

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM (WESTPLAN)
TECHNICAL COMMITTEE MEETING**

MEETING MINUTES

October 4, 2018

Members Present: Matt Farrar, Muskegon County (Chairperson)
Scott Beishuizen, City of Montague
Leo Evans, City of Muskegon
Derek Gajdos, City of Grand Haven
Doug Kadzban, City of Muskegon Heights
Jack Klein, OCRC
Jeremy Statler, Village of Fruitport
James Koens, MATS
Steven Patrick, Harbor Transit
James Murphy, City of Norton Shores
David Fairchild, MDOT Lansing
Paul Bouman, MCRC
Marcia Jeske, Rural Township Rep
John Nash, Spring Lake Township
Craig Bessinger, City of Ferrysburg
Steve Biesada, City of Roosevelt Park
Steve Redmond, MDOT Grand Region

Members Absent: Ben VanHoeven, Village of Spring Lake
Randy Phillips, City of North Muskegon
Brian Armstrong, City of Whitehall
Andrea Dewey, FHWA (Non-Voting)
Tony Barnes, Muskegon Urban Township Rep

Others Present: Tyler Kent, MDOT Lansing
Marc Fredrickson, MDOT Muskegon TSC
Laird Schaefer, Citizen Grand Haven Township

Staff Present: Brian Mulnix, WMSRDC
Amy Haack, WMSRDC
Joel Fitzpatrick, WMSRDC

I. CALL TO ORDER

Chairperson Farrar called the meeting to order at 1:30 p.m. Mr. Farrar asked all attending to introduce themselves.

II. APPROVAL OF PREVIOUS MINUTES

Minutes from the previous meeting were reviewed. It was noted that Tiffany Bowman should have been marked absent. A motion was made and supported to approve minutes of the

September 6, 2018 Technical Committee meeting as amended. Motion approved. **M/S Bessinger/Kadzban**

III. PUBLIC COMMENT

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. There were no comments from the public.

IV. TRANSPORTATION IMPROVEMENT PROGRAM

- **FY2017-2020 TIP**- Mr. Mulnix spoke on the FY2017-2020 TIP and the JOBNET transition. Mr. David Fairchild gave an update on the reconciliation progress for JOBNET.
- **FY2020-2023 TIP**- Mr. Mulnix spoke on the FY2020-2023 TIP. Project submittals will be due to WMSRDC Staff by October 19.
- **FY2020-2023 CMAQ** - Mr. Mulnix spoke on the FY2020-2023 CMAQ. Project submittals were reviewed. After discussion the following list was agreed upon and was approved for recommendation to the Policy Committee. **M/S Koens/Kadzban**

V. MPO ROUNDTABLE

- No members had any updates at this time.

VI. NEW BUSINESS – Mr. Tyler Kent gave an update on the process for the 2045 Long Range Transportation Plan.

VII. OLD BUSINESS – There was no old business to discuss.

VIII. PUBLIC PARTICIPATION

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. No member of the public spoke.

IX. ADJOURN- Meeting adjourned at 2:25 p.m.

FY2021-2023 TIP (CMAQ) (Revised for 10/4/2018 WestPlan Tech Meeting)

Fiscal Year	County	Responsible Agency	Project Name	Limits	Project Description	Federal Cost	Federal Fund Source	Local Cost (participating)
2020	Muskegon	City of Muskegon	Lakeshore at Beach	Lakeshore at Beach	Roundabout, intersection improvements	\$250,000	CMAQ	\$0
2020	Muskegon	City of Muskegon Heights	Superior @ Barney	Superior @ Barney	Remove Signal	\$5,000	CMAQ	\$0
2020	Muskegon	City of Muskegon Heights	Hoyt @ Barney	Hoyt @ Barney	Remove Signal	\$5,000	CMAQ	\$0
2020	Muskegon	City of Muskegon Heights	Keating @ Jefferson	Keating @ Jefferson	Remove Signal	\$5,000	CMAQ	\$0
2020	Muskegon	City of Muskegon Heights	Summit @ Temple	Summit @ Temple	Remove Signal	\$5,000	CMAQ	\$0
2020	Muskegon	City of Muskegon Heights	Summit @ Glendale	Summit @ Glendale	Remove Signal	\$5,000	CMAQ	\$0
2020	Muskegon	City of Muskegon Heights	Broadway @ 6th Street	Broadway @ 6th Street	Remove Signal	\$5,000	CMAQ	\$0
2020	Muskegon	Village of Fruitport	Traffic Signal Synchronization	Third Avenue @ Pontaluna and Park Street	Synchronize two intersection traffic signals along the Third Avenue Corridor	\$92,000	CMAQ	\$0
2020	Ottawa	Harbor transit	Outreach and Marketing	Areawide	Outreach and Marketing	\$25,000	CMAQ	\$6,250
2020	Ottawa	Harbor transit	(2) Replacement Busses	Areawide	(2) Replacement Busses	\$264,000	CMAQ	\$66,000
2020	Muskegon	MATS	Outreach and Marketing	Areawide	Transit Operations	\$98,104	CMAQ	\$24,526
2020	Muskegon	WMSRDC	Outreach and Marketing	Areawide	Promotion and Marketing of voluntary household and transportation activities that will reduce air pollution	\$100,000	CMAQ	\$25,000
Total requested for FY2020						\$859,104		
Estimated Allocation for FY2020						\$859,104		
FY2020 Balance						\$0		

2021	Muskegon	MATS	Transit Facility Development	Areawide	Transit Facility Development	\$815,000	CMAQ	\$203,750
2021	Ottawa	Harbor Transit	Outreach and Marketing	Areawide	Outreach and Marketing	\$25,000	CMAQ	\$6,250
2021	Muskegon	WMSRDC	Air Quality Improvement	Areawide	Promotion and Marketing of voluntary household and transportation activities that will reduce air pollution	\$100,000	CMAQ	\$25,000
Total requested for FY2021						\$940,000		
Estimated Allocation for FY2021						\$940,000		
FY2021 Balance						\$0		

2022	Muskegon	MATS	Heavy Duty Replacement Bus	Areawide		\$400,000	CMAQ	\$100,000
2022	Muskegon	MATS	Transit Facility	Areawide		\$270,000	CMAQ	\$67,500
2022	Muskegon	MATS	Outreach and Marketing	Areawide		\$40,000	CMAQ	\$10,000
2022	Muskegon	WMSRDC	Air Quality Improvement	Areawide		\$100,000	CMAQ	\$25,000
2022	Ottawa	Harbor Transit	(1) Bus Replacement	Areawide		\$130,000	CMAQ	\$27,500
Total requested for FY2022						\$940,000		
Estimated Allocation for FY2022						\$940,000		
FY2022 Balance						\$0		

2023	Muskegon	MATS	Heavy Duty Replacement Bus	Areawide		\$400,000	CMAQ	\$100,000
2023	Muskegon	MATS	Heavy Duty Replacement Bus	Areawide		\$285,000	CMAQ	\$71,250
2023	Muskegon	WMSRDC	Air Quality Improvement	Areawide		\$100,000	CMAQ	\$25,000
2023	Ottawa	Harbor Transit	(1) Bus Replacement	Areawide		\$130,000	CMAQ	\$32,500
2023	Ottawa	Harbor Transit	Outreach and Marketing	Areawide		\$25,000	CMAQ	\$6,125
Total requested for FY2023						\$940,000		
Estimated Allocation for FY2023						\$940,000		
FY2023 Balance						\$0		