

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM  
(WESTPLAN) POLICY COMMITTEE MEETING**

**MEETING MINUTES**

January 20, 2021

**I. CALL TO ORDER**

WestPlan MPO staff consulted with MDOT and FHWA staff to address concerns with recent COVID-19 restrictions pertaining to public meetings and gatherings. Governor Whitmer released Executive Directive 2020-2 on March 13, 2020, which gave agencies alternative options to public meetings to allow important time sensitive issues to move forward. WestPlan provided materials to all members and opened opportunities for discussion and comment by phone or email. These same materials were available to the public as well. The meeting was held via Zoom. Access information was sent out to the transportation stakeholder list.

Chairperson Arter called the meeting to order at 1:30 p.m. A quorum was present.

**ATTENDANCE (Roll call)**

**A. Members Present**

Kim Arter, Laketon Township, Chairperson  
Matt Fenske, Ottawa County  
Betty Gajewski, Ottawa County Road Commission  
Susie Hughes, MATS  
Roger Vanderstelt, Village of Fruitport  
Bonnie McGlothin, City of Muskegon Heights  
Scott Blease, Ferrysburg  
Wally Delamater, Village of Spring Lake  
Dennis Scott, City of Grand Haven  
Steven Salter, City of Whitehall  
Ken Johnson, City of Muskegon  
Tom Lohman, City of Montague  
Don Mayle, MDOT  
Richard Suchecki, Ottawa County- Township Rep

**B. Members Not Present**

Kay Beecham, City of Norton Shores  
Jack Kennedy, Muskegon County Road Commission  
Missi Klos, City of Roosevelt Park  
Elmer Hoyle, Ravenna Township  
Andy Pickard, FHWA (Non-Voting)  
Bill Mogren, City of North Muskegon  
Rillastine Wilkins, Muskegon County Commissioner  
Robert Monetza, Harbor Transit

**C. Others Present**

Tyler Kent, MDOT  
Marc Fredrickson, MDOT Muskegon TSC  
Luke Walter, MDOT  
Aaron Bodbyl-Mast, Ottawa County  
Jason Shamblin

Tom Schmiedeknecht

**D. Staff Present**

Brian Mulnix, WMSRDC  
Amy Haack, WMSRDC  
Joel Fitzpatrick, WMSRDC

**II. APPROVAL OF THE MINUTES (NOVEMBER 18, 2020)** –A motion was made to approve the minutes from the August 19, 2020 meeting as submitted. Motion approved. **m/s Hughes/Blease**

Kim Arter, Laketon Township, Chairperson **Yes**  
Matt Fenske, Ottawa County **Yes**  
Betty Gajewski, Ottawa County Road Commission **Yes**  
Susie Hughes, MATS **Yes**  
Roger Vanderstelt, Village of Fruitport **Yes**  
Bonnie McGlothin, City of Muskegon Heights **Yes**  
Scott Blease, Ferrysburg **Yes**  
Wally Delamater, Village of Spring Lake **Yes**  
Dennis Scott, City of Grand Haven **Yes**  
Steven Salter, City of Whitehall **Yes**  
Ken Johnson, City of Muskegon **Yes**  
Tom Lohman, City of Montague **Yes**  
Don Mayle, MDOT **Yes**  
Richard Suchecki, Ottawa County- Township Rep (Abstain)

**III. PUBLIC COMMENT-** No members of the public identified themselves as being present at the meeting or spoke during the Public Comment agenda item.

**IV. FY2020-FY2023 TIP – Amendment 12:** Mr. Mulnix presented Amendment 12 for the FY 2020-2023 TIP, Mr. Tyler Kent reviewed the MDOT projects.

**FY2020-2023 WestPlan TIP Amendment (12)**

- **211144**- FY2021- (HSIP) CON Phase Traffic Safety- Region wide- Total Phase Cost \$400,000 MDOT (**ABANDON**)
- **211144**- FY2021- (HSIP) PE phase Traffic Safety- Region wide- Total Phase Cost \$5,000 MDOT (**ABANDON**)
- **205891**- FY2021- (STL) Whitehall Road, Bard to Michillinda- CPM- Fed: \$599,316 Local: \$164,829 Total: \$764,145 MCRC (**SCOPE AND LENGTH CHANGE**)
- **211753**- FY2022- (TAUL) Construct Grand River Greenway Phase IV Non-motorized pathway- Green Street from 144<sup>th</sup> to 128<sup>th</sup> and 128<sup>th</sup> in Robinson Township- Fed: \$2,337,757 Local: \$1,201,433 Total: \$3,539,190 OCRC- (**ADD NEW PROJECT**)
- **212223**- FY2022- (CMAQ) Remove Signal- Washington at 5<sup>th</sup> Street Total Cost: \$50,000- City of Grand Haven- (**ADD NEW PROJECT**)

- **205222-** (CMAQ) Outreach and Marketing- Fed: \$60,000 Local: \$15,000 Total: \$75,000  
MATS- (**COST INCREASE**) (20,000 federal increase)

A motion was made to approve the amendment as presented. A roll call vote was held. Motion approved. **m/s Hughes/Delamater**

Kim Arter, Laketon Township, Chairperson **Yes**  
Matt Fenske, Ottawa County **Yes**  
Betty Gajewski, Ottawa County Road Commission **Yes**  
Susie Hughes, MATS **Yes**  
Roger Vanderstelt, Village of Fruitport **Yes**  
Bonnie McGlothin, City of Muskegon Heights **Yes**  
Scott Blease, Ferrysburg **Yes**  
Wally Delamater, Village of Spring Lake **Yes**  
Dennis Scott, City of Grand Haven **Yes**  
Steven Salter, City of Whitehall **Yes**  
Ken Johnson, City of Muskegon **Yes**  
Tom Lohman, City of Montague **Yes**  
Don Mayle, MDOT **Yes**  
Richard Suchecki, Ottawa County- Township Rep **Yes**

**V. STATEWIDE SAFETY TARGETS FOR FY2021- (ATTACHMENT III):**

Mr. Mulnix presented statewide safety performance measure targets for FY2021 that were developed by MDOT. MPO staff recommended that the MPO Policy Committee adopt the targets as presented for FY2021.



**STATE OF MICHIGAN  
DEPARTMENT OF TRANSPORTATION  
LANSING**

GRETCHEN WHITMER  
GOVERNOR

PAUL C. AJEGBA  
DIRECTOR

October 14, 2020

Dear Metropolitan Planning Organization Director:

The Michigan Department of Transportation (MDOT) is pleased to provide you with the state targets for the federally required safety performance measures for calendar year 2021. MDOT appreciates the efforts your Metropolitan Planning Organization (MPO) has made to participate in the coordination process as the safety performance area was discussed through the first half of this calendar year.

**State Safety Targets for Calendar Year 2021:**

<b>Safety Performance Measure</b>	<b>Baseline Through Calendar Year 2019</b>	<b>Calendar Year 2021 State Safety Target</b>
Fatalities	1,004.4	968.6
Fatality Rate	0.998	0.982
Serious Injuries	5,559.6	5,533.6
Serious Injury Rate	5.518	5.609
Nonmotorized Fatalities and Serious Injuries	768.8	771.2

Federal Law and regulations require that MPOs establish targets not later than 180 days after the State Department of Transportation establishes and reports state safety targets in the State Highway Safety Improvement Program (HSIP) annual report. MDOT submitted Michigan's HSIP annual report on August 31st. MPOs are now required to decide on their MPO safety targets for calendar year 2021 no later than February 27, 2021.

MPOs may support all the state safety targets, establish their own specific numeric targets for all the performance measures, or any combination. MPOs may support the state safety target for one or more individual performance measures and establish specific numeric targets for the other performance measures.

Thank you for your participation in the performance measure coordination process.

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If you have questions, please contact either me, or John Lanum, Supervisor, Statewide Planning Section, at [LanumJ@michigan.gov](mailto:LanumJ@michigan.gov) or 517-335-2949.

Sincerely,



Eric Mullen, Manager  
Statewide Planning Section

Enclosure(s)

cc. John Lanum

A motion was made to approve the FY2021 Safety Targets. A roll call vote was held. Motion approved. **m/s Hughes/Salters**

Kim Arter, Laketon Township, Chairperson **Yes**  
Matt Fenske, Ottawa County **Yes**  
Betty Gajewski, Ottawa County Road Commission **Yes**  
Susie Hughes, MATS **Yes**  
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Don Mayle, MDOT **Yes**  
Richard Suchecki, Ottawa County- Township Rep **Yes**

**VI. WESTPLAN 2045 LONG RANGE PLAN**

- No update at this time.

**VI. OLD BUSINESS**

- **Public Transportation** – Mr. Mulnix updated the committee on the progress of the SDNT grant and the study that WMSRDC is coordinating with MATS and Harbor Transit.

**VII. NEW BUSINESS/MPO Round Table**

Discussion about the codes and acronyms used for transportation project listings. Mrs. Haack informed the committee that there is a list of common acronyms posted on the WMSRDC website.

**VIII. PUBLIC COMMENT**

- No members of the public identified themselves as being present at the meeting or spoke during the Public Comment agenda item.

**IX. ADJOURNMENT** – Meeting was adjourned at 2:30 p.m.