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**MEETING NOTICE**

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There will be a Transportation Technical Committee meeting held on:

**DATE:** Thursday, October 4, 2018

**TIME:** 1:30 p.m.

**PLACE:** *WMSRDC Offices- 3<sup>rd</sup> Floor of Terrace Plaza  
316 Morris Avenue, Suite 340  
Muskegon, Michigan 49443  
<http://www.wmsrdc.org>*

If you are unable to attend, please contact Brian Mulnix at 231.722.7878 x20

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## TRANSPORTATION TECHNICAL COMMITTEE

### AGENDA

October 4, 2018

- I. CALL TO ORDER
- II. APPROVAL OF THE PREVIOUS MINUTES (SEPTEMBER 6, 2018) - **(ATTACHMENT I) ACTION**
- III. PUBLIC COMMENT
- IV. TRANSPORTATION IMPROVEMENT PROGRAM
  - FY2017-2020 TIP (INFORMATION)
  - FY2020-2023 TIP PROJECT CALL (INFORMATION)
  - FY2020-2023 CMAQ PROJECTS (ACTION)
- V. MPO ROUNDTABLE
- VI. NEW BUSINESS
  - FY2019 WESTPLAN MPO MEETING SCHEDULE (ATTACHMENT II) (INFORMATION)
- VII. PUBLIC COMMENT
- VIII. ADJOURNMENT

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# ATTACHMENT I

## WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM (WESTPLAN) TECHNICAL COMMITTEE MEETING

### MEETING MINUTES

September 6, 2018

- Members Present:** Matt Farrar, Muskegon County (Chairperson)  
James Koens, MATS  
Doug Kadzban, City of Muskegon Heights  
Derek Gajdos, City of Grand Haven  
Tiffany Bowman, Harbor Transit  
Steve Biesada, City of Roosevelt Park  
James Murphy, City of Norton Shores  
Craig Bessinger, City of Ferrysburg  
Paul Bouman, MCRC  
Scott Beishuizen, City of Montague  
David Fairchild, MDOT Lansing  
Steve Redmond, MDOT Grand Region  
LeighAnn Mikesell, City of Muskegon  
Leo Evans, City of Muskegon  
John Nash, Spring Lake Township  
Brett Laughlin, OCRC (Vice Chairperson)  
Jeremy Statler, Village of Fruitport  
Marcia Jeske, Rural Township Rep
- Members Absent:** Ben VanHoeven, Village of Spring Lake  
Randy Phillips, City of North Muskegon  
Brian Armstrong, City of Whitehall  
Andrea Dewey, FHWA (Non-Voting)
- Others Present:** Tyler Kent, MDOT Lansing  
Marc Fredrickson, MDOT Muskegon TSC  
Laird Schaefer, Citizen Grand Haven Township  
Steve Redmond, MDOT Grand Region  
Brad Sharlow, MDOT Lansing  
John Watkin, MDOT Lansing  
Eric Mullen, MDOT Lansing
- Staff Present:** Brian Mulnix, WMSRDC  
Amy Haack, WMSRDC

**I. CALL TO ORDER**

Chairperson Farrar called the meeting to order at 1:30 p.m. Mr. Farrar asked all attending to introduce themselves.

**II. APPROVAL OF PREVIOUS MINUTES**

Minutes from the previous meeting were reviewed. A motion was made and supported to approve minutes of the August 2, 2018 Technical Committee meeting. Motion approved. ***M/S Bessinger/Nash***

**III. PUBLIC COMMENT**

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. There were no comments from the public.

**IV. TRANSPORTATION IMPROVEMENT PROGRAM**

- FY2017-2020 TIP- Mr. Mulnix spoke on the FY2017-2020 TIP and the JOBNET transition.
- State Performance Targets- Mr. Mulnix discussed the handouts that explained the performance targets and that MPO's around the state are taking similar actions to approve the state targets. Mr. Sharlow gave a presentation and explained the performance measures. A motion was made to support the targets and recommend support by the Policy Committee. ***The motion was approved. M/S Koens/Nash***
- Statewide and Urban Travel Analysis Data- Mr. Kent explained handout 3 of the attachment and requested action. A motion to approve the data as presented and recommend approval by the Policy Committee was made. ***The motion was approved. M/S Buisheizen/ Nash***
- Project call/selection process- Mr. Mulnix discussed attachment 4 and explained the process for selection TIP projects that will take place later in the calendar year.
- CMAQ- Mr. Mulnix explained that the call for projects for FY2020-2023 CMAQ is out and the committee will take action at their next meeting to select projects.

**V. MPO ROUNDTABLE**

- Mr. Redmond talked about the TAP Workshop that MDOT will be hosting in September at the Grand Region office.
- Mr. Fredrickson talked about local trunkline jobs coming up along US31 and M104.
- Mr. Fairchild mentioned the Small Urban Program and that they would be meeting soon.

**VI. NEW BUSINESS – There was no new business**

**VII. OLD BUSINESS – There was no old business to discuss.**

**VIII. PUBLIC PARTICIPATION**

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. No member of the public spoke.

**IX. ADJOURN- Meeting adjourned at 2:30 p.m.**

**ATTACHMENT I**

**WestPlan Meeting Schedule**

**FY2019**

Westplan Tech and Policy Committee meeting Schedule

**Technical Committee** (1<sup>st</sup> Thursday of the month)

October 4, 2018  
November 1, 2018  
December 6, 2018  
January 3, 2019  
February 7, 2019  
March 7, 2019  
April 4, 2019  
May 2, 2019  
June 6, 2019  
July 11, 2019 (Changed due to holiday)  
August 1, 2019  
September 5, 2019

**Policy Committee** (3<sup>rd</sup> Wednesday of the month)

October 17, 2018  
November 21, 2018  
December 19, 2018  
January 16, 2019  
February 20, 2019  
March 20, 2019  
April 17, 2019  
May 15, 2019  
June 19, 2019  
July 17, 2019  
August 21, 2019  
September 18, 2019

*\*\*Dates are subject to change and cancellation at request of the Chairperson*