

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM  
(WESTPLAN) POLICY COMMITTEE MEETING**

**MEETING MINUTES**

March 18, 2020

**I. CALL TO ORDER**

WestPlan MPO staff consulted with MDOT and FHWA staff to address concerns with recent COVID-19 restrictions pertaining to public meetings and gatherings. Governor Whitmer released Executive Directive 2020-2 on March 13, 2020, which gave agencies alternative options to public meetings to allow important time sensitive issues to move forward. WestPlan provided materials to all members and opened opportunities for discussion and comment by phone or email. These same materials were available to the public as well. Committee members voted on each action item by email and commission staff recorded the results and went over each item and the responses at the meeting, which was held at the normal time with the opportunity for public involvement.

Mr. Mulnix called the meeting to order at 1:30 p.m. Mr. Mulnix indicated that there were (16) MPO Policy Committee members that emailed questions and votes for the agenda action items.

**ATTENDANCE**

**A. Members Present**

Kim Arter, Laketon Township, Chairperson (Emailed comments and votes)  
Leon Stille, Crockery Township, Vice Chairperson (Emailed comments and votes)  
Matt Fenske, Ottawa County (Emailed comments and votes)  
Susie Hughes, MATS(Emailed comments and votes)  
Jack Kennedy, Muskegon County Road Commission (Emailed comments and votes)  
Melissa Klos, City of Roosevelt Park (Emailed comments and votes)  
Don Mayle, MDOT (via Phone) (Emailed comments and votes)  
Bonnie McGlothin, City of Muskegon Heights (Emailed comments and votes)  
Betty Gajewski, Ottawa County Road Commission (Emailed comments and votes)  
Scott Blease, Ferrysburg (Emailed comments and votes)  
Steven Salter, City of Whitehall (Emailed comments and votes)  
Wally Delamater, Village of Spring Lake (Emailed comments and votes)  
Tom Lohman, City of Montague(Emailed comments and votes)  
Bill Mogren, City of North Muskegon (Emailed comments and votes)  
Ken Johnson, City of Muskegon (Emailed comments and votes)  
Roger Vanderstelt, Village of Fruitport (Emailed comments and votes)

**B. Members Not Present**

Kay Beecham, City of Norton Shores  
Aaron Dawson, FHWA (Non-Voting)  
Dennis Scott, City of Grand Haven  
Elmer Hoyle, Ravenna Township  
Robert Monetza, Harbor Transit  
Rillastine Wilkins, Muskegon County Commissioner

**C. Others Present**  
Tyler Kent, MDOT (via Phone)

**D. Staff Present**  
Brian Mulnix, WMSRDC  
Amy Haack, WMSRDC (via Phone)  
Joel Fitzpatrick, WMSRDC (via Phone)  
Erin Kuhn, WMSRDC Executive Director

**II. APPROVAL OF THE MINUTES (FEBRUARY 19, 2020)** –A motion was made to approve the minutes from the February 19, 2020 meeting as submitted. Motion approved. **m/s Arter/Hughes**

**III. PUBLIC COMMENT-** No members of the public were present at the meeting or spoke during the Public Comment agenda item.

**IV. TRANSPORTATION IMPROVEMENT PROGRAM**

**A. FY2020-FY2023 TIP – Amendment 8:** Mr. Mulnix presented Amendment 8 for the FY 2020-2023 TIP. The list is attached on the following page. A motion was made to approve the amendment and related GPA adjustments. Motion approved. **m/s Arter/Hughes**

**V. 2045 WESTPLAN LONG RANGE PLAN AND TRAVEL DEMAND MODEL UPDATE**

**A. MDOT Statewide Long Range Plan & Travel Demand Model update** – There were no updates at his time.

**B. WestPlan 2045 Long Range Plan (Draft)- (Action)-**A copy of the draft 2045 LRP was sent to all members as part of the agenda packet email, as well as a link to view on the website. Additional hard copies were also made available at the WMSRDC office. Action was made to open the public comment period on the draft WestPlan 2045 Long Range Plan, for the period of March 19, 2020 through April 1, 2020. **m/s Arter/Hughes**

**C. Muskegon Air Quality Conformity Analysis- (Action)-** A copy of the draft Muskegon Air Quality Analysis for the 2045 LRP was sent to all members as part of the agenda packet email, as well as a link to view on the website. Additional hard copies were also made available at the WMSRDC office. Action was made to open the public comment period on the draft Muskegon Air Quality Analysis for the 2045 LRP, for the period of March 19, 2020 through April 1, 2020. **m/s Arter/Hughes**

**VI. OLD BUSINESS**

- **Public Transportation** –Mrs. Kuhn mentioned the recent meeting with transit providers and stakeholders in reference to a potential future study to look as several important issues related to transit. She mentioned that WMSRDC may be working with MATS and MDOT to apply for FTA 5304 funding to pay for a consultant developed study.

**VII. NEW BUSINESS/MPO Round Table**

- Mr. Fitzpatrick discussed the PASER training that will be postponed due to the current COVID-19 situation.
- Mr. Mayle referenced the Governors email regarding meetings and using remote options.

- Mr. Kent mentioned the issue of bonding and how it may affect timing of some future TIP projects.

**VIII. PUBLIC COMMENT** - No members of the public spoke during the Public Comment agenda item.

**IX. ADJOURNMENT** –Meeting was adjourned at 1:55 p.m.

