

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM
(WESTPLAN) POLICY COMMITTEE MEETING**

MEETING MINUTES

November 18, 2020

I. CALL TO ORDER

WestPlan MPO staff consulted with MDOT and FHWA staff to address concerns with recent COVID-19 restrictions pertaining to public meetings and gatherings. Governor Whitmer released Executive Directive 2020-2 on March 13, 2020, which gave agencies alternative options to public meetings to allow important time sensitive issues to move forward. WestPlan provided materials to all members and opened opportunities for discussion and comment by phone or email. These same materials were available to the public as well. The meeting was held via Zoom. Access information was sent out to the transportation stakeholder list.

Chairperson Arter called the meeting to order at 1:30 p.m. A quorum was present.

ATTENDANCE

A. Members Present

Kim Arter, Laketon Township, Chairperson
Matt Fenske, Ottawa County
Betty Gajewski, Ottawa County Road Commission
Susie Hughes, MATS
Jack Kennedy, Muskegon County Road Commission
Luke Walter, MDOT
Bonnie McGlothin, City of Muskegon Heights
Robert Monetza, Harbor Transit
Scott Blease, Ferrysburg
Wally Delamater, Village of Spring Lake
Dennis Scott, City of Grand Haven
Missi Klos, City of Roosevelt Park
Steven Salter, City of Whitehall
Ken Johnson, City of Muskegon
Tom Lohman, City of Montague

B. Members Not Present

Kay Beecham, City of Norton Shores
Elmer Hoyle, Ravenna Township
Andy Pickard, FHWA (Non-Voting)
Leon Stille, Crockery Township, Vice Chairperson
Rillastine Wilkins, Muskegon County Commissioner
Roger Vanderstelt, Village of Fruitport

C. Others Present

Tyler Kent, MDOT
Marc Fredrickson, MDOT Muskegon TSC
Bob Lukens, Muskegon County

D. Staff Present

Amy Haack, WMSRDC

Joel Fitzpatrick, WMSRDC

- II. APPROVAL OF THE MINUTES (AUGUST 19, 2020)** –A motion was made to approve the minutes from the August 19, 2020 meeting as submitted. Motion approved. **m/s Hughes/Klos**

Kim Arter, Laketon Township, Chairperson *Yes*
Matt Fenske, Ottawa County *Yes*
Jack Kennedy, Muskegon County Road Commission *Yes*
Luke Walter, *Yes*
Betty Gajewski, Ottawa County Road Commission *Yes*
Scott Blease, Ferrysburg *Yes*
Dennis Scott, City of Grand Haven *Yes*
Wally Delamater, Village of Spring Lake *Yes*
Bonnie McGlothin, City of Muskegon Heights *Yes*
Rillastine Wilkins, Muskegon County Commissioner *Yes*
Missi Klos, City of Roosevelt Park *Yes*
Susie Hughes, MATS *Yes*
Bill Mogren, City of North Muskegon *Yes*
Ken Johnson, City of Muskegon *Yes*
Tom Lohman, City of Montague *Yes*
Robert Monetza, Harbor Transit *Yes*
Steven Salter, City of Whitehall *Yes*

- III. PUBLIC COMMENT-** No members of the public identified themselves as being present at the meeting or spoke during the Public Comment agenda item.

- IV. FY2020-FY2023 TIP – Amendment 11:** Mr. Fitzpatrick presented Amendment 11 for the FY 2020-2023 TIP, Mr. Tyler Kent reviewed the MDOT projects.

211144 CON phase: Region-wide: Grand region- All routes in WestPlan boundary- Traffic Safety- Durable Pavement Marking Application, Total cost: \$405,000.

211144 PE phase: Region-wide: Grand region- All routes in WestPlan boundary- Traffic Safety- Durable Pavement Marking Application, Total cost: \$405,000.

A motion was made to approve the amendment and related GPA adjustments. A roll call vote was held. Motion approved. **m/s Hughes/Klos**

Kim Arter, Laketon Township, Chairperson *Yes*
Kay Beecham, City of Norton Shores *Yes*
Matt Fenske, Ottawa County *Yes*
Jack Kennedy, Muskegon County Road Commission *Yes*
Don Mayle, MDOT *Yes*
Betty Gajewski, Ottawa County Road Commission *Yes*
Scott Blease, Ferrysburg *Yes*
Dennis Scott, City of Grand Haven *Yes*
Wally Delamater, Village of Spring Lake *Yes*

Bonnie McGlothin, City of Muskegon Heights *Yes*
Rillastine Wilkins, Muskegon County Commissioner *Yes*
Missi Klos, City of Roosevelt Park *Yes*
Susie Hughes, MATS *Yes*
Bill Mogren, City of North Muskegon *Yes*
Ken Johnson, City of Muskegon *Yes*
Tom Lohman, City of Montague *Yes*
Robert Monetza, Harbor Transit *Yes*

V. FY2021 STUL ALLOCATION ADJUSTMENT (ATTACHMENT III):

Mr. Fitzpatrick presented the proposed adjustment. Updated FY2021 STUL local project revenue numbers were generated by MDOT and sent to the MPO on October 23, 2020. We have been instructed to adjust our FY2021 program to accommodate the reduced estimate for the Small MPO Local program.

Original Estimate: \$2,578,000

New Estimate: \$2,555,499

Difference: -\$22,501

A motion was made to approve the adjustment. A roll call vote was held. Motion approved. **m/s Hughes/Klos**

Kim Arter, Laketon Township, Chairperson *Yes*
Kay Beecham, City of Norton Shores *Yes*
Matt Fenske, Ottawa County *Yes*
Jack Kennedy, Muskegon County Road Commission *Yes*
Don Mayle, MDOT *Yes*
Betty Gajewski, Ottawa County Road Commission *Yes*
Scott Blease, Ferrysburg *Yes*
Dennis Scott, City of Grand Haven *Yes*
Wally Delamater, Village of Spring Lake *Yes*
Bonnie McGlothin, City of Muskegon Heights *Yes*
Rillastine Wilkins, Muskegon County Commissioner *Yes*
Missi Klos, City of Roosevelt Park *Yes*
Susie Hughes, MATS *Yes*
Bill Mogren, City of North Muskegon *Yes*
Ken Johnson, City of Muskegon *Yes*
Tom Lohman, City of Montague *Yes*
Robert Monetza, Harbor Transit *Yes*

VI. WESTPLAN 2045 LONG RANGE PLAN

- No update at this time.

VI. OLD BUSINESS

- **Public Transportation** – Mr. Robert Lukens gave Muskegon Area Transit System (MATs) update which included discussion on the new routes that were recently developed. Mr. Lukens

also talked about the SDNT grant and the study that WMSRDC is coordinating with MATS and Harbor Transit.

VII. NEW BUSINESS/MPO Round Table

Ms. Amy Haack informed the committee of opportunity and sent link to committee via email in real time titled: MDOT online survey seeks public input to identify and understand needs of citizens with disabilities. She then asked the committee to share with constituents and interested others.

VIII. PUBLIC COMMENT

- No members of the public identified themselves as being present at the meeting or spoke during the Public Comment agenda item.

IX. ADJOURNMENT – Meeting was adjourned at 2:11 p.m.