments.**

- A. WMSRDC Monthly Financial Reports - (Attachment XI-A)
- B. HSGP Monthly Financial Reports - (Attachment XI-B)

Motion was made by Commissioner Keift and supported by Commissioner Cross to approve the WMSRDC Financial Statements. Motion carried.

Motion was made by Commissioner Beecham and supported by Commissioner McGuigan to approve the Homeland Security Financial Statements. Motion carried.

- C. WMSRDC Schedule of Accounts Receivable – (Attachment XI-C)
- D. HSGP Schedule of Accounts Payable – (Attachment XI-D)
- E. Cash Disbursements – (Attachment XI-E)
- F. Budget Amendment Funding Sources – (Attachment XI-F)

Motion was made by Commissioner Young and supported by Commissioner Beecham to approve the Budget Amendment Funding Sources. Motion carried.

**XII. PROGRAM REPORT** – Kathy Evans, RPI Watershed Collaborative/Sustainable Funding Strategy  
Kathy gave background on the RPI Watershed Collaborative, provided an update regarding the project and asked for input on potential people who should be involved. Potential meeting dates for the round table conversations are June 14, 15, 20 21 or 22. There will be two meetings with approximately 15 stakeholders at each, with a possible third meeting in July, if needed.

**XIII. NEW BUSINESS** - There were no items of new business.

**XIV. ROUND TABLE**

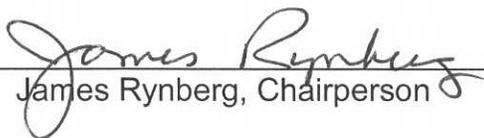
- David Kieft mentioned the Berry Junction Trail – after years of work, it is finally being constructed.
- James Rynberg mentioned Susan Stine-Johnson’s retirement. On behalf of the board, Jim thanked Susan for her hard work on the behalf of WMSRDC. Susan made a few statements.

**XV. PUBLIC COMMENT-WMSRDC PROGRAMS** - There were no public comments.

**XVI. ADJOURNMENT**

Motion was made by Commissioner Wilkins and supported by Commissioner Turnquist to adjourn at 11:06 AM. Motion carried.

**NEXT MEETING: July 10, 2017 – Oceana County**

  
James Rynberg, Chairperson

7-10-17  
Date

  
Erin Kuhn, Executive Director

7-10-17  
Date