

West Michigan Shoreline Regional  
Development Commission

**REPORT ON FINANCIAL STATEMENTS**  
(with required supplementary information)

September 30, 2020



West Michigan Shoreline Regional Development Commission

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**INDEPENDENT AUDITOR'S REPORT**

Board of Commissioners  
West Michigan Shoreline Regional Development Commission  
Muskegon, Michigan

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities and the major fund of West Michigan Shoreline Regional Development Commission, Michigan, as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Board of Commissioners  
West Michigan Shoreline Regional Development Commission  
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***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of West Michigan Shoreline Regional Development Commission, Michigan, as of September 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison schedule, schedule of changes in net pension liability (asset) and related ratios, and pension system schedule of contributions on pages 4 through 10 and 31 through 33 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise West Michigan Shoreline Regional Development Commission's basic financial statements. The combining cumulative and current statements of revenues and expenditures and computations of fringe benefit and indirect cost rates are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining cumulative and current statements of revenues and expenditures and computations of fringe benefit and indirect cost rates are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining cumulative and current statements of revenues and expenditures and computations of fringe benefit and indirect cost rates are fairly stated in all material respects in relation to the basic financial statements as a whole.

Board of Commissioners  
West Michigan Shoreline Regional Development Commission  
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**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 20, 2021, on our consideration of West Michigan Shoreline Regional Development Commission’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of West Michigan Shoreline Regional Development Commission’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering West Michigan Shoreline Regional Development Commission’s internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Brickley DeLong, P.C." The signature is written in a cursive style with a large, stylized initial 'B'.

Muskegon, Michigan  
January 20, 2021

# **WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION**

## **Management's Discussion and Analysis**

As management of the West Michigan Shoreline Regional Development Commission (Commission), we present to the readers of the Commission's financial statements this overview and analysis of the financial activities of the Commission for the fiscal year ended September 30, 2020. We encourage you to consider the information presented in these financial statements along with the additional information that has been furnished in this letter.

### **FINANCIAL HIGHLIGHTS**

- The Commission's net position decreased by \$71,895, from \$820,747 to \$748,852.
- During the year, the Commission's total expenses were \$3,449,079. Of this amount, \$3,173,507 (92%) was funded with federal and state grants, \$122,660 (4%) was funded with direct charges to local municipalities and others, and the remainder came from membership dues and net position.

### **OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the Commission's basic financial statements. The basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the financial statements. This report also contains required supplementary and other supplemental information in addition to the basic financial statements themselves.

#### **Government-wide Financial Statements**

The government-wide financial statements are designed to provide the reader with a broad overview of the Commission's finances. These statements are similar to those of a private sector business.

The Statement of Net Position presents information on all of the Commission's assets/deferred outflows of resources and liabilities/deferred inflows of resources, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Commission is improving or deteriorating.

The Statement of Activities presents information showing how the Commission's net position changed during the fiscal year. All changes in net position are reported when the event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

#### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Commission, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Commission has one category of funds—governmental funds.

### **Governmental Funds**

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on current sources and uses of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. This information may be useful in evaluating a governmental entity's short-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's short-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison.

The Commission maintains one individual governmental fund, the General Operations Fund.

### **Notes to Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The reader is encouraged to include the reading of this section in any attempt to analyze and understand these statements.

### **Other Information**

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Commission's budgetary information as it relates to the actual revenues and expenditures for the General Operations Fund.

### **Government-wide Financial Analysis**

The first table presented below is a summary of the government-wide statement of net position for the Commission. As stated earlier, the net position may be used as an indicator of a government's financial health. As of September 30, 2020, the Commission's net position from governmental activities totaled \$748,852.

In examining the composition of net position, the reader should note that a portion of governmental activities net position is invested in capital assets (i.e., office equipment and office furniture). These assets are used to provide services to the Commission's members, and they are not available to pay salaries, operational expenses or fund capital projects. The unrestricted net position for governmental activities actually depicts a balance of \$708,817. This represents the amount of discretionary resources that can be used for general governmental operations.

For fiscal year 2020, the Commission's net position decreased due to changes in deferred outflows and inflows of resources related to pension activity.

# WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION

## Management's Discussion and Analysis

### Net Position

	Governmental Activities	
	2020	2019
Current assets and other assets	\$ 1,985,060	\$ 1,043,327
Capital assets	40,035	60,066
Total assets	2,025,095	1,103,393
Deferred outflows of resources	193,658	465,496
Total assets and deferred outflows of resources	2,218,753	1,568,889
Current liabilities	1,469,581	619,070
Deferred inflows of resources	320	135,072
Total liabilities and deferred inflows of resources	1,469,901	754,142
Net position		
Net investment in capital assets	40,035	66,066
Unrestricted	708,817	754,681
Total net position	\$ 748,852	\$ 820,747

Governmental activities net position decreased by \$71,895 (9%) during the 2020 fiscal year. The following table depicts this occurrence which will be discussed in more detail later in this analysis.

### Change in Net Position

	Governmental Activities	
	2020	2019
Revenues		
Program revenues		
Charges for services	\$ 122,660	\$ 141,119
Operating grants and contributions	3,173,507	3,171,948
General revenues		
Membership dues	81,017	77,369
Total revenues	3,377,184	3,390,436
Expenses		
Land use planning	47,878	15,516
Regional initiatives	21,890	295,342
Economic development	125,118	104,092
Transportation planning	532,450	542,213
Environmental clean-up	2,448,699	1,459,985
Homeland Security	-	836,201
General administration	273,044	267,560
Total expenses	3,449,079	3,520,909
Change in net position	(71,895)	(130,473)
Net position - Beginning	820,747	951,220
Net position - Ending	\$ 748,852	\$ 820,747

# **WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION**

## **Management's Discussion and Analysis**

### **Governmental Activities**

Program revenues and expenses fall into the following major categories:

**Land Use Planning** – This category includes local contributions for local land use planning projects. This includes Master Plans and Recreation Plans completed for local governments and Geographic Information System (GIS) Projects completed for local governments. In fiscal year 2020, the Commission completed two Master Plans and three Recreation Plans and continued work on a Shoreline Land Use and Resiliency plan for the City of Ludington and Pere Marquette Township.

**Regional Initiatives** – This category includes the Regional Prosperity Initiative and Michigan Infrastructure Council. The Commission continued serving as fiduciary and chair of the West Michigan Prosperity Alliance (WMPA) and will assist the state in developing a state-wide integrated asset management program.

**Economic Development** – This category includes the Economic Development Administration (EDA) Partnership Planning Grant, which includes economic development technical assistance as well as the development and implementation of the Comprehensive Economic Development Strategy. The current grant is a three-year allocation which covers the period January 2020 through December 2022. Additionally, the Commission was awarded an EDA CARES Act grant to conduct an economic resiliency plan, additional technical assistance support, broadband facilitation and coordination, and internal IT improvements. The award spans two-years ending in June 2022.

**Transportation Planning** – The Michigan Department of Transportation (MDOT) funds include the annual Metropolitan Transportation Planning Organization (MPO) grant, the Areawide Air Quality Improvement Program, the Asset Management Program, the Regional Transportation Program, and the Rural Transportation Program. The Commission was able to approve the 2045 Long-Range Plan at the local, state, and federal level. Implementation of the Plan continues. Due to the COVID-19 pandemic, the Asset Management Program was suspended for 2020, and funds were rolled into fiscal year 2021 to complete this work. In addition, the Areawide Air Quality Improvement Program's promotional materials were modified to promote social distance in light of the pandemic.

**Environmental Clean-up** – There are a number of grants in this category devoted to the remediation of area waterways. It includes Tree Planting, Remedial Action Plan – Muskegon Lake AOC, Urban Watershed – Phase II, Veterans Park, Lower Muskegon River Implementation, Regional Prosperity Initiative Regional Watershed Collaboration, Engineering and Design and Implementation for Amoco and MERES, Coastal Reforestation, Heritage Landing Restoration, and a creation of a Long-Term Management Plan. As Muskegon Lake moves closer to delisting as an area of concern, both activity and funding have increased. The work is on-going with expected grant completion in fiscal year 2022.

**Homeland Security** – The Commission discontinued being the fiduciary for Region 6 in the previous year.

**General administration** – Expenses vary from year to year depending on the level of staffing and project load.

# WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION

## Management's Discussion and Analysis

### Financial Analysis of the Government's Funds

As stated earlier in this discussion and analysis, the Commission uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### Governmental Funds

The focus of the Commission's governmental fund is to provide information on near-term inflows, outflows, and balances in spendable resources. Such information is useful in assessing the Commission's financing requirements. In particular, unassigned fund balances, or the lack thereof, may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the 2020 fiscal year, the General Operations Fund reported a fund balance of \$339,702, an increase of \$15,582. The Commission receives a significant portion of its funding from grants, charges for services, and membership dues. The unassigned fund balance was \$339,674. Unassigned fund balance represents 10 percent of the General Operations Fund's 2020 fiscal expenditures.

### General Operations Fund Budget

During the current fiscal year, the Commission approved one end-of-year budget amendment. The Commission budgets are based on grants received. Grant activity for many of the grants crosses fiscal years. Therefore, most of the budget variations are due to grants that were not completed during the current fiscal year. The Commission significantly underspent in total. This was a result of a conscious effort to ensure the budget included enough funds to cover the several construction projects in progress. As spending for these projects can be unpredictable month-by-month, management wanted to budget very conservatively to ensure the Commission did not have any budget overruns.

### Capital Assets

The Commission's investment in capital assets for its governmental activities as of September 30, 2020 totaled \$40,035 (net of accumulated depreciation). This investment in capital assets includes office equipment, office furniture, and leasehold improvements.

During the year ended September 30, 2020, the Commission had no capital additions. Depreciation expense for the year was \$26,031.

### Capital Assets

	Governmental Activities	
	2020	2019
Computer equipment	\$ 68,170	\$ 68,170
Office furniture	65,343	65,343
Leasehold improvements	47,722	47,722
Total capital assets	181,235	181,235
Less accumulated depreciation	(141,200)	(115,169)
Total (net of accumulated depreciation)	<u>\$ 40,035</u>	<u>\$ 66,066</u>

Additional information on the Commission's capital assets can be found in Note D of the "Notes to the Financial Statements" of this report.

# **WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION**

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## **Management's Discussion and Analysis**

### **Long-Term Debt**

At the end of the fiscal year, the Commission had total debt outstanding of \$24,902 comprised of compensated absences.

### **General Economic Overview**

The Commission serves five counties through the programs it administers reaching 300 thousand residents. The Commission is dedicated to maintaining services at current levels. This will be accomplished by continuing to seek new initiatives. The Commission is dedicated to servicing all funding sources, both established and new, with a high level of professionalism.

The Commission continues its effort to engage with local, regional, and state governments. This is being accomplished by involvement in various committees and projects at all levels of government including the Regional Prosperity Initiative and the Michigan Infrastructure Council. The Commission continued serving as fiduciary and chair of the West Michigan Prosperity Alliance (WMPA) and will assist the state in developing a state-wide integrated asset management program. The grant included funding for integrated asset management.

The Commission is available to assist local governments with local recreation and master plans as well as GIS services. The Commission will continue to provide these services upon request from local municipalities.

In the Metropolitan Transportation Planning (MPO) area, the Commission assists in the programming of nearly \$30 million annually. The Commission began working with the Muskegon Area Transit System and Harbor Transit on West Michigan Regional Transit Systems Governance and Organizational Transition Study. The Commission will continue to work with local governments, through the Asset Management Program, to rate local roads as requested. The Commission has an active role in the Rural Task Force. The Commission also plans to expand the information gleaned through the programs it manages to make transportation information readily available on its website, [wmsrdc.org](http://wmsrdc.org).

# **WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION**

## **Management's Discussion and Analysis**

A major component of the Commission's work program is Environmental Planning. There are several grants and initiatives that will continue into the next fiscal year. These include the West Michigan Regional Watershed Collaborative an initiative of the WMPA, Veterans Memorial Park, Lower Muskegon River Hydrologic Reconnection and Wetland Restoration, Amoco Fish and Wildlife Habitat Restoration, Muskegon Lake Nature Preserve Fish and Wildlife Habitat Restoration, Heritage Landing Resiliency Restoration Project, Ecological Monitoring of Restored Muskegon Lake Habitat, Stormwater/Green Infrastructure Implementation, Coastal Zone Reforestation, and Coastal Communities Reforestation. The Commission will continue to serve as staff to the Muskegon Lake Watershed Partnership. These projects include working with existing and new partners in West Michigan.

In fiscal year 2020, the Commission received an EDA three-year planning grant which will run through December 2022. The Commission continues to implement the recently completed Comprehensive Economic Development Strategy (CEDS). This document is valid through 2022. Staff also continues to work on the expansion of the CEDS committee as well as provide technical assistance for potential projects. The Commission was awarded a new EDA CARES two-year planning grant starting July 1, 2020 that will run through June 2022.

During fiscal year 2016, the Municipal Employees' Retirement System (MERS) made changes to the assumptions used to determine the net pension liability. Based on the actuarial report, it became clear that the Commission would soon be underfunded. As a result, the Commission made updates to its pension plan. Management immediately took steps to protect the Commission from a large unfunded accrued liability. Voluntary contributions were started, and changes to the pension plan were made that went into effect January 1, 2017. In addition, employee contributions went into effect starting January 1, 2018. With these changes in place, it is expected that the defined benefit pension plan will be a sustainable fringe benefit. The Commission remains committed to maintaining 100 percent funding to the pension plan and will continue to provide voluntary contributions based as cash flows allow.

It is expected that the Commission will remain in a stable operation and financial position. The Commission will continuously look for ways to better serve local governments and will seek new revenue streams that will benefit member counties.

### **Requests for Information**

This financial report is designed to provide a general overview of the Commission's finances for all those with an interest. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the West Michigan Shoreline Regional Development Commission, 316 Morris Avenue, Suite 340, Muskegon, MI 49440-1140, or call (231) 722-7878.

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF NET POSITION**  
September 30, 2020

	<b>Governmental activities</b>
<b>ASSETS</b>	
Current assets	
Cash and investments	\$ 499,241
Due from other governmental units	1,285,112
Prepaid items	28
Total current assets	1,784,381
Noncurrent assets	
Capital assets, net	
Depreciable	40,035
Net pension asset	200,679
Total noncurrent assets	240,714
Total assets	2,025,095
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Related to pension	193,658
Total assets and deferred outflows of resources	2,218,753
<b>LIABILITIES</b>	
Current liabilities	
Accounts payable and accrued liabilities	1,130,922
Due to other governmental units	18,145
Unearned revenues - unexpended proceeds of expenditure-driven grants	295,612
Compensated absences	24,902
Total liabilities	1,469,581
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Related to pension	320
Total liabilities and deferred inflows of resources	1,469,901
<b>NET POSITION</b>	
Net investment in capital assets	40,035
Unrestricted	708,817
Total net position	<b>\$ 748,852</b>

The accompanying notes are an integral part of this statement.

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF ACTIVITIES**  
For the year ended September 30, 2020

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Indirect Expenses Allocation</u>	<u>Program Revenue</u>		<u>Net (Expense) Revenue and Changes in Net Position Governmental Activities</u>
			<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	
Governmental activities					
Land use planning	\$ 47,878	\$ 13,059	\$ 24,920	\$ 25,000	\$ (11,017)
Regional initiatives	21,890	5,469	-	25,524	(1,835)
Economic development	125,118	35,137	-	112,097	(48,158)
Transportation planning	532,450	139,196	95,751	522,888	(53,007)
Environmental clean-up	2,448,699	67,894	1,989	2,481,098	(33,506)
General administration	273,044	(260,755)	-	6,900	(5,389)
Total governmental activities	<b><u>\$3,449,079</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 122,660</u></b>	<b><u>\$ 3,173,507</u></b>	(152,912)
General revenues					
Membership dues					<u>81,017</u>
Change in net position					(71,895)
Net position at beginning of year					<u>820,747</u>
Net position at end of year					<b><u>\$ 748,852</u></b>

The accompanying notes are an integral part of this statement.

West Michigan Shoreline Regional Development Commission  
**BALANCE SHEET**  
 Governmental Fund  
 September 30, 2020

	<u>General Operations Fund</u>
<b>ASSETS</b>	
Cash and investments	\$ 499,241
Due from other governmental units	1,285,112
Prepaid items	28
Total assets	<u><b>\$ 1,784,381</b></u>
<b>LIABILITIES</b>	
Accounts payable	\$ 1,092,756
Accrued liabilities	38,166
Due to other governmental units	18,145
Unearned revenues - unexpended proceeds of expenditure-driven grants	295,612
Total liabilities	1,444,679
<b>FUND BALANCE</b>	
Nonspendable for prepaid items	28
Unassigned	339,674
Total fund balance	<u>339,702</u>
Total liabilities and fund balance	<u><b>\$ 1,784,381</b></u>

The accompanying notes are an integral part of this statement.

West Michigan Shoreline Regional Development Commission  
**RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET  
 TO THE STATEMENT OF NET POSITION**  
 September 30, 2020

Total fund balance—governmental fund		\$ 339,702
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Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the governmental fund.

Cost of capital assets	\$ 181,235	
Accumulated depreciation	<u>(141,200)</u>	40,035

Long-term liabilities in governmental activities are not due and payable in the current period and, therefore, are not reported in the governmental fund.

Compensated absences	(24,902)	
Net pension asset and related deferred outflows/inflows of resources	<u>394,017</u>	<u>369,115</u>

Net position of governmental activities		<u><b>\$ 748,852</b></u>
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The accompanying notes are an integral part of this statement.

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
 Governmental Fund  
 For the year ended September 30, 2020

	<b>General Operations Fund</b>
<b>REVENUES</b>	
Intergovernmental revenues	
Federal	\$ 3,023,061
State	150,446
Local	203,677
	3,377,184
Total revenues	3,377,184
 <b>EXPENDITURES</b>	
Current	
Land use planning	56,556
Regional initiatives	25,524
Economic development	148,467
Transportation planning	624,950
Environmental clean-up	2,493,816
Administration	12,289
	3,361,602
Total expenditures	3,361,602
 Net change in fund balance	15,582
 Fund balance at beginning of year	324,120
 Fund balance at end of year	<b><u>\$ 339,702</u></b>

The accompanying notes are an integral part of this statement.

West Michigan Shoreline Regional Development Commission  
**RECONCILIATION OF THE GOVERNMENTAL FUND STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCE TO THE STATEMENT OF ACTIVITIES**  
For the year ended September 30, 2020

Net change in fund balance—governmental fund	\$	15,582
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Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report outlays for capital assets as expenditures. However, in the Statement of Activities, the cost of these assets is allocated over their estimated useful lives and reported as depreciation expense.

Depreciation expense		(26,031)
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Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental fund.

Change in compensated absences	\$ (9,311)	
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Change in net pension asset and related deferred outflows/inflows of resources	(52,135)	(61,446)
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Change in net position of governmental activities	<u>\$ (71,895)</u>	
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The accompanying notes are an integral part of this statement.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2020

**NOTE A—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of West Michigan Shoreline Regional Development Commission (Commission) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Commission's accounting policies are described below.

**Reporting Entity**

The Commission is a voluntary association of the counties of Lake, Mason, Muskegon, Newaygo and Oceana. The Commission was organized to implement and coordinate various area-wide planning functions, to serve as a regional conduit for federal and state grants affecting local governments, to provide professional and technical expertise not readily available to local governments and to operate certain specialty programs affecting multiple governments spread out over a large geographical area. The operations of the Commission are financed primarily by federal, state and local grants and membership contributions. The Commission does not have the power to levy taxes and, accordingly, its level of operations is dependent upon the amount of voluntary membership contributions received that can be used for local matching funds for grant participation programs.

Generally accepted accounting principles require that if the Commission is considered to be financially accountable for other organizations, those organizations should be included as component units in the Commission's financial statements. Since no organizations met this criterion, none are included in the financial statements.

**Basis of Presentation—Government-wide and Fund Financial Statements**

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the Commission. Governmental activities, which normally are supported by intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges to external customers for support. The Commission has no business-type activities.

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds.

The fund financial statements provide information about the Commission's funds. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds. Major individual governmental funds are reported as separate columns in the fund financial statements. Since the Commission has only one fund, no separate columns have been provided.

The Commission reports the following major governmental fund:

The General Operations Fund is used to control the expenditures of various federal, state and local monies distributed to the Commission, to be expended according to various grant and professional service agreements.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2020

**NOTE A—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES—Continued**

**Measurement Focus and Basis of Accounting**

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Commission considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Membership dues, grants, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met. All other revenue items are considered to be measurable and available only when cash is received by the government.

**Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance**

***Cash and Investments***

The Commission's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Investments for the Commission are reported at fair value (generally based on quoted market prices).

The Commission has adopted an investment policy in compliance with State of Michigan statutes. Those statutes authorize the Commission to invest in obligations of the United States, certificates of deposit, prime commercial paper, securities guaranteed by United States agencies or instrumentalities, United States government or federal agency obligation repurchase agreements, bankers' acceptances, state-approved investment pools and certain mutual funds.

***Prepaid Items***

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2020

**NOTE A—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES—Continued**

**Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance—Continued**

***Capital Assets***

Capital assets, which include improvements and equipment, are reported in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of two years.

As the Commission constructs or acquires additional capital assets each period they are capitalized and reported at historical cost. The reported value excludes normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or increase its estimated useful life. Donated capital assets are recorded at estimated fair market value at the date of donation.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Computer equipment	5
Office furniture	7
Leasehold improvements	6

***Defined Benefit Plan***

The Commission offers a defined benefit pension plan to its employees through Municipal Employees Retirement System (MERS). The Commission records a net pension liability or asset for the difference between the total pension liability calculated by the actuary and the Plan's fiduciary net position. For purposes of measuring the net pension liability/asset, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Plan and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by MERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

***Deferred Outflows/Inflows of Resources***

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditures) until then.

In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

***Net Position Flow Assumption***

Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts of net position to report as restricted and unrestricted in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Commission's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2020

**NOTE A—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES—Continued**

**Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance—Continued**

***Fund Balance Flow Assumptions***

Sometimes the Commission will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the Commission's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

***Fund Balance Policies***

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The Commission itself can establish limitation on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the Commission's highest level of decision-making authority. The Board of Directors is the highest level of decision-making authority for the Commission that can, by formal action prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by formal action remains in place until a similar action is taken (another formal action) to remove or revise the limitation.

Amounts in the assigned fund balance classification are intended to be used by the Commission for specific purposes but do not meet the criteria to be classified as committed. The Board of Directors has by resolution authorized the executive director to assign fund balance. The Board of Directors may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

**Revenues and Expenditures/Expenses**

***Program Revenues***

Amounts reported as program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions (including special assessments) that are restricted to meeting the operational or capital requirements of a particular function or segment. All internally dedicated resources are reported as general revenues rather than as program revenues.

***Compensated Absences***

Commission employees are granted vacation and sick leave in varying amounts based on length of service. Upon termination, employees are paid for unused vacation at their current rates. Sick leave pay does not vest with the employee and is payable only in the event of absences due to illness. All vacation pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
 September 30, 2020

**NOTE A—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES—Continued**

**Indirect Cost Allocation**

Indirect costs are distributed to the programs pursuant to a cost allocation plan as required by the OMB Uniform Guidance. Indirect costs are distributed based on direct personnel costs charged to programs.

The Commission submits a request for a provisional rate to its oversight agency at the beginning of each year. This rate is required to be audited. The comparison of the provisional and audited rate for the year ended September 30, 2020 is as follows:

	<b>Provisional Rate</b>	<b>Audited Results</b>
Fringe benefit cost	44.60%	44.56%
Indirect cost	33.52%	33.49%

Computation of the fringe benefit and indirect cost rate is presented on pages 47 and 48 of this report.

**NOTE B—STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**Budgetary Information**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the governmental fund. All annual appropriations lapse at fiscal year-end.

The appropriated budget is prepared by function. The legal level of budgetary control is the functional level. Budgets are also adopted on a project by project basis as a management tool.

**NOTE C—DEPOSITS AND INVESTMENTS**

As of September 30, 2020, the Commission had only cash and cash equivalents.

**Deposit and Investment Risks**

***Interest Rate Risk***

The Commission does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

***Credit Risk***

State law limits investments in commercial paper and corporate bonds to the two highest classifications issued by nationally recognized statistical rating organizations. The Commission has no investment policy that would further limit its investment choices.

***Concentration of Credit Risk***

The Commission does not have a concentration of credit risk policy. Concentration of credit risk is the risk of loss attributed to the magnitude of the Commission investment in a single issuer, by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2020

**NOTE C—DEPOSITS AND INVESTMENTS—Continued**

**Deposit and Investment Risks—Continued**

***Custodial Credit Risk – Deposits***

In the case of deposits, this is the risk that in the event of a bank failure, the Commission's deposits may not be returned to it. As of September 30, 2020, the Commission's bank balance of \$509,247 was not exposed to custodial credit risk because it was fully insured.

***Custodial Credit Risk – Investments***

The Commission does not have a custodial credit risk policy for investments. This is the risk that, in the event of the failure of the counterparty, the Commission will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

***Foreign Currency Risk***

The Commission is not authorized to invest in investments which have this type of risk.

**NOTE D—CAPITAL ASSETS**

Capital asset activity for the year ended September 30, 2020 was as follows:

	<b>Balance October 1, 2019</b>	<b>Additions</b>	<b>De du ctions</b>	<b>Balance September 30, 2020</b>
<b>Capital assets, being depreciated:</b>				
Computer equipment	\$ 68,170	\$ -	\$ -	\$ 68,170
Office furniture	65,343	-	-	65,343
Leasehold improvements	47,722	-	-	47,722
Total capital assets, being depreciated	181,235	-	-	181,235
<b>Less accumulated depreciation:</b>				
Computer equipment	31,701	15,366	-	47,067
Office furniture	57,618	2,712	-	60,330
Leasehold improvements	25,850	7,953	-	33,803
Total accumulated depreciation	115,169	26,031	-	141,200
Capital assets, net	<b>\$ 66,066</b>	<b>\$ (26,031)</b>	<b>\$ -</b>	<b>\$ 40,035</b>

Depreciation expense was charged to functions as follows:

Land use planning	\$ 1,303
Regional initiatives	546
Economic development	3,508
Transportation planning	13,896
Environmental cleanup	6,778
	<b>\$ 26,031</b>

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2020

**NOTE E—NOTE PAYABLE TO BANK**

The Commission has an unsecured revolving line of credit with borrowings limited to \$50,000 and interest payable monthly at the Wall Street Journal prime rate plus one percent. There was no balance outstanding as of September 30, 2020.

**NOTE F—LONG-TERM OBLIGATIONS**

**Summary of Changes in Long-Term Liabilities**

The following is a summary of long-term liabilities activity for the Commission for the year ended September 30, 2020.

	<b>Balance October 1, 2019</b>	<b>Additions</b>	<b>Reductions</b>	<b>Balance September 30, 2020</b>	<b>Due Within One Year</b>
Compensated absences	<b>\$ 15,591</b>	<b>\$ 51,998</b>	<b>\$ 42,687</b>	<b>\$ 24,902</b>	<b>\$ 24,902</b>

**NOTE G—OTHER INFORMATION**

**Risk Management**

The Commission is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Commission manages its liability and property risk by participating in Michigan Municipal Risk Management Authority (MMRMA), a public entity risk pool providing property and liability coverage to its participating members. The Commission pays an annual premium to MMRMA for its insurance coverage. The MMRMA is self-sustaining through member premiums and provides, subject to certain deductibles, occurrence-based casualty coverage for each incident and occurrence-based property coverage to its members by internally assuring certain risks and reinsuring risks through commercial companies. Various deductibles are maintained to place the responsibility for small charges with the insured. Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

The Commission carries commercial insurance for workers' compensation and employee health and accident insurances. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

**Contingent Liabilities**

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the federal and state government. Any disallowed claims, including amounts already collected, may constitute a liability to the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the Commission expects such amounts, if any, to be immaterial.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2020

**NOTE G—OTHER INFORMATION—Continued**

**Leases**

The Commission conducts operations in an office facility under an operating lease that expires in July 2022. The lease requires current monthly rentals of \$4,627. Rent expense was \$54,177 for the year ended September 30, 2020. The Commission also leases an automobile that requires monthly payments of \$537 that expires in September 2022. This lease expense was \$7,940 for the year ended September 30, 2020. The future minimum lease payments for these leases are as follows:

<b>Year Ending September 30,</b>	<b>Amount</b>
2021	\$ 62,240
2022	54,103
	<b>\$ 116,343</b>

**NOTE H—RISKS AND UNCERTAINTIES**

The COVID-19 pandemic that the world is experiencing is unprecedented. It is nearly impossible to fully understand the impact that it will have on the economy and on the Commission’s operations. As of September 30, 2020, the Commission is in the process of implementing risk mitigation tactics including all aspects of the Commission’s business transactions with customers, vendors and human interaction within and outside of the Commission.

**NOTE I—EMPLOYEE RETIREMENT SYSTEMS AND PENSION PLANS**

**Defined Benefit Pension Plan**

***Plan Description***

The Commission participates in the Municipal Employees Retirement System (MERS) of Michigan. MERS is an agent multiple-employer, statewide public employee pension plan established by the Michigan Legislature under Public Act 135 of 1945 and administered by a nine-member Retirement Board. MERS issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained accessing the MERS website at [www.mersofmich.com](http://www.mersofmich.com).

***Benefits Provided***

The Plan provides certain retirement, disability and death benefits to plan members and beneficiaries. Public Act 427 of 1984, as amended, established and amends the benefit provisions of the participants in MERS. The Plan covers all full-time employees.

Benefits provided by the Plan have a multiplier of 2.25 percent for service prior to December 31, 2016 and 1.5 percent thereafter. The vesting period is ten years. Normal retirement age is 60 with early retirement at 55 with 15 years of service or reduced early retirement at 50 with 25 years of service. Final average compensation is calculated based on 3 years.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
 September 30, 2020

**NOTE I—EMPLOYEE RETIREMENT SYSTEMS AND PENSION PLANS—Continued**

**Defined Benefit Pension Plan—Continued**

***Employees Covered by Benefit Terms***

At December 31, 2019 valuation date, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	9
Inactive employees entitled to but not yet receiving benefits	3
Active employees	11
Total employees covered by MERS	23

***Contributions***

The Commission is required to contribute amounts at least equal to the actuarially determined rate, as established by the MERS Retirement Board. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The Commission may establish contribution rates to be paid by its covered employees.

For the year ended September 30, 2020, the Commission was not required to contribute to the Plan as it was overfunded. However, the Commission made voluntary contributions of \$46,000 for the year ended September 30, 2020. Member contributions for the Plan are 6 percent.

***Net Pension Liability (Asset)***

The Commission's net pension liability (asset) was measured as of December 31, 2019, and the total pension liability used to calculate the net pension liability (asset) was determined by an annual actuarial valuation as of that date.

***Actuarial Assumptions***

The total pension liability in the December 31, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5 percent
Salary increases	3.75 percent changed to 3.0 percent in the long-term effective with the December 31, 2019 valuation
Investment rate of return	7.75 percent changed to 7.35 percent, net of administrative and investment expenses effective with the December 31, 2019 valuation

Although no specific price inflation assumptions are needed for the valuation, the 2.5 percent long-term wage inflation assumption would be consistent with a price inflation of 3-4 percent. Mortality rates used were based on the RP-2014 Group Annuity Mortality Table of a 50 percent Male and 50 percent Female blend.

The actuarial assumptions used in valuation were based on the results of the most recent actuarial experience study of 2009 through 2013.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2020

**NOTE I—EMPLOYEE RETIREMENT SYSTEMS AND PENSION PLANS—Continued**

**Defined Benefit Pension Plan—Continued**

*Actuarial Assumptions—Continued*

The long-term expected rate of return on pension plan investments was determined using a model method in which the best-estimate ranges of expected future real rates of return (expected returns, net of investment and administrative expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Target Allocation Gross Rate of Return</b>	<b>Long-Term Expected Gross Rate of Return</b>	<b>Inflation Assumption</b>	<b>Long-Term Expected Real Rate</b>
Global equity	60.0%	7.75%	4.65%	2.50%	3.15%
Global fixed income	20.0%	3.75%	0.75%	2.50%	0.25%
Private assets	20.0%	9.75%	1.95%	2.50%	1.45%
	<b><u>100.0%</u></b>		<b><u>7.35%</u></b>		<b><u>4.85%</u></b>

*Discount Rate*

The discount rate used to measure the total pension liability was 7.6 percent for 2019. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that Commission contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to pay all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The discount rate used to calculate the liability at the beginning of the year was 8 percent.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2020

**NOTE I—EMPLOYEE RETIREMENT SYSTEMS AND PENSION PLANS—Continued**

**Defined Benefit Pension Plan—Continued**

*Changes in the Net Pension Liability (Asset)*

	<u>Increase (Decrease)</u>		
	<u>Total Pension Liability (a)</u>	<u>Plan Fiduciary Position (b)</u>	<u>Net Pension Liability (Asset) (a)-(b)</u>
Balance at January 1, 2019	\$ 4,085,455	\$ 4,201,183	\$ (115,728)
Changes for the year			
Service cost	60,252	-	60,252
Interest	317,903	-	317,903
Difference between expected and actual experience	21,164	-	21,164
Changes in actuarial assumptions	150,793	-	150,793
Contributions - employer	-	45,041	(45,041)
Contributions - employee	-	36,311	(36,311)
Net investment income	-	563,411	(563,411)
Benefit payments including refund of employee contributions	(283,577)	(283,577)	-
Administrative expenses	-	(9,700)	9,700
Net changes	<u>266,535</u>	<u>351,486</u>	<u>(84,951)</u>
Balance at December 31, 2020	<u><b>\$ 4,351,990</b></u>	<u><b>\$ 4,552,669</b></u>	<u><b>\$ (200,679)</b></u>

***Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate***

The following presents the net pension liability (asset) of the Commission, calculated using the discount rate of 7.6 percent, as well as what the Commission's net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.6 percent) or 1-percentage-point higher (8.6 percent) than the current rate:

	<u>1% Decrease (6.6%)</u>	<u>Current Discount Rate (7.6%)</u>	<u>1% Increase (8.6%)</u>
Commission's net pension liability (asset)	\$ 258,076	\$ (200,679)	\$ (595,203)

Note: The current discount rate shown for GASB 68 purposes is higher than the MERS assumed rate of return. This is because for GASB 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes, it is net of administrative expense.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2020

**NOTE I—EMPLOYEE RETIREMENT SYSTEMS AND PENSION PLANS—Continued**

**Defined Benefit Pension Plan—Continued**

***Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

For the year ended September 30, 2020, the Commission recognized pension expense of \$98,135. At September 30, 2020, the Commission reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences in experience	\$ 30,760	\$ 320
Differences in assumptions	113,095	-
Net difference between projected and actual net investment income	12,803	-
Contributions subsequent to the measurement date*	37,000	-
Total	<b>\$ 193,658</b>	<b>\$ 320</b>

\*The amount reported as deferred outflows of resources resulting from contributions subsequent to the measurement date will be recognized as a reduction in the net pension liability (asset) for the year September 30, 2021.

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b>Year Ending September 30,</b>	<b>Amount</b>
2021	\$ 44,682
2022	57,190
2023	101,916
2024	(47,450)

***Payables to the Pension Plan***

At September 30, 2020, the Commission reported a payable of \$13,000 for the outstanding amount of contributions to the pension plan for the year ended September 30, 2020.

**Deferred Compensation Plan**

The Commission offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The Plan, available to all full and part-time Commission employees at their option, permits participants to defer a portion of their salary until future years. The deferred compensation is not available to participants until termination, retirement, death or unforeseeable emergency.

The Plan has created a trust for the exclusive benefit of the Plan's participants and beneficiaries under rules provided in Internal Revenue Code Section 401(f).

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2020

**NOTE J—ECONOMIC DEPENDENCY**

The Great Lakes Commission grant accounts for 68 percent of general operations fund revenue.

**NOTE K—UPCOMING ACCOUNTING PRONOUNCEMENTS**

GASB Statement 84—*Fiduciary Activities* was issued by the GASB in January 2017 and will be effective for the Commission's 2021 fiscal year. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement establishes criteria for identifying fiduciary activities for all state and local governments. The focus on the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. An activity meeting the criteria should be reported in a fiduciary fund in the basic financial statements.

GASB Statement 87—*Leases* was issued by the GASB in June 2017 and will be effective for the Commission's 2022 fiscal year. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

**REQUIRED SUPPLEMENTARY INFORMATION**

West Michigan Shoreline Regional Development Commission  
 Required Supplementary Information  
**BUDGETARY COMPARISON SCHEDULE**  
 General Operations Fund  
 For the year ended September 30, 2020

	<u>Budgeted Amounts</u>		<u>Actual</u>	<b>Variance with Final Budget- Positive (Negative)</b>
	<u>Original</u>	<u>Final</u>		<u>(Negative)</u>
<b>REVENUES</b>				
Federal	\$ 10,213,785	\$ 3,872,732	\$ 3,023,061	\$ (849,671)
State	358,400	140,600	150,446	9,846
Local	265,054	191,640	203,677	12,037
Total revenues	10,837,239	4,204,972	3,377,184	(827,788)
<b>EXPENDITURES</b>				
Current				
Land use planning	61,493	46,674	56,556	(9,882)
Regional initiatives	139,900	33,600	25,524	8,076
Economic development	143,054	139,650	148,467	(8,817)
Transportation planning	789,000	670,000	624,950	45,050
Local planning	19,706	-	-	-
Environmental clean-up	9,677,733	3,308,695	2,493,816	814,879
Administration	6,353	6,353	12,289	(5,936)
Total expenditures	10,837,239	4,204,972	3,361,602	843,370
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	15,582	<u>\$ 15,582</u>
Fund balance at beginning of year			324,120	
Fund balance at end of year			<u><u>\$ 339,702</u></u>	

West Michigan Shoreline Regional Development Commission  
Required Supplementary Information  
**SCHEDULE OF CHANGES IN NET PENSION LIABILITY (ASSET) AND RELATED RATIOS**  
Last Ten Fiscal Years (Amounts were determined as of December 31 of each fiscal year)

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
<b>TOTAL PENSION LIABILITY</b>						
Service cost	\$ 60,252	\$ 57,052	\$ 44,295	\$ 67,882	\$ 65,982	\$ 63,978
Interest	317,903	310,612	301,444	330,996	298,284	284,995
Differences between expected and actual experience	21,164	(642)	59,554	25,315	164,709	-
Changes in assumptions	150,793	-	-	(538,361)	217,871	-
Benefit payments, including refunds of employee contributions	(283,577)	(271,371)	(250,120)	(236,756)	(215,046)	(162,762)
Other changes	-	-	(36,335)	-	-	-
Net change in total pension liability	266,535	95,651	118,838	(350,924)	531,800	186,211
Total pension liability at beginning of year	4,085,455	3,989,804	3,870,966	4,221,890	3,690,090	3,503,879
Total pension liability at end of year (a)	<b>\$ 4,351,990</b>	<b>\$ 4,085,455</b>	<b>\$ 3,989,804</b>	<b>\$ 3,870,966</b>	<b>\$ 4,221,890</b>	<b>\$ 3,690,090</b>
<b>PLAN FIDUCIARY NET POSITION</b>						
Contributions-employer	\$ 45,041	\$ 35,079	\$ 36,693	\$ 24,000	\$ -	\$ -
Contributions-employee	36,311	35,159	-	-	-	-
Net investment income (loss)	563,411	(174,798)	554,246	450,126	(63,045)	265,389
Benefit payments, including refunds or employee contributions	(283,577)	(271,371)	(250,120)	(236,756)	(215,046)	(162,762)
Administrative expenses	(9,700)	(8,795)	(8,791)	(8,895)	(9,312)	(9,722)
Net change in plan fiduciary net position	351,486	(384,726)	332,028	228,475	(287,403)	92,905
Plan fiduciary net position at beginning of year	4,201,183	4,585,909	4,253,881	4,025,406	4,312,809	4,219,904
Plan fiduciary net position at end of year (b)	<b>\$ 4,552,669</b>	<b>\$ 4,201,183</b>	<b>\$ 4,585,909</b>	<b>\$ 4,253,881</b>	<b>\$ 4,025,406</b>	<b>\$ 4,312,809</b>
Commission's net pension liability (asset) at end of year (a)-(b)	<b>\$ (200,679)</b>	<b>\$ (115,728)</b>	<b>\$ (596,105)</b>	<b>\$ (382,915)</b>	<b>\$ 196,484</b>	<b>\$ (622,719)</b>
Plan fiduciary net position as a percentage of the total pension liability	<b>104.61%</b>	<b>102.83%</b>	<b>114.94%</b>	<b>109.89%</b>	<b>95.35%</b>	<b>116.88%</b>
Covered employee payroll	\$ 615,443	\$ 594,913	\$ 536,904	\$ 550,547	\$ 562,027	\$ 544,956
Commission's net pension liability (asset) as a percentage of covered employee payroll	<b>-32.61%</b>	<b>-19.45%</b>	<b>-111.03%</b>	<b>-69.55%</b>	<b>34.96%</b>	<b>-114.27%</b>

**Notes to Schedule**

Additional actuarial data is not available and will be provided in subsequent years.

West Michigan Shoreline Regional Development Commission  
Required Supplementary Information  
**PENSION SYSTEM SCHEDULE OF CONTRIBUTIONS**  
Last Ten Fiscal Years (Amounts were determined as of September 30 of each fiscal year)

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Actuarially determined contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions in relation to the actuarially determined contribution	46,000	42,041	38,772	36,000	15,000	-	-	-	-	-
Contribution deficiency (excess)	<b>\$ (46,000)</b>	<b>\$ (42,041)</b>	<b>\$ (38,772)</b>	<b>\$ (36,000)</b>	<b>\$ (15,000)</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Covered employee payroll	\$ 615,443	\$ 594,913	\$ 536,904	\$ 550,547	\$ 562,027	\$ 544,956	\$ 620,425	\$ 598,512	\$ 586,336	\$ 568,131
Contributions as percentage of covered employee payroll	<b>7.5%</b>	<b>7.1%</b>	<b>7.2%</b>	<b>6.5%</b>	<b>2.7%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>

**Notes to Schedule**

Valuation Date:

Actuarially determined contribution rates are calculated as of December 31, two years prior to the end of the fiscal year in which contributions are reported

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age
Amortization method	Level percentage of payroll, Closed
Remaining amortization period	19 years
Asset valuation method	5-year smoothed market
Inflation	2.5 percent
Salary increases	3.75 percent changed to 3.0 percent in the long-term effective with the December 31, 2019 valuation
Investment rate of return	7.75 percent changed to 7.35 percent, net of investment and administrative expenses effective with the December 31, 2019 valuation
Retirement age	60 with early retirement at 55 with 15 years of service or reduced early retirement at 50 with 25 years of service
Mortality	50 percent Female/50 percent Male RP-2014 Group Annuity Mortality Table

**OTHER SUPPLEMENTAL INFORMATION**

West Michigan Shoreline Regional Development Commission  
**CUMULATIVE STATEMENT OF ONGOING GRANT REVENUES AND EXPENDITURES**  
For the grant period ended through  
September 30, 2020

	<b>Land Use Planning</b>					
	<b>Total</b>	<b>GIS 1805</b>	<b>Golden Township Master Plan 1917</b>	<b>New Era Master Plan 1921</b>	<b>New Era Recreation Plan 1922</b>	<b>Fruitport Village Recreation Plan 1923</b>
<b>Revenues</b>						
Intergovernmental revenues						
Federal	\$ 4,674,276.62	\$ -	\$ -	\$ -	\$ -	\$ -
State	451,009.80	-	-	-	-	-
Local	311,066.58	10,837.84	8,434.95	7,000.00	5,000.00	5,000.00
<b>Total revenues</b>	<b>\$ 5,436,353.00</b>	<b>\$10,837.84</b>	<b>\$ 8,434.95</b>	<b>\$ 7,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>
<b>Expenditures</b>						
Personnel	\$ 847,700.15	\$ 5,615.99	\$ 4,154.12	\$ 2,645.63	\$ 2,417.47	\$ 2,215.42
Fringe benefits	373,210.80	2,502.39	1,939.43	1,175.94	1,071.57	981.92
	1,220,910.95	8,118.38	6,093.55	3,821.57	3,489.04	3,197.34
Contractual	3,398,600.10	-	-	-	-	-
Indirect	406,177.09	2,718.96	1,866.47	1,277.13	1,163.18	1,065.86
Travel	12,062.40	-	451.88	138.60	144.42	35.38
Supplies	5,394.06	0.50	6.50	4.00	-	-
Other	377,625.64	-	16.55	1,758.70	203.36	701.42
<b>Total expenditures</b>	<b>\$ 5,420,770.24</b>	<b>\$10,837.84</b>	<b>\$ 8,434.95</b>	<b>\$ 7,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>

West Michigan Shoreline Regional Development Commission  
**CUMULATIVE STATEMENT OF ONGOING GRANT REVENUES AND EXPENDITURES—CONTINUED**  
For the grant period ended through  
September 30, 2020

	<u>Land Use Planning</u>		<u>Regional Initiatives</u>	<u>Economic Development</u>			<u>Transportation</u>
	<u>Big Prairie Township Recreation Plan Update 1924</u>	<u>Redevelopment Ready Communities Ludington SLRUP 2013</u>	<u>Regional Prosperity Initiative 2012</u>	<u>Economic Development Program 5148</u>	<u>Economic Development Program 5149</u>	<u>Economic Development CARES Act 5150</u>	<u>Metropolitan Transportation Program Management 6515</u>
<b>Revenues</b>							
Intergovernmental revenues							
Federal	\$ -	\$ -	\$ -	\$ 209,794.37	\$ 76,384.95	\$ 27,116.09	\$ 33,082.67
State	-	25,000.00	324,454.45	-	-	-	-
Local	5,000.00	3,580.90	-	89,911.88	32,685.63	-	6,601.02
<b>Total revenues</b>	<b>\$ 5,000.00</b>	<b>\$ 28,580.90</b>	<b>\$ 324,454.45</b>	<b>\$ 299,706.25</b>	<b>\$ 109,070.58</b>	<b>\$ 27,116.09</b>	<b>\$ 39,683.69</b>
<b>Expenditures</b>							
Personnel	\$ 1,777.19	\$ 14,739.08	\$ 20,495.63	\$ 151,677.19	\$ 52,240.13	\$ 14,051.78	\$ 17,769.15
Fringe benefits	789.75	6,567.45	9,075.95	67,091.83	23,277.21	6,261.21	7,917.60
	2,566.94	21,306.53	29,571.58	218,769.02	75,517.34	20,312.99	25,686.75
Contractual	-	-	-	-	-	-	-
Indirect	857.68	7,135.86	9,850.12	73,763.15	25,291.81	6,803.10	8,602.85
Travel	84.81	134.01	1,485.71	4,295.14	1,096.52	-	543.20
Supplies	7.50	4.50	1.00	1,018.94	85.90	-	415.89
Other	1,483.07	-	283,546.04	1,860.00	7,079.01	-	4,435.00
<b>Total expenditures</b>	<b>\$ 5,000.00</b>	<b>\$ 28,580.90</b>	<b>\$ 324,454.45</b>	<b>\$ 299,706.25</b>	<b>\$ 109,070.58</b>	<b>\$ 27,116.09</b>	<b>\$ 39,683.69</b>

West Michigan Shoreline Regional Development Commission  
**CUMULATIVE STATEMENT OF ONGOING GRANT REVENUES AND EXPENDITURES—CONTINUED**  
For the grant period ended through  
September 30, 2020

	<b>Transportation Planning</b>						
	<b>Metropolitan Transportation Data Assistance 6516</b>	<b>Metropolitan Area Transportation Planning 6517</b>	<b>Transit Planning 6518</b>	<b>Areawide Air Quality Improvement Program 6519</b>	<b>Regional Transportation Planning 6520</b>	<b>Transportation Asset Management 6521</b>	<b>Rural Transportation Planning Program 6522</b>
<b>Revenues</b>							
Intergovernmental revenues							
Federal	\$ 78,204.66	\$ 190,571.99	\$ 35,335.43	\$ 100,060.01	\$ -	\$ -	\$ -
State	-	-	-	-	37,984.33	28,686.67	18,962.40
Local	17,341.67	42,258.80	7,835.48	28,024.28	-	-	-
Total revenues	<b>\$ 95,546.33</b>	<b>\$ 232,830.79</b>	<b>\$ 43,170.91</b>	<b>\$ 128,084.29</b>	<b>\$ 37,984.33</b>	<b>\$ 28,686.67</b>	<b>\$ 18,962.40</b>
<b>Expenditures</b>							
Personnel	\$ 49,473.87	\$ 120,392.56	\$ 22,371.52	\$ 34,991.79	\$ 19,629.64	\$ 13,189.52	\$ 9,690.35
Fringe benefits	22,044.62	53,644.64	9,968.32	15,591.68	8,746.59	5,877.00	4,317.84
	71,518.49	174,037.20	32,339.84	50,583.47	28,376.23	19,066.52	14,008.19
Contractual	-	-	-	-	-	2,541.46	-
Indirect	23,952.54	58,287.49	10,831.07	16,941.11	9,503.60	6,385.64	4,691.54
Travel	75.30	198.50	-	329.64	-	524.05	248.34
Supplies	-	180.04	-	72.11	104.50	4.00	14.33
Other	-	127.56	-	60,157.96	-	165.00	-
Total expenditures	<b>\$ 95,546.33</b>	<b>\$ 232,830.79</b>	<b>\$ 43,170.91</b>	<b>\$ 128,084.29</b>	<b>\$ 37,984.33</b>	<b>\$ 28,686.67</b>	<b>\$ 18,962.40</b>

West Michigan Shoreline Regional Development Commission  
**CUMULATIVE STATEMENT OF ONGOING GRANT REVENUES AND EXPENDITURES—CONTINUED**  
For the grant period ended through  
September 30, 2020

	<b>Environmental Clean-Up</b>						
	<b>Technical Assistance to the MLWP 7503</b>	<b>Muskegon Lake Veterans Park 7520</b>	<b>Lower Muskegon River Construction 7524</b>	<b>Muskegon Lake Urban Runoff Green Infrastructure 7537</b>	<b>Muskegon Lake Habitat Focus Area 7538</b>	<b>Coastal Reforestation Tree Planting 7539</b>	<b>Hemlock Wooley Adelgid 7540</b>
<b>Revenues</b>							
Intergovernmental revenues							
Federal	\$ -	\$ 474,577.27	\$ 487,867.62	\$ 172,091.65	\$ 50,000.00	\$ 194,924.97	\$ 599,980.36
State	-	-	3.25	-	-	-	-
Local	11,435.91	-	-	-	762.15	-	-
<b>Total revenues</b>	<b>\$ 11,435.91</b>	<b>\$ 474,577.27</b>	<b>\$ 487,870.87</b>	<b>\$ 172,091.65</b>	<b>\$ 50,762.15</b>	<b>\$ 194,924.97</b>	<b>\$ 599,980.36</b>
<b>Expenditures</b>							
Personnel	\$ 2,085.02	\$ 16,019.04	\$ 46,780.55	\$ 16,126.98	\$ 10,417.63	\$ 33,363.85	\$ 25,746.98
Fringe benefits	886.89	7,098.11	20,140.21	6,745.80	4,384.77	13,479.80	11,091.65
	2,971.91	23,117.15	66,920.76	22,872.78	14,802.40	46,843.65	36,838.63
Contractual	3,700.00	443,471.91	397,992.44	141,599.32	31,344.14	130,400.00	550,628.58
Indirect	925.24	7,704.47	21,743.71	7,145.48	4,568.12	15,228.39	11,742.95
Travel	9.44	79.33	448.91	17.48	43.17	288.59	412.79
Supplies	585.50	201.50	644.64	450.16	-	55.84	51.59
Other	3,243.82	2.91	120.41	6.43	4.32	2,108.50	305.82
<b>Total expenditures</b>	<b>\$ 11,435.91</b>	<b>\$ 474,577.27</b>	<b>\$ 487,870.87</b>	<b>\$ 172,091.65</b>	<b>\$ 50,762.15</b>	<b>\$ 194,924.97</b>	<b>\$ 599,980.36</b>

West Michigan Shoreline Regional Development Commission  
**CUMULATIVE STATEMENT OF ONGOING GRANT REVENUES AND EXPENDITURES—CONTINUED**  
For the grant period ended through  
September 30, 2020

	<b>Enviornmental Clean-Up</b>						
	<b>Oceana County Tree Planting 7544</b>	<b>Muskegon River Watershed Assembly Tree Planting Project 7545</b>	<b>Muskegon Lake AOC BUI Removal 7546</b>	<b>Amoco Restoration Engineering &amp; Design 7550</b>	<b>Amoco Construction 7551</b>	<b>MERES Engineering &amp; Design 7552</b>	<b>MERES Construction 7553</b>
<b>Revenues</b>							
Intergovernmental revenues							
Federal	\$ 10,000.00	\$ 4,593.91	\$ 17,494.71	\$ 254,538.10	\$ 976,134.19	\$ 193,047.91	\$ 198,041.45
State	-	-	-	-	-	-	-
Local	278.12	-	-	-	-	-	-
Total revenues	<b>\$ 10,278.12</b>	<b>\$ 4,593.91</b>	<b>\$ 17,494.71</b>	<b>\$ 254,538.10</b>	<b>\$ 976,134.19</b>	<b>\$ 193,047.91</b>	<b>\$ 198,041.45</b>
<b>Expenditures</b>							
Personnel	\$ 5,305.48	\$ 2,380.60	\$ 6,099.91	\$ 24,990.80	\$ 13,287.87	\$ 30,458.04	\$ 11,658.08
Fringe benefits	2,361.22	1,060.75	2,718.00	10,775.70	5,920.82	13,208.30	5,194.62
	7,666.70	3,441.35	8,817.91	35,766.50	19,208.69	43,666.34	16,852.70
Contractual	-	-	5,723.56	205,751.02	950,432.76	134,514.39	175,476.82
Indirect	2,565.02	1,152.56	2,953.24	11,873.31	6,433.26	14,547.50	5,644.20
Travel	46.40	-	-	72.15	-	40.48	-
Supplies	-	-	-	283.62	59.48	96.70	67.73
Other	-	-	-	791.50	-	182.50	-
Total expenditures	<b>\$ 10,278.12</b>	<b>\$ 4,593.91</b>	<b>\$ 17,494.71</b>	<b>\$ 254,538.10</b>	<b>\$ 976,134.19</b>	<b>\$ 193,047.91</b>	<b>\$ 198,041.45</b>

West Michigan Shoreline Regional Development Commission  
**CUMULATIVE STATEMENT OF ONGOING GRANT REVENUES AND EXPENDITURES—CONTINUED**  
For the grant period ended through  
September 30, 2020

	<b>Enviormental Clean-Up</b>							<b>Other</b>
	<b>Heritage Restoration 7554</b>	<b>Management Plan 7555</b>	<b>Ecological Monitoring 7556</b>	<b>Regional Watershed Collaborative 7557</b>	<b>NOAA</b>		<b>Administration 9991</b>	
					<b>Regional Partnership Little Cedar Creek 7560</b>	<b>Environmental Management 7620</b>		
Revenues								
Intergovernmental revenues								
Federal	\$ 110,870.38	\$ 90,831.20	\$ 86,515.70	\$ -	\$ 2,217.03	\$ -	\$ -	\$ -
State	-	-	-	9,018.70	-	-	6,900.00	-
Local	-	-	-	-	-	8,106.14	5,389.05	15,582.76
Total revenues	<b>\$110,870.38</b>	<b>\$ 90,831.20</b>	<b>\$ 86,515.70</b>	<b>\$ 9,018.70</b>	<b>\$ 2,217.03</b>	<b>\$ 8,106.14</b>	<b>\$ 12,289.05</b>	<b>\$ 15,582.76</b>
Expenditures								
Personnel	\$ 8,505.05	\$ 18,815.73	\$ 5,351.73	\$ 4,559.13	\$ 1,006.38	\$ 4,139.27	\$ 1,064.00	\$ -
Fringe benefits	3,760.02	8,368.52	2,379.30	2,026.25	448.42	1,844.38	474.33	-
	12,265.07	27,184.25	7,731.03	6,585.38	1,454.80	5,983.65	1,538.33	-
Contractual	93,873.00	53,049.28	76,026.42	-	275.00	-	1,800.00	-
Indirect	4,079.49	9,089.71	2,584.15	2,200.56	487.23	2,004.01	515.33	-
Travel	218.84	262.34	4.60	221.40	-	110.98	-	-
Supplies	152.48	413.69	98.00	-	-	7.50	305.92	-
Other	281.50	831.93	71.50	11.36	-	-	8,129.47	-
Total expenditures	<b>\$110,870.38</b>	<b>\$ 90,831.20</b>	<b>\$ 86,515.70</b>	<b>\$ 9,018.70</b>	<b>\$ 2,217.03</b>	<b>\$ 8,106.14</b>	<b>\$ 12,289.05</b>	<b>\$ -</b>

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF GRANT REVENUES AND EXPENDITURES – CURRENT YEAR**  
 General Operations Fund  
 For the year ended September 30, 2020

	<b>Land Use Planning</b>					
	<b>Total</b>	<b>GIS 1805</b>	<b>Golden Township Master Plan 1917</b>	<b>New Era Master Plan 1921</b>	<b>New Era Recreation Plan 1922</b>	<b>Fruitport Village Recreation Plan 1923</b>
<b>Revenues</b>						
Intergovernmental revenues						
Federal	\$ 3,023,061.37	\$ -	\$ -	\$ -	\$ -	\$ -
State	150,446.01	-	-	-	-	-
Local	203,677.40	10,837.84	287.75	6,055.12	3,161.62	3,332.42
<b>Total revenues</b>	<b>\$ 3,377,184.78</b>	<b>\$ 10,837.84</b>	<b>\$ 287.75</b>	<b>\$ 6,055.12</b>	<b>\$ 3,161.62</b>	<b>\$ 3,332.42</b>
<b>Expenditures</b>						
Personnel	\$ 539,651.23	\$ 5,615.99	\$ 145.75	\$ 2,172.91	\$ 1,503.54	\$ 1,364.52
Fringe benefits	240,458.59	2,502.39	64.94	968.21	669.95	608.00
	780,109.82	8,118.38	210.69	3,141.12	2,173.49	1,972.52
Contractual	2,221,746.98	-	-	-	-	-
Indirect	261,269.81	2,718.96	70.56	1,052.00	727.93	660.63
Travel	4,254.60	-	-	103.80	56.84	-
Supplies	3,266.75	0.50	6.50	4.00	-	-
Other	90,954.06	-	-	1,754.20	203.36	699.27
<b>Total expenditures</b>	<b>\$ 3,361,602.02</b>	<b>\$ 10,837.84</b>	<b>\$ 287.75</b>	<b>\$ 6,055.12</b>	<b>\$ 3,161.62</b>	<b>\$ 3,332.42</b>

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF GRANT REVENUES AND EXPENDITURES – CURRENT YEAR—CONTINUED**  
 General Operations Fund  
 For the year ended September 30, 2020

	<u>Land Use Planning</u>		<u>Regional Initiatives</u>	<u>Economic Development</u>			<u>Transportation Planning</u>
	<u>Big Prairie Township Recreation Plan Update 1924</u>	<u>Redevelopment Ready Communities Ludington SLURP 2013</u>	<u>Regional Prosperity Initiative 2012</u>	<u>Economic Development Program 5148</u>	<u>Economic Development Program 5149</u>	<u>Economic Development CARES Act 5150</u>	<u>Metropolitan Transportation Program Management 6515</u>
<b>Revenues</b>							
Intergovernmental revenues							
Federal	\$ -	\$ -	\$ -	\$ 8,596.43	\$ 76,384.95	\$ 27,116.09	\$ 33,082.67
State	-	25,000.00	25,524.37	-	-	-	-
Local	4,299.88	3,580.90	-	3,684.19	32,685.63	-	6,601.02
Total revenues	<b>\$ 4,299.88</b>	<b>\$ 28,580.90</b>	<b>\$ 25,524.37</b>	<b>\$ 12,280.62</b>	<b>\$ 109,070.58</b>	<b>\$ 27,116.09</b>	<b>\$ 39,683.69</b>
<b>Expenditures</b>							
Personnel	\$ 1,430.52	\$ 14,739.08	\$ 11,296.34	\$ 6,284.28	\$ 52,240.13	\$ 14,051.78	\$ 17,769.15
Fringe benefits	637.41	6,567.45	5,033.43	2,800.16	23,277.21	6,261.21	7,917.60
	2,067.93	21,306.53	16,329.77	9,084.44	75,517.34	20,312.99	25,686.75
Contractual	-	-	-	-	-	-	-
Indirect	692.58	7,135.86	5,469.07	3,042.50	25,291.81	6,803.10	8,602.85
Travel	51.75	134.01	233.16	-	1,096.52	-	543.20
Supplies	7.50	4.50	1.00	147.58	85.90	-	415.89
Other	1,480.12	-	3,491.37	6.10	7,079.01	-	4,435.00
Total expenditures	<b>\$ 4,299.88</b>	<b>\$ 28,580.90</b>	<b>\$ 25,524.37</b>	<b>\$ 12,280.62</b>	<b>\$ 109,070.58</b>	<b>\$ 27,116.09</b>	<b>\$ 39,683.69</b>

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF GRANT REVENUES AND EXPENDITURES – CURRENT YEAR—CONTINUED**  
 General Operations Fund  
 For the year ended September 30, 2020

	<b>Transportation Planning</b>						
	<b>Metropolitan Transportation Data Assistance 6516</b>	<b>Metropolitan Area Transportation Planning 6517</b>	<b>Transit Planning 6518</b>	<b>Areawide Air Quality Improvement Plan 6519</b>	<b>Regional Transportation Planning 6520</b>	<b>Transportation Asset Management 6521</b>	<b>Rural Transportation Planning Program 6522</b>
<b>Revenues</b>							
Intergovernmental revenues							
Federal	\$ 78,204.66	\$ 190,571.99	\$ 35,335.43	\$ 100,060.01	\$ -	\$ -	\$ -
State	-	-	-	-	37,984.33	28,686.67	18,962.40
Local	17,341.67	42,258.80	7,835.48	28,024.28	-	-	-
<b>Total revenues</b>	<b>\$ 95,546.33</b>	<b>\$ 232,830.79</b>	<b>\$ 43,170.91</b>	<b>\$ 128,084.29</b>	<b>\$ 37,984.33</b>	<b>\$ 28,686.67</b>	<b>\$ 18,962.40</b>
<b>Expenditures</b>							
Personnel	\$ 49,473.87	\$ 120,392.56	\$ 22,371.52	\$ 34,991.79	\$ 19,629.64	\$ 13,189.52	\$ 9,690.35
Fringe benefits	22,044.62	53,644.64	9,968.32	15,591.68	8,746.59	5,877.00	4,317.84
	71,518.49	174,037.20	32,339.84	50,583.47	28,376.23	19,066.52	14,008.19
Contractual	-	-	-	-	-	2,541.46	-
Indirect	23,952.54	58,287.49	10,831.07	16,941.11	9,503.60	6,385.64	4,691.54
Travel	75.30	198.50	-	329.64	-	524.05	248.34
Supplies	-	180.04	-	72.11	104.50	4.00	14.33
Other	-	127.56	-	60,157.96	-	165.00	-
<b>Total expenditures</b>	<b>\$ 95,546.33</b>	<b>\$ 232,830.79</b>	<b>\$ 43,170.91</b>	<b>\$ 128,084.29</b>	<b>\$ 37,984.33</b>	<b>\$ 28,686.67</b>	<b>\$ 18,962.40</b>

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF GRANT REVENUES AND EXPENDITURES – CURRENT YEAR—CONTINUED**  
 General Operations Fund  
 For the year ended September 30, 2020

	<b>Environmental Clean-Up</b>						
	<b>Technical Assistance to the MLWP 7503</b>	<b>Muskegon Lake Veterans Park 7520</b>	<b>Lower Muskegon River Construction 7524</b>	<b>Muskegon Lake Urban Runoff Green Infrastructure 7537</b>	<b>Muskegon Lake Habitat Focus Area 7538</b>	<b>Coastal Reforestation Tree Planting 7539</b>	<b>Hemlock Wooley Adelgid 7540</b>
<b>Revenues</b>							
Intergovernmental revenues							
Federal	\$ -	\$ 349,393.54	\$ 376,276.46	\$ 66,337.85	\$ 356.10	\$ 36,597.17	\$ 26,609.08
State	-	-	-	-	-	-	-
Local	3,572.58	-	-	-	762.15	-	-
<b>Total revenues</b>	<b>\$ 3,572.58</b>	<b>\$ 349,393.54</b>	<b>\$ 376,276.46</b>	<b>\$ 66,337.85</b>	<b>\$ 1,118.25</b>	<b>\$ 36,597.17</b>	<b>\$ 26,609.08</b>
<b>Expenditures</b>							
Personnel	\$ -	\$ 9,560.12	\$ 19,281.22	\$ 3,023.72	\$ -	\$ 9,588.20	\$ 3,271.41
Fringe benefits	-	4,259.81	8,591.35	1,347.31	-	4,272.32	1,457.68
	-	13,819.93	27,872.57	4,371.03	-	13,860.52	4,729.09
Contractual	2,500.00	330,876.34	338,791.07	60,501.90	1,118.25	16,411.43	20,000.00
Indirect	-	4,628.49	9,334.91	1,463.92	-	4,642.08	1,583.84
Travel	-	30.03	66.13	-	-	-	-
Supplies	518.50	38.75	211.78	1.00	-	30.14	0.50
Other	554.08	-	-	-	-	1,653.00	295.65
<b>Total expenditures</b>	<b>\$ 3,572.58</b>	<b>\$ 349,393.54</b>	<b>\$ 376,276.46</b>	<b>\$ 66,337.85</b>	<b>\$ 1,118.25</b>	<b>\$ 36,597.17</b>	<b>\$ 26,609.08</b>

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF GRANT REVENUES AND EXPENDITURES – CURRENT YEAR—CONTINUED**  
 General Operations Fund  
 For the year ended September 30, 2020

	<b>Environmental Clean-Up</b>						
	<b>Oceana County Tree Planting 7544</b>	<b>Muskegon River Watershed Assembly Tree Planting Project 7545</b>	<b>Muskegon Lake AOC BUI Removal 7546</b>	<b>Amoco Restoration Engineering &amp; Design 7550</b>	<b>Amoco Construction 7551</b>	<b>MERES Engineering &amp; Design 7552</b>	<b>MERES Construction 7553</b>
<b>Revenues</b>							
Intergovernmental revenues							
Federal	\$ 9,126.82	\$ 4,593.91	\$ 17,494.71	\$ 110,124.68	\$ 976,134.19	\$ 101,537.13	\$ 198,041.45
State	-	-	-	-	-	-	-
Local	278.12	-	-	-	-	-	-
<b>Total revenues</b>	<b>\$ 9,404.94</b>	<b>\$ 4,593.91</b>	<b>\$ 17,494.71</b>	<b>\$ 110,124.68</b>	<b>\$ 976,134.19</b>	<b>\$ 101,537.13</b>	<b>\$ 198,041.45</b>
<b>Expenditures</b>							
Personnel	\$ 4,849.67	\$ 2,380.60	\$ 6,099.91	\$ 6,805.27	\$ 13,287.87	\$ 17,107.07	\$ 11,658.08
Fringe benefits	2,160.92	1,060.75	2,718.00	3,032.30	5,920.82	7,622.59	5,194.62
	7,010.59	3,441.35	8,817.91	9,837.57	19,208.69	24,729.66	16,852.70
Contractual	-	-	5,723.56	96,459.50	950,432.76	68,277.16	175,476.82
Indirect	2,347.95	1,152.56	2,953.24	3,294.74	6,433.26	8,282.31	5,644.20
Travel	46.40	-	-	40.25	-	13.80	-
Supplies	-	-	-	283.62	59.48	96.70	67.73
Other	-	-	-	209.00	-	137.50	-
<b>Total expenditures</b>	<b>\$ 9,404.94</b>	<b>\$ 4,593.91</b>	<b>\$ 17,494.71</b>	<b>\$ 110,124.68</b>	<b>\$ 976,134.19</b>	<b>\$ 101,537.13</b>	<b>\$ 198,041.45</b>

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF GRANT REVENUES AND EXPENDITURES – CURRENT YEAR—CONTINUED**  
 General Operations Fund  
 For the year ended September 30, 2020

	<u>Environmental Clean-Up</u>					<u>Administration</u>		<u>Other</u>
	<u>Heritage Restoration 7554</u>	<u>Management Plan 7555</u>	<u>Ecological Monitoring 7556</u>	<u>Regional Watershed Collaborative 7557</u>	<u>NOAA Regional Partnership Little Cedar Creek 7560</u>	<u>Environmental Management 7620</u>	<u>Management Administration 9991</u>	
Revenues								
Intergovernmental revenues								
Federal	\$ 85,652.88	\$ 60,806.58	\$ 52,409.56	\$ -	\$ 2,217.03	\$ -	\$ -	\$ -
State	-	-	-	7,388.24	-	-	6,900.00	-
Local	-	-	-	-	-	8,106.14	5,389.05	15,582.76
Total revenues	<b><u>\$ 85,652.88</u></b>	<b><u>\$ 60,806.58</u></b>	<b><u>\$ 52,409.56</u></b>	<b><u>\$ 7,388.24</u></b>	<b><u>\$ 2,217.03</u></b>	<b><u>\$ 8,106.14</u></b>	<b><u>\$ 12,289.05</u></b>	<b><u>\$ 15,582.76</u></b>
Expenditures								
Personnel	\$ 3,678.13	\$ 16,303.87	\$ 4,483.67	\$ 3,709.53	\$ 1,006.38	\$ 4,139.27	\$ 1,064.00	\$ -
Fringe benefits	1,638.89	7,264.71	1,997.84	1,652.90	448.42	1,844.38	474.33	-
	5,317.02	23,568.58	6,481.51	5,362.43	1,454.80	5,983.65	1,538.33	-
Contractual	78,315.05	28,663.48	43,583.20	-	275.00	-	1,800.00	-
Indirect	1,780.73	7,893.47	2,170.75	1,795.95	487.23	2,004.01	515.33	-
Travel	16.10	112.70	4.60	218.50	-	110.98	-	-
Supplies	152.48	346.30	98.00	-	-	7.50	305.92	-
Other	71.50	222.05	71.50	11.36	-	-	8,129.47	-
Total expenditures	<b><u>\$ 85,652.88</u></b>	<b><u>\$ 60,806.58</u></b>	<b><u>\$ 52,409.56</u></b>	<b><u>\$ 7,388.24</u></b>	<b><u>\$ 2,217.03</u></b>	<b><u>\$ 8,106.14</u></b>	<b><u>\$ 12,289.05</u></b>	<b><u>\$ -</u></b>

West Michigan Shoreline Regional Development Commission  
**COMPUTATION OF FRINGE BENEFIT RATE**  
For the year ended September 30, 2020

**ACTUAL COST OF FRINGE BENEFITS**

Social Security and Medicare payroll taxes	\$ 49,302
Pension contribution	46,000
Health insurance	170,772
Dental insurance	9,528
Vision insurance	1,337
Life insurance	3,016
Michigan unemployment compensation	<u>1,223</u>
Total cost of fringe benefits	<u><b>\$ 281,178</b></u>

**COMPUTATION OF ACTUAL FRINGE BENEFIT RATE**

Total cost of fringe benefits	\$ 281,178
Gross salaries	<u>631,037</u>
Actual fringe benefit rate	<u><b>44.56 %</b></u>

West Michigan Shoreline Regional Development Commission  
**COMPUTATION OF INDIRECT COST RATE**  
For the year ended September 30, 2020

**DISTRIBUTABLE INDIRECT COSTS**

Salaries and wages	\$ 91,386
Fringe benefits	40,720
Supplies	2,244
Telephone	990
Building rent	54,178
Equipment rent	8,868
Consultants	18,225
Travel	1,321
Dues and subscriptions	9,661
Other	<u>33,677</u>
Total indirect costs	<u><u>\$ 261,270</u></u>

**COMPUTATION OF DIRECT SALARY AND FRINGE BENEFIT BASE**

Direct labor dollars	
Gross salaries	\$ 631,037
Less indirect salaries	<u>(91,386)</u>
Total direct labor dollars	539,651
Direct fringe benefit dollars	
Fringe benefits	281,178
Less indirect fringe benefits	<u>(40,720)</u>
Total direct fringe benefit dollars	<u>240,458</u>
Total direct salaries and fringe benefits	<u><u>\$ 780,109</u></u>

**COMPUTATION OF INDIRECT COST RATE**

Indirect cost	\$ 261,270
Direct salaries and fringe benefits	<u>780,109</u>
Indirect cost rate	<u><u>33.49 %</u></u>