



**WEST MI  
SHORELINE**  
Regional Development Commission

September 20, 2021 – 10:00 AM  
Muskegon County – WMSRDC Offices

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA (Page 1) - **ACTION ITEM**
- IV. APPROVAL OF MINUTES
  - A. Commission Minutes – July 26, 2021 (Page 2) - **ACTION ITEM**
  - B. Executive Officer’s Minutes–August 23, 2021 (Page 6) – **INFORMATION**
- V. PUBLIC COMMENT - **AGENDA ITEMS**
- VI. CHAIRPERSON’S REPORT – **INFORMATION**
  - A. Resolution 2022-1, Contract/Document Authorization Policy (Page 13) – **ACTION ITEM**
  - B. Resolution 2022-2, EDA Resolution (Page 14) – **ACTION ITEM**
  - C. Executive Director’s Review – **ACTION ITEM**
- VII. EXECUTIVE DIRECTOR’S REPORT (Page 15) – **INFORMATION**
- VIII. FY 2021 BUDGET AMENDMENT
  - A. FY 2021 Budget Amendment Funding Source (Page 17) - **ACTION ITEM**
- IX. FY 2022 WORK PROGRAM AND BUDGET
  - A. Cost of Living Increase - **ACTION ITEM**
  - B. FY 2022 Work Program and Budget (Page 19) –**ACTION ITEM**
- X. FY 2022 MEETING SCHEDULE
  - A. FY 2022 Full Board Meeting Schedule (Page 48) – **ACTION ITEM**
  - B. FY 2022 Executive Officer’s Meeting Schedule (Page 49) – **INFORMATION**
- XI. FINANCIAL STATEMENTS – **ACTION ITEMS**
  - A. August 2022 Financials (Page 50)
  - B. August 2022 Schedule of Accounts Receivable (Page 54)
  - C. August 2022 Cash Disbursements (Page 55)
- XII. NEW BUSINESS
- XIII. ROUND TABLE
- XIV. ADJOURNMENT

**NEXT MEETING:** November 22, 2021