

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM
(WESTPLAN) POLICY COMMITTEE MEETING**

MEETING MINUTES

February 19, 2020

I. CALL TO ORDER

Chairperson Kim Arter called the meeting to order at 1:32 p.m. Mr. Mulnix took attendance and it was determined that there was a quorum.

ATTENDANCE

A. Members Present

Kim Arter, Laketon Township, Chairperson
Leon Stille, Crockery Township, Vice Chairperson
Matt Fenske, Ottawa County
Elmer Hoyle, Ravenna Township
Susie Hughes, MATS
Jack Kennedy, Muskegon County Road Commission
Melissa Klos, City of Roosevelt Park
Don Mayle, MDOT
Bonnie McGlothin, City of Muskegon Heights
Robert Monetza, Harbor Transit
Scott Blease, Ferrysburg
Steven Salter, City of Whitehall
Wally Delamater, Village of Spring Lake
Dennis Scott, City of Grand Haven
Rillastine Wilkins, Muskegon County Commissioner
Tom Lohman, City of Montague

B. Members Not Present

Betty Gajewski, Ottawa County Road Commission
Kay Beecham, City of Norton Shores
Ken Johnson, City of Muskegon
Roger Vanderstelt, Village of Fruitport
Aaron Dawson, FHWA (Non-Voting)
Bill Mogren, City of North Muskegon

C. Others Present

Laird Schaefer, Citizen
Tyler Kent, MDOT
Mark Eisenbarth, Muskegon County Administrator
James Koens, MATS
Scott Brown, Whitehall

D. Staff Present

Brian Mulnix, WMSRDC
Amy Haack, WMSRDC
Joel Fitzpatrick, WMSRDC
Erin Kuhn, WMSRDC Executive Director

II. APPROVAL OF THE MINUTES (JANUARY 15, 2020) –A motion was made to approve the minutes from the January 15, 2020 meeting as submitted. Motion approved. **m/s Blease/Klos**

III. PUBLIC COMMENT- No members of the public spoke during the Public Comment agenda item.

IV. TRANSPORTATION IMPROVEMENT PROGRAM

FY2020-FY2023 TIP – Amendment 7: Mr. Mulnix presented Amendment 7 for the FY 2020-2023 TIP. The list is attached on the following page. A motion was made to approve the amendment and related GPA adjustments. Discussion ensued. Motion approved. **m/s Hughes/Klos**

VI. 2045 WESTPLAN LONG RANGE PLAN AND TRAVEL DEMAND MODEL UPDATE

- **Travel Demand Model update -** Mr. Mulnix discussed the draft chapters that were sent out with the agenda. He requested that members review the chapters and let staff know if they have any questions or have any changes which need to be made.

VII. OLD BUSINESS

- **Transit Service Connection** –Mr. James Koens gave a presentation on the recently completed Transit Route Study. Discussion took place after the presentation.

VIII. NEW BUSINESS

- WMSRDC Executive Director Erin Kuhn discussed the new Asset Management Self-Assessment tool that has been rolled out. WMSRDC staff is available to assist communities as they go through this process.

IX. MPO ROUNDTABLE

- Ms. Susie Hughes stated that Muskegon County and MATS are continuing to have discussions with Harbor Transit on having some type of linkage between the two systems. Muskegon County Administrator Mark Eisenbarth reiterated Ms. Hughes comments.
- Mr. Scott Blease stated that the bridge in Ferrysburg has reopened but will still need to be replaced at some point.
- Mr. Steven Salter asked about the high water issue especially as it pertains to the road between Whitehall and Montague.
- Ms. Amy Haack discussed the consultation open house which was held on January 22nd.
- Mr. Jeremy Vanden Heuvel from the Bureau of Services for Blind People introduced himself.

X. PUBLIC COMMENT - No members of the public spoke during the Public Comment agenda item.

XI. ADJOURNMENT –Meeting was adjourned at 2:38 p.m.

ATTACHMENT II- FY2020-2023 TIP AMENDMENT (7)

WestPlan FY2020-2023 TIP Amendment (7) February 19, 2020															
Fiscal Year/Job Type	Job#	County	Responsible Agency	Project Name	Limits	Primary Work Type	Project Description	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Fund Source	Total Job Cost/Template Name	Action Type	Federal Amendment Type
2020 Local	130798	Muskegon	Fruitport	3rd Street	Third Street - Pontiacina to Park	Road Rehabilitation	Road resurface	\$115,000	\$0	\$25,501	\$140,501	HPS	\$612,920 STP - Small MPO	Admin Modification	Scope Work Sub Category Change
2020 Local	130799	Muskegon	Fruitport	3rd Street	Third Street - Pontiacina to Park	Road Rehabilitation	Road resurface	\$327,920	\$0	\$114,498	\$442,418	STUL	\$612,920 STP - Small MPO	Admin Modification	Scope Work Sub Category Change
2022 Local	20881	Muskegon	North Muskegon	Ruddiman Drive	Ruddiman Drive over Bear Lake Channel, Str# 7701 - North Muskegon	Bridge CPM	Miscellaneous Bridge Capital Preventative Maintenance	\$183,370	\$36,257	\$12,088	\$241,713	BHT	\$241,713 STP - Flexible (Bridge)		Phase Added
2022 Local	20882	Muskegon	Muskegon County	Blackmer Road	Blackmer Road over Rio Grande Creek, Str# 7890 - Muskegon County	Bridge Replacement	Bridge Replacement	\$714,100	\$0	\$250,900	\$965,000	BRT	\$965,000 STP - Flexible (Bridge)		Phase Added
2020 Multi-Modal	206193	Ottawa	Harbor Transit Multi-Modal Transportation System	Transit Capital	areawide	SP1101-<30 replacement bus with or without lift	FY20 CMAQ - Three replacement buses	\$264,000	\$66,000	\$0	\$330,000	CM	\$361,380 Transit	Admin Modification	GPA over or over 25%
2021 Multi-Modal	207679	Ottawa	Harbor Transit Multi-Modal Transportation System	N Ferry St	N Ferry Street	Operating except JARC and New Freedom	Operating assistance	\$535,000	\$0	\$535,000	\$1,070,000	\$307	\$1,070,000 Transit	Admin Modification	GPA over or over 25%
2022 Multi-Modal	207681	Ottawa	Harbor Transit Multi-Modal Transportation System	N Ferry St	N Ferry Street	Operating except JARC and New Freedom	Operating assistance	\$535,000	\$0	\$535,000	\$1,070,000	\$307	\$1,070,000 Transit	Admin Modification	GPA over or over 25%
2023 Multi-Modal	207682	Ottawa	Harbor Transit Multi-Modal Transportation System	Transit Operating	areawide	Operating except JARC and New Freedom	Operating assistance	\$535,000	\$0	\$535,000	\$1,070,000	\$307	\$1,070,000 Transit	Admin Modification	GPA over or over 25%
2021 Multi-Modal	206755	Ottawa	Harbor Transit Multi-Modal Transportation System	Transit Capital	areawide	SP1101-<30 replacement bus with or without lift	(1) Bus Replacement	\$65,000	\$16,250	\$0	\$81,250	\$339	Transit		Scope Change
2022 Multi-Modal	206217	Ottawa	Harbor Transit Multi-Modal Transportation System	Transit Capital	areawide	SP1101-<30 replacement bus with or without lift	(1) Bus Replacement	\$130,000	\$32,500	\$0	\$162,500	CM	Transit		Scope Change
2023 Multi-Modal	206761	Ottawa	Harbor Transit Multi-Modal Transportation System	Transit Capital	areawide	SP1101-<30 replacement bus with or without lift	(1) Bus Replacement	\$65,000	\$16,250	\$0	\$81,250	\$339	Transit		Scope Change
2023 Multi-Modal	206207	Ottawa	Harbor Transit Multi-Modal Transportation System	Transit Capital	areawide	SP1101-<30 replacement bus with or without lift	(1) Bus Replacement	\$130,000	\$32,500	\$0	\$162,500	CM	Transit		Scope Change
2023 Multi-Modal	206762	Ottawa	Harbor Transit Multi-Modal Transportation System	Transit Capital	areawide	SP1101-<30 replacement bus with or without lift	(1) Bus Replacement	\$65,000	\$16,250	\$0	\$81,250	\$339	Transit		Scope Change
2023 Multi-Modal	206762	Ottawa	Harbor Transit Multi-Modal Transportation System	Transit Capital	areawide	SP1103	(1) Bus Replacement	\$104,000	\$26,000	\$0	\$130,000	\$307	Transit		Abandon
2021 Multi-Modal	206741	Ottawa	Harbor Transit Multi-Modal Transportation System	Transit Capital	areawide	SP1103	(1) Bus Replacement	\$104,000	\$26,000	\$0	\$130,000	\$307	Transit		Abandon
2022 Multi-Modal	206757	Ottawa	Harbor Transit Multi-Modal Transportation System	Transit Capital	areawide	SP1103	Bus Purchase	\$104,000	\$26,000	\$0	\$130,000	\$307	Transit		Abandon