

(Attachment IV-A)

WMSRDC
WEST MICHIGAN SHORELINE
REGIONAL DEVELOPMENT COMMISSION

July 15, 2019 – Oceana County

I. **CALL TO ORDER** – 10:00 AM by Chairperson James Rynberg

II. **ROLL CALL QUORUM: Yes**

Commissioners Present:

Lake County: Howard Lodholtz
Mason County: Nick Krieger, Joe Lenius
Muskegon County: Kay Beecham, Bonnie McGlothin, Bob Scolnik,
Byron Turnquist, Rillastine Wilkins
Newaygo County: Burt Cooper, James Rynberg
Oceana County: Dean Gustafson
WMSRDC Appointees: Andrea Large

Muskegon CC: Dale Nesbary
West Shore CC: Crystal Young

Commissioners Absent:

Mason County: Charles Lange
Muskegon County: Jennifer Hernandez, Marcia Hovey-Wright
Newaygo County: James Maike
Oceana County: James Brown

Staff/Guests Present: Erin Kuhn, Amanda Snyder, Susan Stine-Johnson,
Syndi Copeland, James Kelly, and Tim Burkman

III. **APPROVAL OF AGENDA**

Motion was made by Commissioner Turnquist and supported by Commissioner Gustafson to approve the agenda for the July 15, 2019 Commission meeting. Motion carried.

IV. **APPROVAL OF MINUTES**

Motion was made by Commissioner Lenius and supported by Commissioner Lodholtz to approve the May 20, 2019 Commission meeting minutes. Motion carried.

The June 17, 2019 Officer's meeting minutes were attached for information only.

V. **PUBLIC COMMENT – AGENDA ITEMS**

There was no public comment.

VI. **HOST (Oceana County)**

Commissioner Gustafson welcomed the Board to Oceana County. Oceana County Board voted to work with WMSRDC to update the Hazard Mitigation Plan. The County is also closely aligned with WMSRDC through Economic Development.

VII. CHAIRPERSON'S REPORT

Chairperson Rynberg handed out brochures regarding the National Baby Food Festival in Fremont.

VIII. EXECUTIVE DIRECTOR'S REPORT

Transportation – The FY2020 Unified Work Program (UWP) has been submitted to the Michigan Department of Transportation (MDOT) and the Federal Highway Administration (FHA) for their approval. Last month the Transportation Improvement Program (TIP) for the years 2020-2023 was approved by the Transportation Technical and Policy Committees. This totals about \$98M in transportation projects. The TIP has been sent on to MDOT and FHA for final approval. WMSRDC submitted the Rural Transportation work program to the State for approval. This program includes all five of our counties.

Economic Development – On August 15, WMSRDC will be hosting in Muskegon the joint meeting between the State Port Advisory Committee and the Michigan Logistics and Supply Chain Commission. City of Ludington will be sending a representative to sit in on this meeting as well.

Environmental – Erin brought attention to the Veteran's Memorial Project. Because of high water levels, an aqua dam has been installed between the river and the south pond to draw down the water. This will allow work to be completed. Experts are saying water levels may be even higher next year, and WMSRDC will not have the resources to put in another aqua dam. WMSRDC is currently working with state, federal and local partners on a solution for this. One option is to install a weir.

Homeland Security – WMSRDC completed their Fiduciary role on May 31, 2019. The new Fiduciary has started, and WMSRDC continues to provide information as needed.

Erin attended the Michigan Association of Regions (MAR) annual meeting in June in Sault Ste. Marie. During the meeting, Erin was voted in by her colleagues as MAR president.

Mason, Lake and Oceana Counties will be working with WMSRDC to apply for a grant to update their Hazard Mitigation Plans. WMSRDC is working with the county emergency managers to submit an application to Michigan State Police, which will then go to FEMA for approval, to receive a grant to write these plans.

Erin announced that there are two vacant WMSRDC appointee seats on the WMSRDC board. These are due to the retirement of Chris McGuigan and resignation of Ron Steiner. The Executive Committee presented three names to fill these seats:

James Kelly – MSU Extension
Rich Houtteman – Consumers Energy
Marty Gerencer – Morris Marketing

The WMSRDC board took a vote between two ballots: (1) Rich Houtteman and James Kelly and (2) Marty Gerencer and James Kelly. The vote was 9 to 5 for Rich Houtteman and James Kelly.

Motion was made by Commissioner Cooper and supported by Commissioner Lenius to accept Rich Houtteman and James Kelly as WMSRDC appointees. Motion carried.

IX. STAFF PRESENTATIONS – INFORMATION

Jamie Way presented on the Reforestation – Tree Planting grants. Erin was going to present on Integrated Asset Management, but time was limited.

X. STATE ASSISTANCE APPLICATION TABLE - Information

There were no applications for State assistance.

XI. FINANCIAL STATEMENTS

Motion was made by Commissioner Lodholtz and supported by Commissioner Nesbary to accept the June 2019 WMSRDC Financials. Motion carried.

Motion was made by Commissioner Gustafson and supported by Commissioner Beecham to accept the June 2019 Homeland Security Financials. Motion carried.

Susan Stine-Johnson stated that financials are all in order. Susan discussed the MERS Defined Benefit Plan and voluntary MERS contribution.

XII. NEW BUSINESS

There was no new business.

XIII. ROUND TABLE

Commissioner Lodholtz stated that Baldwin is hosting their Troutarama this weekend.

Erin introduced Tim Burkman, Executive Director from the Macatawa Area Coordinating Council. Erin invited Tim to the WMSRDC board meetings so he could observe.

Amanda Snyder introduced herself to the Board and gave her background information.

XIV. PUBLIC COMMENT - WMSRDC PROGRAM

There was no public comment.

XV. ADJOURNMENT

Motion was made by Commissioner Young and supported by Commissioner Lenius to adjourn at 11:10 AM. Motion carried.

NEXT MEETING: September 16, 2019 – Muskegon County


James Rynberg, Chairperson

9/16/19
Date


Erin Kuhn, Executive Director

9-16-19
Date