



REGIONAL BOARD MEETING
September 17, 2018 – Muskegon County

I. CALL TO ORDER

The meeting was called to order at 10:00 AM by Chairperson James Rynberg

II. ROLL CALL QUORUM: Yes

Commissioners Present:

Mason County: Charles Lange, Joe Lenius, Wally Taranko
Muskegon County: Kay Beecham, Jennifer Hernandez,
Susie Hughes, Bonnie McGlothin, Byron Turnquist
Newaygo County: Chris Ortwein, James Rynberg
Oceana County: Dean Gustafson
WMSRDC Appointees: Andrea Large
Muskegon Community College: Dale Nesbary
West Shore Community College: Crystal Young

Commissioners Absent:

Lake County: Howard Lodholtz
Muskegon County: Ben Cross, Rillastine Wilkins
Newaygo County: James Maike,
Oceana County: James Brown,
WMSRDC Appointees: Chris McGuigan, Ron Steiner

Staff/Guests Present: Erin Kuhn, Christia Seals, Syndi Copeland
Dennis Kirksey, Muskegon Lake Watershed Partnership
Mike Baauw, Muskegon County Veterans Affairs
Lupe Alviar, Chair of Veterans Advisory Committee
Ken Johnson & Marty Holmgren, Muskegon River Watershed Assembly

III. APPROVAL OF AGENDA

Motion was made by Commissioner Hughes and supported by Commissioner Ortwein to approve the agenda for the September 17, 2018 Commission meeting. Motion carried.

IV. APPROVAL OF MINUTES

Motion was made by Commissioner Beecham and supported by Commissioner Young to approve the July 17, 2018 Commission meeting minutes. Motion carried.

The August 20, 2018 Officer's minutes are attached for information only.

V. PUBLIC COMMENTS –

Several people gave comments regarding the success of Veterans Memorial Park.

VI. Host (Muskegon County) – Commissioner Hughes welcomed everyone to Muskegon and gave a brief update on the City and County.

VII. MLWP DISCUSSION

Erin provided information regarding the MOU between WMSRDC, Muskegon Lake Watershed Partnership (MLWP) and Muskegon River Watershed Assembly (MRWA). There is interest in providing partnership and collaboration for the betterment of the West Michigan environment and watersheds. Marty Holmgren and Ken Johnson provided in depth information in regards to this partnership as well.

A. Memorandum of Understanding

Motion was made by Commissioner Hughes and supported by Commissioner Hernandez to approve the Memorandum of Understanding between West Michigan Shoreline Regional Development, Muskegon River Watershed Assembly and Muskegon Lake Watershed Partnership. Motion carried.

VIII. CHAIRPERSON'S REPORT

A. Contract/Document Authorization Policy, Resolution 2019-1 Motion was made by Commissioner Taranko and supported by Commissioner Young to approve Resolution 2019-1. Motion carried.

B. Final updated By-laws were provided.

C. Executive Director's Review. Motion by Commissioner Taranko and supported by Commissioner McGlothlin to approve the Executive Director's FY2019 raise. Motion carried.

IX. EXECUTIVE DIRECTOR'S REPORT

A. Regional Prosperity Alliance 2019 Grant Request, Resolution 2019-2 to make WMSRDC the fiduciary. A motion was made by Commissioner Hughes and supported by Commissioner Young to approve Resolution 2019-2. Motion carried.

Erin discussed her recommendation to no longer serve as fiduciary for the Region 6 Homeland Security Planning Board. She noted that the program had become very administratively heavy, with the increasing management and administration requirements from both FEMA and MSP, and the liability WMSRDC holds as fiduciary has been causing concerns. WMSRDC has agreed to work with the Region 6 Board and MSP to assist in a smooth transition of the fiduciary role and finish serving as fiduciary on June 1, 2019.

A motion was made by Commissioner Lenius and supported by Commissioner Large to end the Homeland Security program. Motion carried.

WMSRDC has signed a contract with the Michigan Economic Development Corporation to provide redevelopment ready community technical assistance to our local jurisdictions who are engaged in the RRC-certification process. Stephen Carlson and Jamie Way will lead this program.

Erin attended the first Michigan Infrastructure Council meeting this past week. The goal of this committee is to take a holistic approach at addressing the state's infrastructure and create a culture of asset management state-wide. Michigan is the first state in the country to look at infrastructure in this manner.

X. FY 2018 BUDGET AMENDMENT

A. FY 2018 Budget Amendment. Erin and Christia provided a brief explanation of the budget amendment request. Motion by Commissioner Ortwein and supported by Commissioner McGlothlin to approve the FY2018 Budget Amendment. Motion carried.

XI. FY 2019 WORK PROGRAM AND BUDGET

A. FY 2019 Work Program and Budget. Erin presented the WMSRDC information outlined in the Work Program and Budget. Motion by Commissioner Ortwein and supported by Commissioner Hughes to approve the FY 2019 Work Program and Budget. Motion carried.

XII. FY 2019 MEETING SCHEDULE

Motion by Commissioner Beecham and supported by Commissioner McGlothlin to approve the FY 2019 Meeting Schedule. Motion Carried.

XIII. REGIONAL PLANING COMMISSION COLLABORATIVE EFFORT

Dave Bee was not in attendance, so there was no update.

XIV. FINANCIAL STATEMENTS

Christia Seals presented the financial statements for WMSRDC and HSGP through August 2018. Motion was made by Commissioner Hughes and supported by Commissioner Lenius to accept the August 2018 WMSRDC and HSGP Financial Statements. Motion carried.

X. NEW BUSINESS

There was no new business.

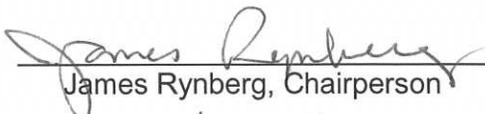
XI. ROUND TABLE

Commissioner Lenius mentioned that Mason County/City of Ludington have begun construction on several new buildings. Commissioner Rynberg mentioned that the City of Fremont is just finishing an outdoor renovation. He would like to give a tour after the next WMSRDC Board meeting in Fremont. Also, Fremont has a Harvest Festival this coming weekend. Commissioner Ortwein talked about the mountain bike/pedestrian path circumventing Hardy Dam. After about six years, the project is in submission.

XIII. ADJOURNMENT

Motion was made by Commissioner Hughes and supported by Commissioner Gustafson to adjourn at 11:02 AM. Motion carried.

NEXT MEETING: November 19, 2018 – Newaygo County


James Rynberg, Chairperson
9/17/18
Date


Erin Kuhn, Executive Director
9-17-18
Date