

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM
(WESTPLAN) POLICY COMMITTEE MEETING**

MEETING MINUTES

April 18, 2018

I. CALL TO ORDER

Chairperson Roger Bergman called the meeting to order at 1:31 p.m. Mr. Mulnix took attendance and it was determined that there was a quorum.

ATTENDANCE

A. Members Present

Roger Bergman, Ottawa County (Chairperson)
Bill Mogren, City of North Muskegon
Kay Beecham, City of Norton Shores
Elmer Hoyle, Ravenna Township
Susie Hughes, MATS (Vice-Chairperson)
Jack Kennedy, Muskegon County Road Commission
Melissa Klos, City of Roosevelt Park
Bonnie McGlothin, City of Muskegon Heights
Robert Monetza, Harbor Transit
Roger Vanderstelt, Village of Fruitport
Byron Turnquist, City of Muskegon
David Fairchild for MDOT Lansing
Steve Salter, City of Whitehall
Leon Stille, Crockery Township
Betty Gajewski, Ottawa County Road Commission
Dennis Scott, City of Grand Haven
Rillastine Wilkins, Muskegon County Commissioner

B. Members Not Present

Mark Powers, Village of Spring Lake
Patrick Twa, City of Ferrysburg
Kim Arter, Laketon Township (Excused)
Tim Todd, City of Montague
Andrea Dewey, FHWA (Non-Voting)

C. Others Present

Laird Schaefer, Citizen
Steve Redmond, MDOT-Grand Region
Tina Hawley, Pioneer Resources
Jill Bonthuis, Pioneer Resources

D. Staff Present

Brian Mulnix, WMSRDC
Amy Haack, WMSRDC

II. APPROVAL OF THE MINUTES (February 21, 2018) –A motion was made to approve the minutes from the January 17, 2018 meeting as submitted. Motion approved. **m/s Mogren/Hoyle**

III. PUBLIC COMMENT- There was no public comment at this time.

IV. TRANSPORTATION IMPROVEMENT PROGRAM –

Mr. Brian Mulnix reviewed the proposed FY2017-2020 TIP Amendment K that was approved and recommended to the Policy Committee for approval by the WestPlan Technical Committee at their April 12, 2018 meeting. Mr. Mulnix discussed the project submitted by the City of North Muskegon to include the Bear Lake Road project into the Illustrative list, and that it was discovered that the project is not on a federal aid eligible route and would not be included with amendment K. Mr. Mulnix indicated that he is working with the City of North Muskegon to look at getting the road upgraded to be eligible. A motion was made to approve FY2017-2020 TIP Amendment K as presented (with the removal of the Bear Lake Road project). Motion approved.
m/s Still/Monetza

FY2017-2020 TIP Amendment K

FY2018

MDOT, Add FY 2018 Trunkline Preservation GPA – State Funding \$3,650,000 GF18 (M funds)

- Add to FHWA GPA - Job # 202331- M-46 Maple Island Road to Ravenna Road- Mill and one course asphalt overlay- (PE Phase) Total \$20,000 (State Funding) (Added to FHWA tab)
- Add to FHWA GPA - Job # 202331- M-46 Maple Island Road to Ravenna Road- Mill/Resurface/Joint Repairs/Misc. Skip Patching- (Construction Phase) Total \$1,730,000 (State Funding) (Added to FHWA tab)
- Add to FHWA GPA -Job # 202769- M-46 Ravenna Road to M-37 - Mill and one course asphalt overlay- (PE Phase) Total \$20,000 (State Funding) (Added to FHWA tab)
- Add to FHWA GPA -Job # 202769- M-46 Ravenna Road to M-37- Mill and one course asphalt overlay- (Construction Phase) Total \$1,880,000 (State Funding) (Added to FHWA tab)

MDOT, FY2018, Cost Increase, 2018 Local Safety GPA – New funding amount \$281,255.20 Federal, \$835 State, \$7,400 Local Total Cost \$289,490.20

- Add to FHWA GPA -Job # 201954- Southern Avenue @ Mid-Michigan Railroad Work description: Upgrade flashing-light signals. (Local Traffic Operations and Safety GPA) Federal \$7,514 State \$835 Total \$8,349
- Add to FHWA GPA -Job # 202854-Pedestrian Improvements (Local Traffic Operations and Safety GPA) Federal \$29,600 State \$0 Local \$7,400 Total \$37,000

City of Muskegon, FY2018, Scope Change (CMAQ), Project # 202169 -currently programmed as Signal Installation project at Olthof/Black Creek Road. Install signal, installation of loop detectors and interconnection with signal at Black Creek/Sherman. Federal \$80,000 Local \$20,000 Total \$100,000. Request to change scope to Intersection Improvements, will be listed as follows:

Intersection Improvements, Add SB to EB left turn at Olthoff, install all-way stop signs; extend SB to EB left turn land at Black Creek/Sherman. Federal \$80,000 Local \$48,500 Total \$128,500

Illustrative List

City of Norton Shores

FY 2019 - Add Mona Lake Trail Phase I project to Illustrative List of project seeking funding (TAP). Project limits are from the intersection of Getty and Summit to the intersection of Roberts Street and Sherman Blvd. Total cost \$970,000. (Fed/local match breakdown will be adjusted once conditional commitment is awarded)

Administrative Modifications

E File: FHWA GPA Tab These jobs now have Job Numbers, and the funding can be updated to reflect 100% State funding. The totals are not changing.

- Job # 202521 - Sherman Boulevard/Sixth Street @ Michigan Shore Railroad (100% State)
- Job # 202522 - Hume Street @ Michigan Shore Railroad (100% State)
- Job # 202523 - Getty Street @ Michigan Shore Railroad (100% State)
- Job # 202525 - Ferris Street @ Michigan Shore Railroad (100% State)

FTA CANDIDATE LIST

FY 2018, Pioneer Resources, Change Cost- New Freedom Operating Federal \$80,000 Local \$80,000 Total \$160,000

FY2018, Pioneer Resources Project # Change, New Freedom Mobility Management- Change Project # to 202189. Originally listed on the FTA Candidate list as Job # 200791

FY2019, Pioneer Resources, Project Description Change - Change from “two accessible passenger vehicles” to “two medium duty buses” Federal \$155,000 Local (CTF) \$39,000 Total \$194,000. Change in funding. Original cost \$94,503. \$75,603 Federal 5310, \$18,900 CTF.

V. MEMORANDUM OF UNDERSTANDING – (ACTION)

Mr. Mulnix discussed (2) handouts that were emailed with the agenda, the first one with highlighting showed the specific additions to the MOA that are being requested, the second showed the final draft that includes the additions. The memorandum is between the MPO and MDOT and will include Performance Based Planning language as well as some updates to Air Quality and Federal Code Citations. It was explained that this requirement is being followed by all MPO’s in the state. Motion to approve as presented. M/S Still/Monetza

VI. MPO ROUNDTABLE

Mr. Schaefer brought up the Smith Bridge issue in the City of Ferrysburg. Mr. Mulnix explained that the bridge has been added to the Illustrative list in the current TIP, but there is no funding available at this time. Mr Mulnix agreed to meet with Mr. Redmond and Mr. Bessenger to discuss possible future options for the bridge.

VII. NEW BUSINESS

- Public Participation Plan Update- Mrs. Haack updated the committee about revisions to the MPO Public Participation document and the need for a public comment period. The plan will be presented at the next meeting.
- Performance Based Planning- Mr. Mulnix discussed at length the federally required Performance Based Planning and Performance Measure targets. Mr. Mulnix discussed the TIP language that will be presented regarding the Safety Performance Measure, at the next MPO meeting.

VIII. PUBLIC COMMENT – There were no public comments at this time.

IX. ADJOURNMENT –Meeting was adjourned at 2:22 p.m.