

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM
(WESTPLAN)
TECHNICAL COMMITTEE MEETING**

MEETING MINUTES

March 7, 2019

Members Present: Matt Farrar, Muskegon County (Chairperson)
Brett Laughlin, OCRC (Vice Chairperson)
Derek Gajdos, City of Grand Haven
Paul Bouman, MCRC
Doug Kadzban, City of Muskegon Heights
Craig Bessinger, City of Ferrysburg
Scott Beishuizen, City of Montague
Brian Armstrong, City of Whitehall
Steven Patrick, Harbor Transit
James Murphy, City of Norton Shores
Steve Biesiada, City of Roosevelt Park
Mark Disselkoen, City of North Muskegon
Marc Fredrickson, MDOT - Muskegon TSC
David Fairchild, MDOT Lansing
John Nash, Spring Lake Township
Leo Evans, City of Muskegon
James Koens, MATS
Valerie Shultz, MDOT- OPT (Called in)
Wally Delamater, Village of Spring Lake

Members Absent: Ben VanHoeven, Village of Spring Lake
Tony Barnes, Muskegon Urban Township Rep
Marcia Jeske, Rural Township Rep
Andrea Dewey, FHWA (Non-Voting)
Jeremy Statler, Village of Fruitport
Dennis Kent, MDOT Grand Region
Mallory Avis, MDOT- OPT

Others Present: Tyler Kent, MDOT Lansing
Laird Schaefer, Citizen Grand Haven Township
Dana Appel, Harbor Transit
Rillastine Wilkins, Muskegon County

Staff Present: Brian Mulnix, WMSRDC
Amy Haack, WMSRDC

I. CALL TO ORDER

Chairperson Farrar called the meeting to order at 1:30 p.m. Mr. Farrar asked all attending to introduce themselves.

II. APPROVAL OF PREVIOUS MINUTES

Minutes from the previous meeting were reviewed. After discussion a motion was made and supported to approve minutes of the January 10, 2019 Technical Committee meeting. Motion approved. *M/S Armstrong/Beishuizen*

III. PUBLIC COMMENT

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. There were no comments from the public.

IV. TRANSPORTATION IMPROVEMENT PROGRAM

- **FY2017-2020 TIP Amendment O** - Mr. Mulnix spoke on the revised project list that was handed out at the meeting. It was explained that there were several projects that were on the original list that had since been removed due to the previous amendment being approved after the list had been sent, and that JobNet automatically includes ALL pending projects up to that point in time. There were also several projects that were submitted in JobNet before the list was sent, but were not returned to the MPO before the list had to be sent, so those were included as well. After a lengthy discussion a motion was made to approve the revised Amendment (O) and to adjust the GPA thresholds as needed to match the projects, and to match the FY2020 list in the FY2017-2020 TIP with the FY2020 list in the FY2020-2023 TIP *M/S Laughlin/Kadzban*
- **FY2020-2023TIP TRANSIT PROJECT LISTS** - Mr. Mulnix spoke on the proposed FY2020-2023 Transit lists that were sent with the meeting packet. A motion to approve the lists with minor corrections that were discussed at the meeting, and to adjust the GPA thresholds as needed was made and passed. *M/S Laughlin/Armstrong*

V. AIR QUALITY CONFORMITYANAYLYSIS PUBLIC COMMENT PERIOD

- Mrs. Amy Haack discussed the information that was attached to the meeting packet regarding an Air Quality Conformity Analysis Resolution that would need to be approved by the Policy Committee. A motion to support and recommend the reolution to be passed by the MPO Policy Committee was made and supported. *M/S Armstrong/Bessinger*

VI. MDOT STATEWIDE LONG RANGE PLAN & TRAVEL DEMAND MODEL UPDATE

- Mr. Tyler Kent discussed the progress of the MDOT Statewide Long Range Plan and the status of the Travel Demand Model. Discussion followed.

VII. MPO ROUNDTABLE

Several local agencies gave updates on current activities.

VIII. NEW BUSINESS – There was no new business to discuss.

IX. OLD BUSINESS – There was no old business to discuss.

X. PUBLIC PARTICIPATION

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. No member of the public spoke.

XI. ADJOURN- Meeting adjourned at 2:45 p.m.

Item II, Attachment (Minutes 1/10/19)

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(WESTPLAN)
TECHNICAL COMMITTEE MEETING

MEETING MINUTES
January 10, 2019

Members Present: Matt Farrar, Muskegon County (Chairperson)
Brett Laughlin, OCRC (Vice Chairperson)
Derek Gajdos, City of Grand Haven
Paul Bouman, MCRC
Doug Kadzban, City of Muskegon Heights
Craig Bessinger, City of Ferrysburg
Scott Beishuizen, City of Montague
Brian Armstrong, City of Whitehall
Steven Patrick, Harbor Transit
James Murphy, City of Norton Shores
Steve Biesiada, City of Roosevelt Park
Andrea Dewey, FHWA (Non-Voting)
David Fairchild, MDOT Lansing
John Nash, Spring Lake Township
Jeremy Statler, Village of Fruitport
Dennis Kent, MDOT Grand Region
Leo Evans, City of Muskegon
James Koens, MATS

Members Absent: Ben VanHoeven, Village of Spring Lake
Randy Phillips, City of North Muskegon
Tony Barnes, Muskegon Urban Township Rep
Marcia Jeske, Rural Township Rep

Others Present: Tyler Kent, MDOT Lansing
Laird Schaefer, Citizen Grand Haven Township
Matt Block, MDOT - Muskegon TSC
Mallory Avis, MDOT- OPT

Staff Present: Brian Mulnix, WMSRDC
Amy Haack, WMSRDC
Joel Fitzpatrick, WMSRDC

I. CALL TO ORDER

Chairperson Farrar called the meeting to order at 1:30 p.m. Mr. Farrar asked all attending to introduce themselves.

II. APPROVAL OF PREVIOUS MINUTES

Minutes from the previous meeting were reviewed. After discussion a motion was made and supported to approve minutes of the November 2018 Technical Committee meeting. Motion approved. *M/S Laughlin/Kadzban*

III. PUBLIC COMMENT

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. There were no comments from the public.

IV. TRANSPORTATION IMPROVEMENT PROGRAM

- **FY2019 UNPROGRAMMED BALANCE** - Mr. Mulnix spoke on the FY 2019 un-programmed balance. After discussion, it was agreed to split the money between four agencies: City of Norton Shores receiving \$50,000 for Broadway Ave, \$83,729 for the City of Grand Haven North Shore Drive, \$83,729 for the City of Muskegon Heights Hackley Ave, and \$83,729 for the Muskegon County Road Commission Giles Road project. A motion was made and supported to approve the list with proposed changes. *M/S Laughlin/Kadzban*
- **FY2017-2020 TIP Amendment N** - Mr. Mulnix spoke on the proposed FY2017-2020 TIP Amendment N and additions. After discussion, a motion was made and supported to approve the list with proposed changes. *M/S Laughlin/Gajdos*

FY2017-2020 TIP Amendment N

Harbor Transit

FY2019

- 5339 (New Project) Surveillance & Security Equipment- Federal \$35,000 State \$8,750 Total \$43,750 (Job Number 205893)
- 5307 (New Project) Mobile Vehicle Hoist- Federal \$25,000 State \$6,250 Total \$31,250 (Job Number 205886)
- CMAQ- (New Project) Bus Purchase- Federal \$256,000 State \$64,000 Total \$320,000 (Job Number 205928)
- 5339 (New Project) Architecture & Engineering- Federal \$30,000 State \$7,500 Total \$37,500 (Job Number 205892)

Muskegon Area Transit System

FY2019

- 5311 (New Project) Operating Assistance for the delivery of non-urban transit services- Federal \$18,000 State \$39,000 Local \$43,000 Total \$100,000 (Job Number 205815)
- 5307 (New Project) Operating Assistance for the delivery of transit and para transit services- Federal \$1,740,003 State \$1,131,002 Local \$609,001 Total \$3,480,006 (Job Number 205821)
- 5310 (New Project) Mobility Management Activities (10/01/19 fwd) Federal \$140,000 State \$35,000 Local \$0 Total \$175,000 (Job Number 205817)
- 5339 (New Project) Support Equipment- Federal \$99,129 State \$24,782 Local \$0 Total \$123,911 (Job Number 205814)

City of Norton Shores

FY2019

- (Increase Federal amount by \$50,000, Local increase by \$841,000)- Broadway Avenue from Getty to Bailey- Reconstruct- Federal \$550,000 State \$0 Local \$1,091,000 Total \$1,641, 000

City of Grand Haven

FY2019

- STUL- (Increase Federal amount by \$83,729) - Northshore Drive from Grand Haven City Limit to Main Street- Reconstruct with 10' Paved shoulder Federal \$403,090 State \$0 Local \$1,000,046 Total \$1,403,136 (Job Number 130778)

FY2020

- TEDF- (New Project) Fulton Street from North Albee Street to North Beechtree Street- Reconstruct- Federal \$0 State \$336,545 Local \$363,860 Total \$700,405

City of Muskegon Heights

FY2019

- STUL- Total project cost increase of more than 25% (local cost increase)- Hackley Avenue from Hoyt to Manz- Resurface- (Original Cost-Federal \$136,639 State \$0 Local \$31,160 Total \$167,799 (Job Number 130782) New cost- (Fed Increase of \$83,729) Federal \$220,368 State \$0 Local \$117,177 Total \$337,545

FY2020

- TEDF- (New Project) Park Street from West Sherman Blvd to Hackley Avenue- Resurface- Federal \$0 State \$250,000 Local \$129,795 Total \$379,795
- CMAQ- (Change existing project limits) Originally listed as Signal Removal @ Superior and Barney, to be relisted as Signal Removal @ Hackley & Dyson Federal \$5,000, State \$0 Local \$0 Total \$5,000

Village of Fruitport

FY2020

- STUL- Increase federal funding- (Add \$157,000 to federal from balance in FY2020 STUL Funding) 3rd Street from Pontaluna to Park Street- Reconstruct- Federal \$357,920 State \$0 Local \$255,000 Total \$612,920 (Job Number 130798)

MDOT

FY2019

- (New Project) US-31- Hile Road to M-46; Ramps at M-120, White Lake Drive, Russell Road, Colby & Fruitvale Road- Road Capital Preventative Maintenance- Concrete joint repairs, resurface ramps- Federal \$1,410,276 State \$312,725 Local \$0 Total \$1,723,000 (Job Number 200663)
- (New Project) US-31 Southbound at Airline exit ramp- Minor widening and extend decel length (.25 mi.) (PE) Federal \$22,918 State \$5,082 Local \$0 Total \$28,000 (Job Number 205134)
- (New Project) US-31 Southbound at Airline exit ramp- Minor widening and extend decel length (.25 mi.) (CON) Federal \$208,718 State \$46,283 Local \$0 Total \$255,000 (Job Number 205134)
- (New Project) Sternberg Road at US-31 NB Ramp- Minor widening- Widen Entrance Ramp for additional lane- and extend decel length (.44 mi.) (PE) Federal \$27,011 State \$5,990 Local \$0 Total \$33,000 (Job Number 205137)
- (New Project) Sternberg Road at US-31 NB Ramp- Minor widening- Widen Entrance Ramp for additional lane- and extend decel length (.44 mi.) (CON) Federal \$292,205 State \$64,796 Local \$0 Total \$357,000 (Job Number 205137)

FY2020

- (New Project) M-45 120th Ave to 96th Ave Road Capital Maintenance- Milling & One Course Asphalt Overlay Federal \$585,480 State \$128,520 Local \$0 Total 1,520,000

City of Muskegon

FY2019

- CMAQ- Change Project Scope and Limits- Originally programmed as a signal install at Beech Street and Lakeshore Drive- To be replaced with a non-motorized connection between the Laketon Trail and the Lakeshore Trail. The federal cost will remain at \$60,000 with a local match of \$15,809 for a total of \$75,809 (Eligibility determination needed in order to program this project)

Muskegon County Road Commission

FY2019

- STL- (New Project) Ellis Road from Ravenna Road to Maple Island Road, Crush & Shape & Asphalt resurfacing Federal \$1,972,989 State (D) \$281,821 Local \$360,427 Total \$3,211,237 (AC 2020\$596,000)
- STL- (New Project) River Road from Scenic to Peterson, Crush & Shape & Asphalt resurfacing , Federal \$420,000, State \$0 local \$105,000 Total \$525,000
- STL- (New Project) Giles Road from Scenic to Buys, Crush & Shape & Asphalt resurfacing, Federal \$841,808, State \$0 local \$210,452, Total \$1,052,260
- STUL- (Project cost increase-Federal increase by \$83,729) Giles Road from Scenic to Buys, Crush & Shape & Asphalt resurfacing, Federal \$683,729, State \$0 local \$400,000, Total \$1,083,729

City of Ferrysburg

FY2020

- AC/ACC Conversion- Job Number 130795- Northshore Drive from North Shore Estates to City of Ferrysburg City Limits. Reconstruct - AC in FY2019 with Conversion in FY2020. Federal \$286,000 State \$0 Local \$414,000 Total \$700,000

V. **Rural Task Force Projects (For inclusion in FY2020-2023 TIP)**

Mr. Joel Fitzpatrick spoke on the following Rural Task Force projects and requested their approval for inclusion on the FY 2020-2023 TIP. After discussion, a motion was made and supported to approve the list with proposed changes. Motion carried. *M/S Bouman/Kadzban*

FY2021

- Whitehall Road from Bard Road to Lakewood Road, Crush & Shape & Asphalt resurfacing, \$608,000 Federal, \$115,572 local match, \$172,000 AC FY 2022, State D \$79,428, Total cost \$975,000.

FY2022

- Harrisburg Road from Main Street to Squires Road, Crush & Shape & Asphalt resurfacing , \$448,000 Federal, \$66,983 Local cost, ACC 2023 funds \$137,644, State D \$79,428, Total cost \$732,055

FY2023

- Ravenna Road from Apple Ave to Bailey Rd, Crush & Shape & Asphalt resurfacing, \$495,356 Federal, \$277,613 Local cost, State D \$79,428, Total cost \$852,397.

Muskegon County Illustrative

- FY2023, River Road from Ewing Road to Holton-Duck Lake Road, \$560,000 Federal, \$140,000 Local, \$700,000 Total, Asphalt Overlay.
- Russell Road from Crystal Lake Road to Fruitvale Road, Asphalt Overlay. \$939,600 Federal, \$234,900 Local, Total cost \$1,174,500.

Ottawa County Road Commission (Rural Task Force 8b)

FY2021

- (New Project) 104th Avenue from M-45 to North Cedar Drive- Resurface with paved shoulders- Federal \$690,000 State (D) \$73,179 Local \$1,176,821 Total \$1,940,000

Item IV, Attachment 1 (FY2017-2020 TIP Amendment O)

Item IV, Attachment 2 (FY2020-2023 TIP Transit Project List)