



MEETING NOTICE

There will be a Transportation Policy Committee meeting held on:

DATE: **Wednesday, September 19, 2018**

TIME: **1:30 p.m.**

PLACE: ***WMSRDC Offices- 3rd Floor of Terrace Plaza***
316 Morris Avenue, Suite 340
Muskegon, Michigan 49443
<http://www.wmsrdc.org>

If you are unable to attend, please call Syndi Copeland at 231.722.7878 x10

316 Morris Avenue - Suite 340 - Muskegon, MI 49443-0387
Telephone: 231/722-7878 - Fax: 231/722-9362
www.wmsrdc.org

WESTPLAN TRANSPORTATION POLICY COMMITTEE

AGENDA

September 19, 2018

- I. CALL TO ORDER- ROLL CALL
- II. APPROVAL OF THE PREVIOUS MINUTES (AUGUST 15, 2018) – (ATTACHMENT I)(ACTION)
- III. PUBLIC COMMENT
- IV. TRANSPORTATION IMPROVEMENT PROGRAM
 - FY2017-2020 TIP-JOBNET (INFORMATION)
 - STATE PERFORMANCE TARGETS (ATTACHMENT II)(ACTION)
 - STATEWIDE AND URBAN TRAVEL ANALYSIS DATA (ATTACHMENT III) (ACTION)
 - PROJECT CALL/SELECTION PROCESS (ATTACHMENT IV)(INFORMATION)
 - CMAQ CALL FOR PROJECTS (INFORMATION)
- V. OLD BUSINESS
- VI. NEW BUSINESS/ MPO ROUNDTABLE
- VII. PUBLIC COMMENT
- VIII. ADJOURNMENT

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ATTACHMENT I

WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM (WESTPLAN) POLICY COMMITTEE MEETING

MEETING MINUTES

August 15, 2018

I. CALL TO ORDER

Chairperson Roger Bergman called the meeting to order at 1:30 p.m. Mr. Mulnix took attendance and it was determined that there was a quorum.

ATTENDANCE

A. Members Present

Roger Bergman, Ottawa County (Chairperson)
Susie Hughes, MATS (Vice-Chairperson)
Kim Arter, Laketon Township
Kay Beecham, City of Norton Shores
Elmer Hoyle, Ravenna Township
Rebecca Hopp, Ferrysburg
Jack Kennedy, Muskegon County Road Commission
Melissa Klos, City of Roosevelt Park
Robert Monetza, Harbor Transit
Bonnie McGlothin, City of Muskegon Heights
Eric Mullen, MDOT Lansing
Dennis Scott, City of Grand Haven
Leon Stille, Crockery Township
Byron Turnquist, City of Muskegon
Roger Vanderstelt, Village of Fruitport

B. Members Not Present

Betty Gajewski, Ottawa County Road Commission
Bill Mogren, City of North Muskegon
Tim Todd, City of Montague
Andrea Dewey, FHWA (Non-Voting)
Rillastine Wilkins, Muskegon County Commissioner
Brenda Bourdon, City of Whitehall
Mark Powers, Village of Spring Lake

C. Others Present

Laird Schaefer, Citizen
Steve Redmond, MDOT-Grand Region

D. Staff Present

Brian Mulnix, WMSRDC
Amy Haack, WMSRDC

II. APPROVAL OF THE MINUTES (MAY 16, 2018) –A motion was made to approve the minutes from the May 16, 2018 meeting as submitted. Motion approved. **m/s Kennedy/Hughes**

III. PUBLIC COMMENT- There was no public comment at this time.

IV. TRANSPORTATION IMPROVEMENT PROGRAM –

Mr. Brian Mulnix reviewed the proposed FY2017-2020 TIP Amendment M that was approved and recommended to the Policy Committee for approval by the WestPlan Technical Committee.

Mr. Mulnix discussed the projects sent to committee members. A motion was made to approve amendment M. Motion approved. **m/s Kennedy/Hughes**

FY2017-2020 TIP Amendment M

Harbor Transit

FY2018

- 5339 Discretionary for Harbor Transit Operations Center Expansion- Federal \$800,000 State \$200,000
Total \$1,000,000

Administrative Modifications:

Harbor Transit

FY2018

- 5307- 5 replacement buses Federal \$548,041 State \$137,010 -project list
- 5339- 1 replacement bus Federal \$65,210 State \$16,303 for State -project list
- CMAQ Marketing Activities \$37,500-project list
- CMAQ- 2 replacement buses Federal \$248,000 State \$62,000 -project list

MDOT

FY2018

- CMAQ- JOB #127478 EPE Move project from FY 2019 to FY2018-US-31 @ at Pierce Street, Winans Street, and 158th Avenue

V. PUBLIC PARTICIPATION PLAN UPDATE (ACTION)

Ms. Amy Haack discussed the proposed Public Participation Plan update. Two open house opportunities for public comment were held. No public attended. A motion was made to approve the plan. Motion approved. **M/S Kennedy/Hughes**

VI. FY2018 UNIFIED WORK PROGRAM (ACTION)

Mr. Mulnix discussed the FY2018 Unified Work Program. MATS is requesting an addition to the funding program for a comprehensive analysis. Motion to approve. Motion carried. **M/S Hughes/Kennedy**

VII. FY2019 UNIFIED WORK PROGRAM (ACTION) - Mr. Mulnix discussed the FY2019 Unified Work Program. The plan had previously been approved but was found to have the incorrect funding table. A handout was distributed that was sent by Donna Wittl from MDOT that will replace the current Air Quality language in the FY2019 UWP as well. It was also discussed that during state and federal review there were some minor changes and grammatical errors that would be addressed. Motion to approve changes. Motion carried. **M/S Hughes/Kennedy**

VIII. NEW BUSINESS –

- a. Mr. Leon Stille asked about the Michigan left project for Winans Rd. and its impact on agricultural traffic. Mr. Steve Redmond noted that in the Holland MPO MDOT had come up engineering solutions for a similar situation.
- b. Mr. Brian Mulnix informed the committee about the CMAQ call for projects.

IX. OLD BUSINESS – Mr. Laird Schaffer brought up a number of issues previously discussed regarding the US-31 corridor through Grand Haven including left turn at Beacon/Robbins Rd, right turn lane at Jackson, and the proposed US-31 corridor study. Discussion ensued.

X. MPO ROUNDTABLE –

- a. Ms. Kim Arter suggested the Comments item remain comments and not questioning.
- b. Ms. Kay Beecham noted that the City of Norton Shores was celebrating its 50th anniversary.
- c. Mr. Steve Redmond spoke about the upcoming TAP funding open house.
- d. Ms. Rebecca Hopp informed the committee that Ferrysburg had hired a grants consultant to apply for bridge funding.
- e. Mr. Dennis Scott spoke in favor of the US-31 study.
- f. Ms. Melissa Klos spoke about the upcoming Roosevelt Park day.
- g. Mr. Robert Monetza question about how to find out about the scope of the US-31 study. Mr. Steve Redmond responded that he would find out about the scope and would bring updates to the committee.

XI. PUBLIC COMMENT – No public spoken at this time.

XII. ADJOURNMENT – Meeting was adjourned at 2:35 p.m.

ATTACHMENT II

State Performance Measure Targets

Please see the attached Resolution of Support for State Performance Measure Targets for **Bridge**, **Pavement**, and **Reliability** for the First Performance Period. The targets contained are those developed by MDOT and apply to the National Highway System of roads. Most of the National Highway System roads are MDOT roads but there are segments that are not MDOT. You will note that the targets for bridge and pavement condition, with the exception of poor condition roads, are increasing, showing a continuing decline of the system conditions. Data over the years has shown this deterioration trend continuing. WestPlan is being asked to either support these targets or develop its own for the Metropolitan Planning Area.

With this support of Statewide Targets, roads and bridges in the WestPlan area will be included in the statewide system instead of being looked at individually. WestPlan MPO staff is recommending that the Technical and Policy Committees approve the Resolution of Support for State Targets for Bridge, Pavement, and Reliability.



**Resolution to Support Michigan Department of Transportation
State Targets for Bridge, Pavement, and Reliability Performance Measures**

WHEREAS, the West Michigan Metropolitan Transportation Planning Program (WestPlan) has been designated by the Governor of the State of Michigan as the Metropolitan Planning Organization responsible for the comprehensive, continuing, and cooperative transportation planning process for Muskegon and Northern Ottawa Counties; and

WHEREAS, the WestPlan recognizes the Transportation Performance Measures regulatory requirements outlined in 23 CFR 490.105 and CFR 490.107; and

WHEREAS, the Michigan Department of Transportation (MDOT) has established targets for FY2018; and

WHEREAS, the MDOT coordinated the establishment of Performance Measure targets with the 14 Metropolitan Planning Organizations (MPOs) in Michigan through the monthly Target Coordination Meetings and through discussions at various meetings of the Michigan Transportation Planning Association, and

NOW THEREFORE BE IT RESOLVED that the West Michigan Metropolitan Transportation Planning Program (WestPlan) has agreed to support the MDOT's state targets for Bridge, Pavement, and Reliability for First Performance Period; and

BE IT FURTHER RESOLVED, that the West Michigan Metropolitan Transportation Planning Program (WestPlan) will plan and program projects that contribute to the accomplishment of state Performance Measure targets.

Erin Kuhn, Executive Director
West Michigan Shoreline
Regional Development Commission

Roger Bergman, Chairperson
WestPlan Policy Committee

Date

Date



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
 LANSING

RICK SNYDER
 GOVERNOR

KIRK T. STEUDLE
 DIRECTOR

May 21, 2018

Dear Director:

The Michigan Department of Transportation (MDOT) is pleased to provide you the state targets for the federally-required performance measures, for the first performance period. MDOT appreciates the efforts your metropolitan planning organization (MPO) has made to participate in the coordination process as these targets were developed over the past year.

In addition to the state targets shown in the table below, MDOT will provide supplementary information to assist you in making decisions on MPO targets. The supplementary information will include a description of the measures, recent trends, and the methodology used to establish these targets.

State Targets for First Performance Period

Performance Area	Measure	Baseline Condition (Calendar Year 2017)	2-Year Targets	4-Year Targets
Bridge	Percent National Highway System (NHS) Deck Area in Good Condition	32.7%	27.2%	26.2%
	Percent NHS Deck Area in Poor Condition	9.8%	7.2%	7.0%
Pavement	Percent of Interstate Pavement in Good Condition	56.8%	N/A	47.8%
	Percent of Interstate Pavement in Poor Condition	5.2%	N/A	10.0%
	Percent of Non-Interstate NHS Percent in Good Condition	49.7%	46.7%	43.7%
	Percent of Non-Interstate NHS Percent in Poor Condition	18.6%	21.6%	24.6%
Reliability	Level of Travel Time Reliability of the Interstate	85.1%	75.0%	75.0%
	Level of Travel Time Reliability of the Non-Interstate NHS	85.8%	N/A	70.0%
	Freight Reliability Measure on the Interstate	1.38	1.75	1.75
Congestion Mitigation/Air Quality (CMAQ)*	Annual Hours of Peak Hours Excessive Delay per Capita	18 hours, 30 minutes	N/A	22 hours
	Percent of Non-Single Occupancy Vehicle Travel	16.0%	14.4%	14.4%
	Mobile Source Emission Reduction for Carbon Monoxide	87,665.109	32,968.780	65,937.560
	Mobile Source Emission Reduction for Particulate Matter	653.357	417.410	834.820

**Performance measures apply only to portions of the Southeast Michigan Council of Governments planning area. Also, baseline data for emission reductions shows the total reduction from CMAQ funded projects over the 2014-2017 time period.*

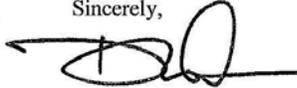
Director
May 21, 2018
Page 2

Federal law (23 United States Code 134 (h)(2)) requires that MPOs establish targets not later than 180 days after the state Department of Transportation establishes targets for each measure. Therefore, MPOs must decide on their performance targets for the measures in the table above on or before November 16, 2018.

MPOs may support all the state targets, establish their own specific numeric targets for all the performance measures, or any combination. MPOs may support the state target for one or more individual performance measures and establish specific numeric targets for the other performance measures.

Again, thank you for your MPO's participation in the performance measure coordination process. If you have questions or need additional information or assistance, please feel free to contact either me, Chris Hundt at 517-335-2973, or Kelly Travelbee at 517-898-4875.

Sincerely,



David E. Wresinski, Director
Bureau of Transportation Planning

cc: Chris Hundt
Kelly Travelbee

AMPD:IMS:CH:ajm

ATTACHMENT III

Attached are 2015 socio-economic data tables, by jurisdiction, for use in the WestPlan travel demand model. The data was provided to, and reviewed by, local agencies within the MPO area earlier this summer. Please review this information and plan to take action on it in September.

WestPlan 2015 Employment By Jurisdiction

FOR APPROVAL

Jurisdiction Name	Number of Businesses	2015 Employment Total	New 2015 Employment Total
Blue Lake Twp	130	518	518
Casnovia	17	82	82
Casnovia Twp	167	603	603
Cedar Creek Twp	142	396	396
Crockery Twp	399	1,570	1,570
Dalton Twp	505	1,658	1,658
Egelston Twp	490	2,556	2,556
Ferrysburg	302	1,292	1,223
Fruitland Twp	307	1,160	1,069
Fruitport	148	572	572
Fruitport Twp	1,058	6,859	5,944
Grand Haven	2,158	13,966	13,966
Grand Haven Twp	1,058	5,842	5,842
Holton Twp	162	624	624
Laketon Twp	388	1,397	1,202
Lakewood Club	46	102	93
Montague	242	1,580	1,475
Montague Twp	132	575	575
Moorland Twp	84	350	282
Muskegon	3,693	24,616	24,616
Muskegon Heights	883	5,458	5,458
Muskegon Twp	1,256	8,489	8,033
North Muskegon	381	1,803	1,783
Norton Shores	2,353	15,852	15,424
Ravenna	117	598	530
Ravenna Twp	111	846	829
Robinson Twp	422	1,414	1,409
Roosevelt Park	433	3,456	3,456
Spring Lake	408	1,904	1,904
Spring Lake Twp	818	5,706	5,706
Sullivan Twp	112	296	296
White River Twp	99	280	280
Whitehall	402	3,012	3,012
Whitehall Twp	186	997	1,007
WestPlan TOTAL	19,609	116,429	113,993

*NOTE: Employment totals do not include businesses listed as a Home-Based Business (HBB).

WestPlan 2015 Demographics By Jurisdiction

	<u>FOR APPROVAL</u>	<u>FOR APPROVAL</u>	<u>FOR APPROVAL</u>
Jurisdiction Name	Total 2015 Population	Total 2015 Group Quarters Population	Total 2015 Occupied Housing Units
Blue Lake Twp	2,245	3	708
Casnovia	154	0	52
Casnovia Twp	2,674	27	807
Cedar Creek Twp	3,285	23	1,268
Crockery Twp	4,168	44	1,458
Dalton Twp	7,869	19	2,755
Egelston Twp	9,778	26	3,280
Ferrysburg	2,990	7	1,341
Fruitland Twp	5,469	10	1,987
Fruitport	1,149	0	455
Fruitport Twp	12,415	70	4,511
Grand Haven	10,665	172	4,826
Grand Haven Twp	15,763	91	5,644
Holton Twp	2,475	19	822
Laketon Twp	7,505	3	2,900
Lakewood Club	1,132	0	361
Montague	2,412	0	969
Montague Twp	1,566	0	548
Moorland Twp	1,450	0	528
Muskegon	37,664	5,057	13,274
Muskegon Heights	10,660	199	4,001
Muskegon Twp	17,404	230	6,314
North Muskegon	3,746	51	1,633
Norton Shores	23,776	144	9,778
Ravenna	1,251	7	407
Ravenna Twp	1,529	7	501
Robinson Twp	6,215	44	2,041
Roosevelt Park	3,798	29	1,655
Spring Lake	2,437	8	1,050
Spring Lake Twp	12,092	142	4,803
Sullivan Twp	2,379	0	818
White River Twp	1,302	9	487
Whitehall	2,675	149	1,072
Whitehall Twp	1,847	40	660
WestPlan TOTAL	223,939	6,630	83,714

*NOTE #1: Some TAZ boundaries overlap multiple jurisdictions; totals reflect demographic totals of all TAZs assigned to the parent jurisdiction.

*NOTE #2: Demographic information is derived from 2010 Decennial Census Blocks, and factored to 2015 totals using 2015 American Community Survey data.

ATTACHMENT IV

WESTPLAN PROJECT SUBMISSION FORM FY 2020 – 2023

Roadway/Project Name: _____

Limits: _____

Jurisdiction: _____

Work to be completed: _____

Submitting for Year:

FY 2020 (Projects already programmed)

FY 2021 _____

FY 2022 _____

FY 2023 _____

Does this project address any of the federally mandated performance measures such as Safety, Transit, Pavement/Bridge Condition, Congestion, System Reliability, or Environmental Sustainability? If so, how?

WESTPLAN PROJECT SUBMISSION FORM FY 2020 – 2023

Estimated Federal Cost	
Estimated State Cost	
Estimated Local Cost	
Total Estimated Project Cost	

NFC Classified

Yes _____ **If Yes, Current Classification?** _____

No _____

N/A _____

Length _____ **Feet** **Posted Speed** _____ **MPH**

ADT (2-way) _____ **Year** _____

% Commercial _____ **Year** _____

ROW

Existing _____ **Feet** Additional if needed _____ **Feet**

of Lanes

Existing _____ Proposed if necessary _____

Lane Width

Existing _____ **Feet** Proposed if necessary _____ **Feet**

WESTPLAN PROJECT SUBMISSION FORM FY 2020 – 2023

Existing Pavement Type? _____

Proposed Pavement Type? _____

Date of most recent work completed? _____

Age of pavement? _____

On street parking? _____

Utility work planned in conjunction with project? _____

Current PASER rating _____

Number of other projects submitting for FY2020-2023 TIP? _____

Rank within Jurisdiction of all projects submitted _____

Population of Jurisdiction submitting? _____

Total miles of federal roads within jurisdiction? _____

Is this project on a Transit route? _____

Adjacent sidewalks or other non-motorized facilities? _____

Total Accidents for project location in last 3 years? _____

Will project improve safety conditions? _____

WESTPLAN PROJECT SUBMISSION FORM FY 2020 – 2023

Additional Comments/Project Justification/Regional Significance
