

### MEETING NOTICE

## There will be a West Michigan Regional Rural Transportation Task Force (Region 14) meeting held on:

- DATE: Monday, February 24, 2020
- TIME: 2:00 p.m.
- PLACE: WMSRDC Offices (3<sup>rd</sup> Floor) Terrace Plaza Building 316 Morris Avenue Muskegon, MI, 49443

If you are unable to attend, please call Joel Fitzpatrick 231.722.7878 x16

If you would like to call in the Conference Line # is (231) 724-7158

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# West Michigan Regional Rural Transportation Task Force (Region 14) AGENDA

February 24, 2020

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. REVIEW OF MINUTES (November 14, 2019) ATTACHMENT I (ACTION ITEM)
- V. ELECTION OF OFFICERS (ACTION ITEM)
- VI. PROJECT AMENDMENTS ATTACHMENT II (ACTION ITEM)
- VII. INTEGRATED ASSET MANAGEMENT (**INFORMATION**) ERIN KUHN, WMSRDC DIRECTOR
- VIII. UPDATE FROM MDOT
- IX. RURAL TRANSPORTATION ROUNDTABLE
- X. NEW BUSINESS
- XI. UNFINISHED BUSINESS
- XII. PUBLIC COMMENT
- XIII. ADJOURNMENT



# ATTACHMENT I

To:	Rural Transportation Task Force Members
From:	Joel Fitzpatrick, Program Manager, WMSRDC
RE:	Review and approval of Task Force minutes

Commission staff is requesting review and approval of the attached minutes from the November 14, 2019 meeting.

#### **REGIONAL RURAL TRANSPORTATION TASK FORCE 14 MEETING**

#### **MEETING MINUTES**

November 14, 2019 West Michigan Shoreline Regional Development Commission 316 Morris Avenue, 3<sup>rd</sup> Floor Muskegon, Michigan

#### I. CALL TO ORDER

Chairperson Bouman called the meeting to order at 10:03 a.m.

#### II. ATTENDANCE

#### A. Members Present

Paul Bouman, Muskegon County Road Commission (Chairperson)
Paul Keson, Ludington Area Mass Transit
Joseph Fox, Newaygo County Commission on Aging
Mark Timmer, Oceana County Road Commission
LeRoy Williams, Lake County Road Commission
Jim Koens, MATS
Tyler Kent, MDOT Grand Region
Theresa Lamb, Village of Baldwin
Lora Kalkofen, City of White Cloud
Chris Brown, Village of Pentwater
Mary Samuels, Mason County Road Commission

#### **B.** Members Not Present

Kathleen Premer, Oceana County Council on Aging (excused) Courtney Magaluk, City of Scottville Steve Patterson, Village of Ravenna Vedra Gant, Yates Township Dial a Ride Kelly Smith, Newaygo County Road Commission

#### C. Others Present

Richard Collins, Ludington Area Mass Transit Eric Nelson, Mason County Road Commission Heather Bowden, Lake County Road Commission Don Mayle, MDOT – Lansing (Conference Line) Josh Grab, MDOT – Lansing (Conference Line) Janet Arcuicci, MDOT – OPT (Conference Line) Heather Bowden, MDOT –OPT (Conference Line)

#### D. Staff Present

Joel Fitzpatrick, WMSRDC

- III. **PUBLIC COMMENT** No member of the public spoke.
- IV. **REVIEW OF MINUTES** A motion was made to approve the meeting minutes from the June 17, 2019 meeting. Motion approved. **m/s Gant/Samuels**

### V. AMENDMENTS TO PROJECTS –

Mr. Fitzpatrick reviewed the following proposed project amendments.

### Lake County

#### 2020

- Borrowing \$411,967 from Mason County
- Existing project Old 63, new funding amount \$311,107 Federal, \$22,841 local, \$77,019 State D, Total funding amount \$410,967.
- Johnson Road (additional project to be let at the same time as a Safety Grant), \$250,000 Federal, \$75,000 local, \$325,000

#### 2021

- Yates Dial-A-Ride Administrative vehicle, \$43,000 (existing project)
- Delete Wolf Lake Drive project to pay back Mason County

#### 2022

- Yates Dial a Ride Bus garage sweeper, \$30,000 Fed (existing project)
- Yates Dial a Ride Miscellaneous tools, \$25,000 Fed (existing project)
- Delete Old M-63, Lake County Road Commission, \$473,000 Fed
- Add 8th Street, Village of Baldwin, \$473,000 Fed, \$118,250 local, \$591,250 total.

#### 2023

- Yates Dial a Ride Scissor lift, \$22,000 Fed (existing project)
- Irons Road project, \$516,000 Fed (existing project)

## Mason County

• Suspend Hansen Rd Stiles to Amber, lending Federal funding in amount of \$411,967 to Lake County.

### Muskegon County

• FY 2020 New Job, Lakewood Rd Russell to Whitehall Rd, purchasing Fed Aid from Mecosta County, \$575,000 in purchased federal funding, \$6,670 in Task Force Fed Aid, \$145,418 local funding, total project cost of \$727,088.

### Newaygo County

- Selling Fed Aid to Oakland County \$871,428.
- Suspend Hardy Dam project currently listed for FY 2020.

## **Oceana County**

• No project changes.

Discussion ensued. A motion was made to approve the project changes. Motion approved. m/s Timmer /Williams

#### VI. UPDATE FROM MDOT

- Mr. Josh Grab introduced himself as the new RTF coordinator at MDOT.
- Janet Arcuicci introduced herself as the MDOT OPT rep for Newaygo County
- Ms. Heather Bowden introduced herself as the MDOT OPT rep for the other counties in the Task Force.

#### VII. RURAL TRANSPORTATION ROUNDTABLE

- Mr. Joseph Fox informed the committee that the commission on aging would be getting 2 or 3 new vans also they will be receiving a plow truck soon.
- Mr. Paul Keson stated that the numbers proposed for the building are not accurate.
- Mr. Paul Bouman asked if there was any info on the upcoming Census. Discussion ensued.
- VIII. **NEW BUSINESS** Mr. Joel Fitzpatrick stated that elections should be held in February for committee chair and vice chair. Also, Mr. Fitzpatrick informed the committee about

upcoming Asset Management requirements and trainings.

- IX. UNFINISHED BUSINESS No unfinished business was discussed.
- X. **PUBLIC COMMENT** An opportunity was provided to allow members of the public to comment. No members of the public spoke.
- XI. **ADJOURNMENT** Meeting was adjourned by Chairperson Bouman at 10:30 p.m.



# **ATTACHMENT II**

To:	Rural Transportation Task Force Members
From:	Joel Fitzpatrick, Program Manager - WMSRDC
RE:	Project Amendments

Staff is recommending the approval of the following project changes.

# **PROJECT AMENDMENTS RTF 14 - FEBRUARY 2020**

## LAKE COUNTY

• No changes.

## **MASON COUNTY**

- LMTA FY 2021, Abandon facility project, \$200,000 Federal, \$50,000 State match, \$250,000 total
- LMTA FY2021, Add new project, replace/repair maintenance hoists (2), emergency generator, 16'x20' garage doors (8), facility telephone system and bus dispatch system, \$200,000 Federal, \$50,000 State match, \$250,000 total
- MCRC FY 2020 Suspend project, Darr Rd., US-31 to N. County line

## **NEWAYGO COUNTY**

Approval of local projects funded through sale of FY2020 Fed Aid.

- Crush, shape and pave: 40<sup>th</sup> from M-37 to Pine Ave., Pine Ave. from 40<sup>th</sup> to 36<sup>th</sup>, 36<sup>th</sup> Ave. from Pine to Elm
- Reseal Beech Ave 36<sup>th</sup> to 32<sup>nd</sup>, 36<sup>th</sup> from Newcosta to Cypress

## **MUSKEGON COUNTY**

• No changes.

## OCEANA COUNTY

• Pentwater - FY 2021, Park Street increase local match from \$50,000 to \$62,500.