

(Attachment V-A)

**WMSRDC**  
WEST MICHIGAN SHORELINE  
REGIONAL DEVELOPMENT COMMISSION

March 18, 2019 – Mason County

**I. CALL TO ORDER – 10:10 AM** by Chairperson James Rynberg

**II. ROLL CALL QUORUM: Yes**

Commissioners Present:

**Lake County:** Howard Lodholtz  
**Mason County:** Charles Lange, Joe Lenius  
**Muskegon County:** Kay Beecham, Jennifer Hernandez, Bob Scolnik  
Bonnie McGlothlin, Rillastine Wilkins, Marcia Hovey-Wright  
**Newaygo County:** James Maike, James Rynberg  
**Oceana County:** Dean Gustafson  
**WMSRDC Appointees:** Andrea Large, Ron Steiner  
**Muskegon Community College:** Dale Nesbary  
**West Shore Community College:** Crystal Young

Commissioners Absent:

**Mason County:** Wally Taranko  
**Muskegon County:** Byron Turnquist  
**Newaygo County:** Burt Cooper  
**Oceana County:** James Brown

Staff/Guests Present: Erin Kuhn, Susan Stine-Johnson, Syndi Copeland,  
Stephen Carlson, Kathy Evans, Joel Fitzpatrick, Amy Haack,  
Vicki Luthy, Brian Mulnix, Gale Nobes, Jamie Way  
Eric VanDop, Brickley DeLong

**III. APPROVAL OF AGENDA**

Motion was made by Commissioner Nesbary and supported by Commissioner Maike to approve the agenda for the March 18, 2019 Commission meeting. Motion carried.

**IV. APPROVAL OF MINUTES**

Motion was made by Commissioner Maike and supported by Commissioner Hernandez to approve the November 19, 2018 Commission meeting minutes. Motion carried.

The February 26, 2019 Officer's meeting minutes are attached for information only.

**V. PUBLIC COMMENT**

There was no public comment.

**VI. HOST (Mason County)**

Commissioner Young welcomed all to the Regional Public Safety Center. A tour was made available of the newly renovated building following the Board/Staff lunch.

**VII. AUDIT PRESENTATION**

Auditor Eric VanDop, from Brickley DeLong presented the FY18 audit. The general audit was noted as generally accepted in the U.S. as an unmodified clean opinion. The single audit shows compliance with the federal government and also was recommended with a unmodified clean opinion. There were some internal compliance findings which are listed in the Single Audit. Recommendations – improving year end closing procedures; classifying receipts properly; financial statement preparation controls; and improving budgeting procedures such as amending. Motion was made by Commissioner Lange and supported by Commissioner Gustafson to approve the FY18 audit. Motion carried.

**VIII. CHAIRPERSON'S REPORT**

Commissioner Rynberg thanked the board for allowing him to chair the board for the past two years.

**IX. EXECUTIVE DIRECTOR'S REPORT**

Commissioner Lenius gave an update on Commissioner Taranko's illness. Wally is thinking within a couple of weeks he will be returning to work.

Erin highlighted a couple of programs in her Executive Director report. Transportation staff attended the pre Unified Work Program meeting where a review of work done in the previous fiscal year was completed. This meeting triggers the budget for the coming fiscal year.

Environmental staff worked hard to pull together an extremely difficult grant application which is almost \$16M. WMSRDC should know by July if the grant is awarded. Kathy will discuss some of the details of the grant later in the meeting.

A new fiduciary has been announced for the Homeland Security Program. WMSRDC/MSP will work with the West Michigan Regional Medical Consortium on this transition. WMSRDC fiduciary responsibilities end May 31.

The Regional Prosperity Initiative was eliminated in the new governor's budget. In today's RPI meeting, the WMPA board will discuss what this looks like in the future.

The WMSRDC staff introduced themselves and discussed a bit about their programs.

**X. FINANCIAL STATEMENTS**

Motion was made by Commissioner Maike and supported by Commissioner Wilkins to accept the November 2018 WMSRDC and HSGP Financials. Motion carried.

Motion was made by Commissioner Nesbary and supported by Commissioner Hernandez to accept the January 2019 WMSRDC and HSGP Financial Statements. Motion passed.

The March 2019 financials will be available at the May 2019 board meeting.

**XI. ELECTION OF OFFICERS**

Commissioner Lange nominated and Commissioner Lenius supported the nomination of Commissioner Taranko as Chairperson. Motion carried.

Commissioner Wilkins nominated and Commissioner Lenius supported the nomination of Commissioner McGlothlin as Vice-Chairperson. Motion carried.

Commissioner Maike nominated and Commissioner Lodgholtz supported the nomination of Commissioner Nesbary as Secretary. Motion carried.

**XII. NEW BUSINESS**

Commissioner Lenius asked what the procedure is for hiring a new financial manager. Erin stated the current plan is to include the Officer's in the interview process. Erin requested Commissioner Rynberg to sit in for Commissioner Taranko until he recovers.

**XIII. ROUND TABLE**

Commissioner Lenius stated that Mitch Foster started today as City Manager. The City of Scottville is currently looking for a City Manager.

Dr. Nesbary commented that MCC is hoping to ramp up their GIS program. The fifth project funded by grants/gifts will be completed by the end of April 2019. The Arts space should be completed by August.

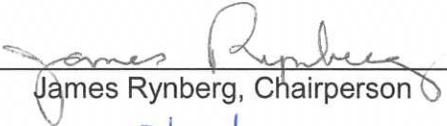
Commissioner Maike stated that Newaygo County has had a difficult time with their IT and now have contracted with NCRESA. He noted that some community recreation plans will be updated and that Stephen should be contacted soon. He voiced much appreciation for the work of WMSRDC.

**XIV. PUBLIC COMMENT - WMSRDC PROGRAM**

**XV. ADJOURNMENT**

Motion was made by Commissioner Hovey-Wright and supported by Commissioner Lodholtz to adjourn at 11:31 AM. Motion carried. The meeting was followed by a Board/Staff lunch.

NEXT MEETING: May 20, 2019 – Lake County

  
James Rynberg, Chairperson  
5/20/19  
Date

  
Erin Kuhn, Executive Director  
5-20-19  
Date