

**WMSRDC**  
WEST MICHIGAN SHORELINE  
REGIONAL DEVELOPMENT COMMISSION

**REGIONAL BOARD MEETING**  
July 17, 2018 – Fifth Third Ballpark

**I. CALL TO ORDER**

The meeting was called to order at 11:10 AM by Chairperson James Rynberg

**II. ROLL CALL QUORUM: Yes**

Commissioners Present:

**Lake County:** Howard Lodholtz

**Mason County:** Charles Lange, Wally Taranko

**Muskegon County:** Jennifer Hernandez, Rillastine Wilkins

**Newaygo County:** James Maike, James Rynberg

**WMSRDC Appointees** – Chris McGuigan, Joe Lenius

**Muskegon Community College** - Dale Nesbary

**West Shore Community College** - Crystal Young

Commissioners Absent:

**Muskegon County** - Kay Beecham, Ben Cross, Bonnie McGlothlin  
Susie Hughes, Byron Turnquist

**Newaygo County** – Chris Ortwein

**Oceana County** – James Brown, Dean Gustafson

**WMSRDC Appointee** – Ron Steiner

Staff/Guests Present: Erin Kuhn, Christia Seals, Syndi Copeland, John Weiss, and Andrea Large

**III. APPROVAL OF AGENDA**

Motion was made by Commissioner Taranko and supported by Commissioner Nesbary to approve the agenda for the July 17, 2018 Commission meeting. Motion carried.

**IV. APPROVAL OF MINUTES**

Motion was made by Commissioner Maike and supported by Commissioner Lodholtz to approve the May 21, 2018 Commission meeting minutes. Motion carried.

The June 18, 2018 Officer's minutes are attached for information only. Erin highlighted the change in Board members – Commissioner Lenius moved from WMSRDC appointee to City of Ludington appointee, leaving a WMSRDC appointee spot available. Andrea Large, Executive Director at the Community Foundation for Mason County was present and considering this position.

**V. PUBLIC COMMENTS** – There were no comments.

**VI. CHAIRPERSON'S REPORT**

There was no report.

**VII. EXECUTIVE DIRECTOR'S REPORT**

- Erin welcomed John Weiss to the board meeting and thanked him for all he has taught her.
- Erin congratulated Fremont on an EDA grant for an access road into its industrial park.
- WMSRDC has signed contracts with MDOT and three counties, Muskegon, Lake and Oceana, for the Transportation Asset Management Council Culvert Data Collection Pilot Project.

- WMSRDC is nearing the completion of four large NOAA Environmental projects in and around Muskegon Lake; Erin talked briefly about the Veterans Park project.
- The Homeland Security FY15 grant has been completed. The FY17 grant has been opened. The required BSIR's were sent to MSP in July. WMSRDC staff has started the process necessary for the physical inventory equipment tracking which occurs this fall.
- The Michigan Association of Regions board voted Erin in as Vice President at their annual meeting held in Kalamazoo in June.
- The Regional Prosperity Alliance meeting was held at WMSRDC in mid-June.

Erin went through the final changes to the WMSRDC Bylaws. A motion was made by Commissioner Nesbary and supported by Commissioner McGuigan to approve the changed bylaws. Motion carried.

#### VIII. FEDERAL PROJECT REVIEW SYSTEM - INFORMATION

There was one (1) FPRS applications processed - 2018-11. Erin informed the Board that FPRS application reviews are no longer necessary. A few State reviews will continue to be reviewed.

#### IX. FINANCIAL STATEMENTS

Christia Seals presented the financial statements for WMSRDC and HSGP through June 2018. Motion was made by Commissioner Lodholtz and supported by Commissioner Young to accept the June 2018 WMSRDC and HSGP Financial Statements. Motion carried.

#### X. NEW BUSINESS

A motion was made by Commissioner Taranko and supported by Commissioner Maike to approve Andrea Large as the new WMSRDC appointee to the Board. Motion carried.

#### XI. ROUND TABLE

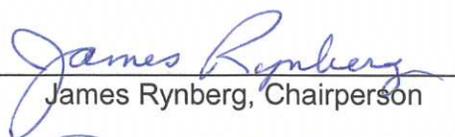
- Jennifer Hernandez announced the Berry Junction Trail ribbon cutting ceremony at the North Muskegon Trail Head on July 20, 2018.
- Dale Nesbary announced that the final downtown MCC building is complete and the health building on the main campus should be ready for use in October 2018.
- Joe Lenius announced that the City Manager of Ludington has taken a new job, so they are beginning their search for a replacement.
- Erin announced that the Oceana County Administrator is also leaving.

#### XII. PUBLIC COMMENT-WMSRDC PROGRAMS – John Weiss made a few comments about the luncheon after the board meeting. He is excited about the collaboration between our two regions.

#### XIII. ADJOURNMENT

Motion was made by Commissioner Hughes and supported by Commissioner Steiner to adjourn at 11:45 AM. Motion carried.

**NEXT MEETING: September 17, 2018 – Muskegon County (WMSRDC)**

  
James Rynberg, Chairperson  
Sept 17 2018  
Date

  
Erin Kuhn, Executive Director  
9-17-18  
Date