



MEETING NOTICE

There will be a **West Michigan Regional Rural Transportation Task Force (Region 14)** meeting held on:

DATE: Monday, May 14, 2018

TIME: 10:00 a.m.

PLACE: WMSRDC Offices (3rd Floor)
Terrace Plaza Building
316 Morris Avenue
Muskegon, MI, 49443

If you are unable to attend, please call Joel Fitzpatrick 231.722.7878 x16

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West Michigan Regional Rural Transportation Task Force
(Region 14)

AGENDA

May 14, 2018

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. REVIEW OF MINUTES - (March 8, 2017) **ATTACHMENT I (ACTION ITEM)**
- V. PROJECT AMENDMENTS – **ATTACHMENT II (ACTION ITEM)**
- VI. UPDATE FROM MDOT - DON MAYLE
- VII. RURAL TRANSPORTATION ROUNDTABLE
- VIII. NEW BUSINESS
- IX. UNFINISHED BUSINESS
- X. PUBLIC COMMENT
- XI. ADJOURNMENT

WMSRDC
WEST MICHIGAN SHORELINE
REGIONAL DEVELOPMENT COMMISSION

ATTACHMENT I

To: Rural Transportation Task Force Members
From: Joel Fitzpatrick, Program Manager, WMSRDC
RE: Review and approval of Task Force minutes

Commission staff is requesting review and approval of the attached minutes from the March 8, 2018 meeting.

REGIONAL RURAL TRANSPORTATION TASK FORCE 14 MEETING

MEETING MINUTES

March 8, 2018

West Michigan Shoreline Regional Development Commission
316 Morris Avenue, 3rd Floor
Muskegon, Michigan

I. CALL TO ORDER

Chairperson Bouman called the meeting to order at 2:05 p.m.

II. ATTENDANCE

A. Members Present

Paul Bouman, Muskegon County Road Commission (Chairperson)
Mark Timmer, Oceana County Road Commission
Lora Kalkofen, City of White Cloud
Jim Koens, MATS
Joseph Fox, Newaygo County Commission on Aging
Steve Redmond, MDOT Grand Region
Kay Butcher, Oceana County Council on Aging
Richard Collins, Ludington Area Mass Transit
Kelly Smith, Newaygo County Road Commission
Chelsea Stratil, Village of Shelby
Valerie Schultz, MDOT-OPT

B. Members Not Present

Amy Williams, City of Scottville
Steve Patterson, Village of Ravenna
Vedra Gant, Yates Township Dial a Ride
Steve Leonard, Lake County Road Commission (excused)
Wayne Schoonover, Mason County Road Commission (excused)
Terra Dickson, Village of Baldwin

C. Others Present

Don Mayle, MDOT Planning (Conference Line)
Derek Wawczyk, Newaygo County Road Commission

D. Staff Present

Joel Fitzpatrick, WMSRDC

III. PUBLIC COMMENT – No member of the public spoke.

IV. **REVIEW OF MINUTES** – A motion was made to approve the meeting minutes from the October 10, 2017 meeting. Motion approved. **m/s Collins/Smith**

V. **ELECTION OF OFFICERS** –

Mr. Paul Bouman was nominated to remain as Chair. **Motion approved m/s Smith/Timmer.**

Mr. Kelly Smith was nominated to remain as Vice Chair. **Motion approved m/s Bouman/ Kalkofen.**

A motion was made to close nominations. **Motion approved m/s Collins/Stratil.**

A motion was made to approve Bouman as Chair and Smith as Vice Chair. **Motion approved m/s Kalkofen/Collins.**

VI. **AMENDMENTS TO PROJECTS** –

Mr. Fitzpatrick reviewed the following proposed project amendments:

MUSKEGON COUNTY

Add project, 2018, Giles Road, Job # 130491, AC 2018 ACC 2019, Giles Road: Scenic Drive to Buys Road (rural).Advance Construct conversion: \$192,000 Federal.

LUDINGTON MASS TRANSIT

Add project, LMTA is requesting to reprogram federal funding from 2015 which has previously been flexed to transit. New project is request use of previously approved maintenance funds to replace a mower with a utility tractor. Funding total is \$22,951, \$18,360 Federal and \$4591 State. **Motion approved m/s Smith/Koens.**

VII. **REVIEW OF BYLAWS** – No changes were made at this time but Mr. Fitzpatrick asked committee members to review the bylaws.

VIII. **RURAL TRANSPORTATION ROUNDTABLE** –

- Mr. Joseph Fox asked committee members if anyone could provide direction on bids for a plow truck.
- Mr. Kelly Smith asked Mr. Don Mayle on procedures for selling fed aid for 2019.

IX. **NEW BUSINESS** – Mr. Mark Timmer discussed the possibility of adding a new project for recover bid savings.

X. **UNFINISHED BUSINESS** – No unfinished business was discussed.

- XI. **PUBLIC COMMENT** – An opportunity was provided to allow members of the public to comment. No members of the public spoke.
- XII. **ADJOURNMENT** - Meeting was adjourned by Chairperson Bouman at 2:45 p.m.

WMSRDC

WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION

ATTACHMENT II

To: Rural Transportation Task Force Members
From: Joel Fitzpatrick, Program Manager - WMSRDC
RE: Project Amendments

Muskegon County Road Commission

- **Increase funding**, 2018, Giles Road, Job # 130491, AC 2018 ACC 2019, Giles Road: Scenic Drive to Buys Road (rural). Advance Construct conversion: Previous Federal amount \$192,000. New Federal amount \$202,799.

Yates Dial A Ride

- **Cost increase**, Existing 2018 project, Yates Dial A Ride is requesting an increase in funding for a light duty truck with plow to \$42,400 federal \$7,600 State.

Oceana County Road Commission

- **Add project**, 2018, Oceana Drive \$167,447 Federal, \$15,805 State D, \$26,056 Local. FY2019 Oceana Drive project will be Advance Construct to 2018.

Lake County Road Commission

- **Add project**, 2018, Various Chip & Seal projects, Federal \$170,000

Illustrative List

Add project, Yates Dial a Ride, \$43,600 Federal, Administrative vehicle