

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM  
(WESTPLAN)  
TECHNICAL COMMITTEE MEETING**

**MEETING MINUTES**

April 2, 2020

**Members Present:** James Gardner, City of Muskegon Heights  
Scott Beishuizen, City of Montague  
Craig Bessinger, City of Ferrysburg  
Jay Bolt, Village of Fruitport  
Brian Armstrong, City of Whitehall  
Leo Evans, City of Muskegon  
Ted Woodcock, City of Norton Shores  
Jack Klein, OCRC  
Luke Walters, MDOT Lansing  
Steven Patrick, Harbor Transit  
Wally Delamater, Village of Spring Lake  
Derek Gajdos, City of Grand Haven  
James Koens, MATS  
Marcia Jeske, Rural Township Rep  
Paul Bouman, MCRC (Conference Line)

**Members Absent:** Aaron Dawson, FHWA (Non-Voting)  
Heather Bowden, MDOT- OPT  
Ben VanHoeven, City of Roosevelt Park  
Matt Farrar, Muskegon County (Chairperson)  
Steve Biesiada, Muskegon Urban Township Rep  
John Nash, Spring Lake Township  
Mark Disselkoen, City of North Muskegon

**Others Present:** Ryan Gladding, MDOT- Lansing  
Tyler Kent, MDOT Grand Region  
Dana Appel, Harbor Transit  
Marc Fredrickson, MDOT-Muskegon TSC

**Staff Present:** Brian Mulnix, WMSRDC  
Amy Haack, WMSRDC  
Joel Fitzpatrick, WMSRDC

**I. CALL TO ORDER**

Chairperson Matt Farrar called the meeting to order at 2:01 p.m. Attendance was taken via roll call. A quorum was present.

**II. APPROVAL OF PREVIOUS MINUTES**

Minutes from the previous meeting were reviewed. A motion was made and supported to approve minutes as corrected of the March 5, 2020 Technical Committee meeting. Motion approved. *M/S Evans/Gajdos*

*Bessinger AYE*

*Bolt AYE*

*Armstrong AYE*

*Evans AYE*

*Walters AYE*

*Patrick AYE*

*Delamater AYE*

*Gajdos AYE*

*Koens AYE*

*Murphy AYE*

*Bouman AYE*

*Van Hoesen AYE*

*Farrar AYE*

*Nash AYE*

*Laughlin AYE*

### **III. PUBLIC COMMENT**

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. There were no comments from the public.

### **IV. TRANSPORTATION IMPROVEMENT PROGRAM**

FY2020-2023 TIP - Mr. Mulnix reviewed Amendment 8. The amendment list is included on the following page. A motion was made to approve the amendment. Motion approved. *M/S Bessinger/Koens*

### **V. TRAVEL DEMAND MODEL UPDATE**

Mr. Ryan Gladding, MDOT gave an update on the travel-demand model process. He stated that if anyone had any input on the modeling process to let him know.

### **VI. LONG RANGE PLAN UPDATE**

Mr. Joel Fitzpatrick spoke about the draft plan. He noted that staff had received comments from Luke Walters of MDOT and that they had been incorporated into the plan. He also noted that staff had received public comments that had been forwarded on to all committee members. Those comments will be included in the Appendix of the plan, reviewed for their relevance to future planning efforts, and will also be included in the minutes of this meeting.

M. Leo Evans also asked the committee to remove to illustrative projects from the text of the plan.

A motion was made to approve the draft plan with changes and public input and to recommend that the WestPlan MPO Policy Committee approve the plan. **M/S**

**VII. MUSKEGON AIR QUALITY CONFORMITY ANALYSIS**

Mr. Joel Fitzpatrick spoke about the Muskegon Air Quality Conformity Analysis Plan which is included in the Appendix of the plan. No public comments had been received on the plan. A motion was made to approve the plan and to recommend that the WestPlan MPO Policy Committee approve the Air Quality Conformity Analysis for Muskegon County Non-Attainment Area for public comment. **M/S Gajdos/Koens**

**VIII. MPO ROUNDTABLE**

- Mr. Jay Bolt asked about the CMAQ application process. It was stated that the committee would be informed of the process in the next couple of months.
- Mr. Jay Bolt asked about repairs to the US-31 bridge over the Grand River. Mr. Marc Fredrickson gave an update.
- Mr. Leo Evans asked MDOT if they would be applying for a TIGER Grant for the Sherman interchange. Mr. Marc Fredrickson stated that they would not be reapplying this year.
- Mr. Joel Fitzpatrick informed the committee that MPO staff had attended the Pre-UWP meeting in Lansing the previous week and that they would be putting together the work program over the next couple of months.

**IX. NEW BUSINESS** – There was no new business to discuss.

**X. OLD BUSINESS** – There was no old business to discuss.

**XI. PUBLIC PARTICIPATION**

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. No member of the public spoke.

**XII. ADJOURN-** Meeting adjourned at 2:05 p.m.



A	B	C	F	H	I	J	M	W	X	Y	Z	AB	AC	AD	AE	AN	AV
Fiscal Year	Job Type	Job#	County	Responsible Agency	Project Name	Limits	Project Description	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Find Source	Total Job Cost	Template Name	Action Type	Federal Amendment Type	
2020	Multi-Modal		Ottawa	Harbor Transit Multi-Modal Transportation System	Transit Capital	areawide	Replace one revenue vehicle	\$111,116	\$27,779	\$0	\$138,895	\$307	\$138,895	Transit	New Project	Add Project	
2020	Multi-Modal	207845	Muskegon	Muskegon Area Transit System	8th Street	areawide	Operating assistance	\$1,010,365	\$1,222,627	\$887,728	\$3,820,710	\$307	\$3,820,710	Transit	Admin Modification	GPA over or over 25%	Increase from \$1,712,346 federal - \$1,095,901 state- \$616,445 local- \$3,824,692 total
2020	Multi-Modal	207058	Muskegon	Muskegon Area Transit System	8th Street	areawide	Operating assistance	\$17,640	\$37,305	\$43,055	\$98,000	\$311	\$98,000	Transit	Admin Modification	GPA over or over 25%	Change from \$18,000 federal - \$18,000 state- \$0 local- \$36,000 total
2020	Multi-Modal	207071	Muskegon	Muskegon Area Transit System	8th Street	areawide	Property Purchase	\$80,000	\$20,000	\$0	\$100,000	\$338	\$100,000	Transit	Abandon	Abandon	there are (4) projects in this GPA, of those(2) will be abandoned and (2) will remain
2020	Multi-Modal	207071	Muskegon	Muskegon Area Transit System	8th Street	areawide	Architecture and Engineering	\$214,057	\$53,514	\$0	\$267,571	\$338	\$267,571	Transit	Abandon	Abandon	There are (4) projects in this GPA, of those(2) will be abandoned and (2) will remain
2020	Multi-Modal		Muskegon	Muskegon Area Transit System	8th Street	areawide	MATS Governance and Organizational Transition Study	\$120,000	\$30,000	\$0	\$150,000	\$304	\$150,000	Transit	New Project	Add Project	
2020	Local	130798	Muskegon	Fruitport Village	3rd Street		Reconstruct	\$519,039	\$135,661	\$0	\$654,600	\$TUL HIPS	\$654,600	Local Road	Federal Cost increase	Federal cost increase	Add \$46,119 of uncommitted MPO STUL revenue to federal portion. Original federal amount was \$472,920
2021	Multi-Modal		Muskegon	Muskegon Area Transit System	8th Street	areawide	Operating assistance	\$16,058	\$32,818	\$40,328	\$89,200	\$311	\$89,200	Transit	New Project	Add Project	
2021	Multi-Modal		Muskegon	Muskegon Area Transit System	8th Street	areawide	Support Equipment	\$54,302	\$23,076	\$0	\$117,878	\$338	\$94,302	Transit	New Project	Add Project	
2021	Multi-Modal	205129	Muskegon	Muskegon Area Transit System	8th Street	areawide	Transit Facility Development	\$815,000	\$203,750	\$0	\$1,018,750	CMAQ	\$1,018,750	Transit	Abandon	Abandon	MATS is requesting to replace this project with (2) replacement buses. See line 17
2021	Multi-Modal		Muskegon	Muskegon Area Transit System	8th Street	areawide	Heavy Duty Buses	\$815,000	\$203,750	\$0	\$1,018,750	CMAQ	\$1,018,750	Transit	New Project	Add Project	MATS is requesting to add a new project using the "Transit Facility Development" funding that was originally programmed.
2022	Multi-Modal	205219	Muskegon	Muskegon Area Transit System	8th Street	areawide	Transit facility Development	\$270,000	\$67,500	\$0	\$337,500	CMAQ	\$337,500	Transit	Abandon	Abandon	MATS is requesting to allow this funding to be used by another MPO. The funding in this balance sheet to have it added to another existing 2020 MATS CMAQ project.

**WestPlan FY2020-2023 TIP Amendment (8) March 5, 2020**