

April 17, 2019 Policy Committee

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM
(WESTPLAN) POLICY COMMITTEE MEETING**

MEETING MINUTES

April 17, 2019

I. CALL TO ORDER

Chairperson Roger Bergman called the meeting to order at 1:30 p.m. Mr. Mulnix took attendance and it was determined that there was a quorum.

ATTENDANCE

A. Members Present

Roger Bergman, Ottawa County (Chairperson)
Kim Arter, Laketon Township
Bill Mogren, City of North Muskegon
Wally Delamater, Village of Spring Lake
Jack Kennedy, Muskegon County Road Commission
Eric Mullen, MDOT Lansing
Scott Blease, Ferrysburg
Elmer Hoyle, Ravenna Township
Melissa Klos, City of Roosevelt Park
Byron Turnquist, City of Muskegon
Roger Vanderstelt, Village of Fruitport
Kay Beecham, City of Norton Shores
Dennis Scott, City of Grand Haven
Rillastine Wilkins, Muskegon County Commissioner
Tom Lohman, City of Montague

B. Members Not Present

Leon Stille, Crockery Township (excused)
Bob Scolnick, MATS
Andrea Dewey, FHWA (Non-Voting)
Bonnie McGlothlin, City of Muskegon Heights (excused)
Robert Monetza, Harbor Transit (excused)
Steven Salter, City of Whitehall (excused)
Betty Gajewski, Ottawa County Road Commission (excused)

C. Others Present

Laird Schaefer, Citizen
Tyler Kent, MDOT Lansing

D. Staff Present

Brian Mulnix, WMSRDC
Amy Haack, WMSRDC

II. APPROVAL OF THE MINUTES (MARCH 20, 2019) –A motion was made to approve the minutes from the March 20, 2019 meeting as submitted. Motion approved. **m/s Kennedy/Klos**

III. PUBLIC COMMENT- No members of the public spoke during the Public Comment agenda item.

IV. ELECTION OF OFFICERS-

Nominations were opened for the position of Chairperson and Vice Chairperson. Mr. Bergman indicated that he would be fine continuing as Chairperson and Mrs. Arter indicated that she would serve as Vice Chairperson. A motion to nominate and elect Mr. Bergman for Chairperson and Mrs. Arter for Vice-Chairperson was made and approved. **m/s Beecham/Klos**

V. TRANSPORTATION IMPROVEMENT PROGRAM –

- **FY2017-2020 TIP-**

Mr. Mulnix updated the committee on the current status of recent amendments and the preparation of finalizing the FY2020 TIP Project list.

Mr. Mulnix referenced the Transit Asset Management (TAM) Plan handouts that were also emailed with the notice. There were TAM plans for both the Muskegon Area Transit System (MATS) and the Harbor Transit Multi-Modal Transportation System (HT) for FY2019 that were prepared to comply with the State of Good Repair Performance Measure targets. The plans will be incorporated into the FY2017-2020 TIP and the FY2020-2023 TIP Documents as part of the Performance Measure Planning requirement. A motion to approve the documents and include the transit SGR targets and data to be included with MPO planning document was made and supported. **m/s Blease/Kennedy**

- **FY2020-FY2023 TIP –**

Mr. Mulnix updated the committee on the progress of the FY2020-2023 TIP development.

Ms. Amy Haack informed the committee about the Grand Rapids Conformity Analysis. Discussion took place. A motion was made and supported for the MPO to accept draft Air Quality Conformity Analysis for Grand Rapids (Kent and Ottawa County) for the FY2020-2023 TIP. Also to authorize the MPO Chairperson to sign a resolution supporting this motion. Motion carried. **m/s Kennedy/Klos**

VI. WESTPLAN MPO FY2020 UNIFIED WORK PROGRAM (UWP)

- A draft copy of the FY2020 UWP was emailed to all committee members with the meeting announcement, and a hard copy was also available at the meeting. Mr. Mulnix discussed the UWP and its importance for the MPO as well as it being a federally required document. Details of the 2020 work tasks were discussed. Mr. Mulnix also pointed out that the FHWA and MDOT would be reviewing the document and there may be minor changes or corrections before the final is sent, but would not be budget related as that is set by MDOT. A motion to approve the FY2020 UWP with consideration of the review/changes needed by MDOT-FHWA was made and supported. Motion carried. **M/S Beechum/Wilkins**

VII. MDOT STATEWIDE LONG RANGE PLAN AND TRAVEL DEMAND MODEL UPDATE

- Mr. Tyler Kent gave an update of the Travel Demand Model with a powerpoint presentation. Mr. Kent pointed out different methods of getting comments for the plan.

VIII. OLD BUSINESS – No old business was discussed.

- IX. NEW BUSINESS**– Agencies around the table discussed current events and activities around the community.
- X. PUBLIC COMMENT** – No members of the public spoke during the Public Comment agenda item.
- XI. ADJOURNMENT** –Meeting was adjourned at 2:35 p.m.