

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM
(WESTPLAN) POLICY COMMITTEE MEETING**

MEETING MINUTES

February 17, 2021

I. CALL TO ORDER

WestPlan MPO staff consulted with MDOT and FHWA staff to address concerns with recent COVID-19 restrictions pertaining to public meetings and gatherings. Governor Whitmer released Executive Directive 2020-2 on March 13, 2020, which gave agencies alternative options to public meetings to allow important time sensitive issues to move forward. WestPlan provided materials to all members and opened opportunities for discussion and comment by phone or email. These same materials were available to the public as well. The meeting was held via Zoom. Access information was sent out to the transportation stakeholder list.

Chairperson Arter called the meeting to order at 1:32 p.m. A quorum was present.

ATTENDANCE (Roll call)

A. Members Present

Kim Arter, Laketon Township, Chairperson
Betty Gajewski, Ottawa County Road Commission
Susie Hughes, MATS
Scott Blease, Ferrysburg
Wally Delamater, Village of Spring Lake
Dennis Scott, City of Grand Haven
Steven Salter, City of Whitehall
Tom Lohman, City of Montague
Don Mayle, MDOT
Jack Kennedy, Muskegon County Road Commission
Bill Mogren, City of North Muskegon
Rillastine Wilkins, Muskegon County Commissioner

B. Members Not Present

Matt Fenske, Ottawa County
Roger Vanderstelt, Village of Fruitport
Bonnie McGlothin, City of Muskegon Heights
Ken Johnson, City of Muskegon
Richard Suchecki, Ottawa County- Township Rep
Kay Beecham, City of Norton Shores
Missi Klos, City of Roosevelt Park
Elmer Hoyle, Ravenna Township
Andy Pickard, FHWA (Non-Voting)
Robert Monetza, Harbor Transit

C. Others Present

Tyler Kent, MDOT
Marc Fredrickson, MDOT Muskegon TSC
Bob Lukens, Muskegon County

D. Staff Present

Brian Mulnix, WMSRDC
Amy Haack, WMSRDC
Joel Fitzpatrick, WMSRDC

II. APPROVAL OF THE MINUTES (JANUARY 20, 2020) –A motion was made to approve the minutes from the January 20, 2020 meeting as submitted. Motion approved. **m/s Hughes/Kennedy**

Kim Arter, Laketon Township, Chairperson **Yes**
Betty Gajewski, Ottawa County Road Commission **Yes**
Susie Hughes, MATS **Yes**
Scott Blease, Ferrysburg **Yes**
Wally Delamater, Village of Spring Lake **Yes**
Dennis Scott, City of Grand Haven **Yes**
Steven Salter, City of Whitehall **Yes**
Tom Lohman, City of Montague **Yes**
Don Mayle, MDOT **Yes**
Jack Kennedy, Muskegon County Road Commission **Yes**
Bill Mogren, City of North Muskegon **Yes**
Rillastine Wilkins, Muskegon County Commissioner **Yes**

III. PUBLIC COMMENT- No members of the public identified themselves as being present at the meeting or spoke during the Public Comment agenda item.

IV. FY2020-FY2023 TIP – Amendment 13: Mr. Mulnix presented Amendment 13 for the FY 2020-2023 TIP.

1. **207068-** FY2022-5339- MUSKEGON AREA TRANSIT SYSTEM-**ABANDON** - Transit Facility Construct/Acquire Small Bus(es)/Acquire Revenue Service Minivan(s)

2. **212241-** FY2021- 5339- MUSKEGON AREA TRANSIT SYSTEM-

(3) NEW PROJECT(S) (GPA ACCOUNT)

- Misc. Support equipment - \$ 478,958 total; \$383,166 federal; \$95,792 state
- 35-39 Foot Replacement bus - \$143,750 total; \$115,000 federal; \$28,750 state
- Capital cost of contracting- \$62,500 total; \$50,000 federal; \$12,500 state

3. **207679-** FY2021- 5307- HARBOR TRANSIT MULTI-MODAL TRANSPORTATION SYSTEM- **ABANDON** – Operating Assistance- Total cost: \$1,070,000 \$535,000 federal; \$535,000 Local

4. **212361-** FY2021 – 5307- HARBOR TRANSIT MULTI-MODAL TRANSPORTATION SYSTEM **NEW PROJECT** REPLACEMENT BUS- Total cost: \$138,895; \$111,116 federal; \$27,779 state

5. **212363-** FY2022 – 5307- HARBOR TRANSIT MULTI-MODAL TRANSPORTATION SYSTEM **NEW PROJECT** REPLACEMENT BUS- Total cost: \$138,895; \$111,116 federal; \$27,779 state

6. **212364-** FY2022 – CMAQ- CITY OF NORTON SHORES- **NEW PROJECT-** Wireless vehicle detection system at (3) intersections on Henry Street: (@ Seminole, Norton & Broadway)

Total cost: \$243,635; \$200,000 federal; \$43,635 local (Project using redistributed CMAQ funds from the previously abandoned MATS FY2022 project)

7. **205349-** FY2021 STUL City of Montague -**COST CHANGE** (local increase more than 25%) Federal remains as programmed; Federal \$202,052, Local \$115,198 (increase of \$57,000 local) Part of larger project that also has HIP funding, this change does not affect that portion. Total project cost with STUL and HIP is \$461,000: \$317,052 federal \$143,948 Local.

8. **212255-** FY2023- Bridge CPM- **NEW PROJECT-** Structure #7696 Bridge Street over Norris Creek, Village of Fruitport – Total cost: \$216,000; \$172,800 federal; \$32,400 state; \$10,800 local

9. **212256-** FY2023- Bridge CPM- **NEW PROJECT-** Structure #8831 Green Street over Stearns Bayou; Ottawa County Road Commission – Total cost: \$178,000; \$142,400 federal; \$8,900 state; \$26,700 local

- V. Mr. Brian Mulnix noted that project 212256 had been accidentally left off the project listing. A motion and support were made to add the project back on to the list. Motion carried. **m/s Hughes/Salter**

Kim Arter, Laketon Township, Chairperson **Yes**
Betty Gajewski, Ottawa County Road Commission **Yes**
Susie Hughes, MATS **Yes**
Scott Blease, Ferrysburg **Yes**
Wally Delamater, Village of Spring Lake **Yes**
Dennis Scott, City of Grand Haven **Yes**
Steven Salter, City of Whitehall **Yes**
Tom Lohman, City of Montague **Yes**
Don Mayle, MDOT **Yes**
Jack Kennedy, Muskegon County Road Commission **Yes**
Bill Mogren, City of North Muskegon **Yes**
Rillastine Wilkins, Muskegon County Commissioner **Yes**

- VI. A motion and support were made to approve the amended project list. Motion carried. **m/s Hughes/Blease**

Kim Arter, Laketon Township, Chairperson **Yes**
Betty Gajewski, Ottawa County Road Commission **Yes**
Susie Hughes, MATS **Yes**
Scott Blease, Ferrysburg **Yes**
Wally Delamater, Village of Spring Lake **No**
Dennis Scott, City of Grand Haven **Yes**
Steven Salter, City of Whitehall **Yes**
Tom Lohman, City of Montague **Yes**
Don Mayle, MDOT **Yes**
Jack Kennedy, Muskegon County Road Commission **Yes**
Bill Mogren, City of North Muskegon **Yes**
Rillastine Wilkins, Muskegon County Commissioner **Yes**

- VI. **2045 LONG RANGE TRANSPORTATION PLAN** – Mr. Joel Fitzpatrick stated there was no update at this time.

VII. MPO ROUNDTABLE

- Mr. Tyler Kent gave an update on State bonding projects and the MDOT 5-year plan. He also stated that MDOT staff was still working from home until at least May 1, 2021.

VIII. OLD BUSINESS – There was no old business to discuss.

IX. PUBLIC PARTICIPATION

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. No member of the public spoke.

X. ADJOURN- Meeting adjourned at 2:05 p.m.

