



MEETING NOTICE

There will be a Transportation Policy Committee meeting held on:

DATE: Wednesday, January 19, 2022

TIME: 1:30 p.m.

PLACE: This meeting will be in person at the WMSRDC Office in the Terrace Plaza Building.

If you are unable to attend, please email Brian Mulnix at bmulnix@wmsrdc.org

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WESTPLAN TRANSPORTATION POLICY COMMITTEE

AGENDA

JANUARY 19, 2022

- I. CALL TO ORDER
- II. APPROVAL OF THE PREVIOUS MINUTES (DECEMBER 15, 2021)
(ATTACHMENT I) (ACTION)
- III. PUBLIC COMMENT **(AGENDA ITEMS)**
- IV. REGIONAL TRANSIT STUDY UPDATE **(PRESENTATION)**
- V. TRANSPORTATION IMPROVEMENT PROGRAM
 - A. FY2020-2023 TIP **(INFORMATION)**
 - B. FY2023-2026 TIP (LOCAL, TRANSIT, TRUNKLINE, ILLUSTRATIVE PROJECT LISTS) **(SEPARATE EMAIL ATTACHMENT) (ATTACHMENT II) (ACTION)**
- VI. FY2021 TRANSIT SAFETY MANAGEMENT SYSTEM (SMS) TARGETS **(SEPARATE EMAIL ATTACHMENT) (ATTACHMENT III) (ACTION)**
- VII. 2045 LONG RANGE PLAN **(INFORMATION)**
- VIII. NEW BUSINESS/MPO ROUNDTABLE
 - A. PUBLIC TRANSPORTATION
 - B. MDOT UPDATES
- IX. PUBLIC COMMENT
- X. ADJOURNMENT

ATTACHMENT I

WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM (WESTPLAN) POLICY COMMITTEE MEETING

MEETING MINUTES

December 15, 2021

I. CALL TO ORDER

Chairperson Arter called the meeting to order at 1:30 p.m. A roll call was taken, and a quorum was present.

ATTENDANCE (Roll call)

A. Members Present

Kim Arter, Laketon Township, Chairperson
Kathy McNally, City of Grand Haven
Matt Fenske, Ottawa County
Jack Kennedy, Muskegon County Road Commission
Bonnie McGlothin, City of Muskegon Heights
Scott Blease, Ferrysburg
Ryan Kelly Ottawa County- Township Rep
Steven Salter, City of Whitehall
Tom Lohman, City of Montague
Roger Vanderstelt, Village of Fruitport
Jeff Franklin, MDOT
Bill Mogren, City of North Muskegon
Susie Hughes, MATS
Roger Morgenstern, City of Norton Shores

B. Members Not Present

Andy Pickard, FHWA (Non-Voting)
Elmer Hoyle, Ravenna Township
Betty Gajewski, Ottawa County Road Commission (excused)
Rillastine Wilkins, Muskegon County Commissioner
Vacant, Harbor Transit
Vacant, City of Roosevelt Park
Ken Johnson, City of Muskegon
Wally Delamater, Village of Spring Lake (Non-Voting)

C. Others Present

Marc Fredrickson, MDOT
Bob Hires, City of Montague

D. Staff Present

Brian Mulnix, WMSRDC

II. APPROVAL OF PREVIOUS MINUTES

A motion was made to approve the minutes from November 17, 2021, meeting as submitted. Motion approved. m/s Hughes/Blease

III. PUBLIC COMMENT

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. No member of the public spoke.

IV. TRANSPORTATION IMPROVEMENT PROGRAM

A. FY2020-FY2023 TIP

Mr. Brian Mulnix spoke on the proposed Amendment 19 to the FY2020-2023 TIP. A motion was made to approve the amendment and was supported. Motion carried. m/s Hughes/Blease

B. FY2023-2023 CMAQ PROJECT LIST

Mr. Brian Mulnix presented the FY2023-2026 CMAQ Project list that was included with the emailed agenda for this meeting. The list was approved by the WestPlan Technical Committee at their December 2, 2021, meeting and recommended to the Policy Committee for approval. Mr. Mulnix noted that the next step in the process will be review and approval by MDOT who will look at each project to determine that it is eligible for this funding. A motion was made to approve the FY2023-2026 CMAQ List as presented was supported. Motion carried. m/s Hughes/Salter

C. FY2023-FY2026 TIP

Mr. Brian Mulnix spoke about the MPO working on putting together the prioritized list for the FY2023-2026 TIP. The list will be presented to the Policy Committee in January.

V. 2045 LONG RANGE PLAN

Mr. Brian Mulnix gave an update on the plan and the modeling that is currently being developed at MDOT.

VI. NEW BUSINESS/MPO ROUNDTABLE

- PUBLIC TRANSPORTATION
 - Mr. Brian Mulnix discussed the Regional Transit Study and the progress being made by the consultants.
 - Mr. Bob Lukens discussed the recent developments with route connections between MATS and Harbor Transit at the Mercy Health Building on Harvey Street.
- MDOT UPDATES

Mr. Jeff Franklin updated the committee on the current federal transportation bill.

VI. OLD BUSINESS – There was no old business to discuss.

VII. PUBLIC PARTICIPATION

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. There were no public comments.

VIII. ADJOURN- Meeting adjourned at 2:30 p.m.

WestPlan FY2020-2023 TIP Amendment 19 (From December 15, 2021 meeting)

| Fiscal Year | Job Type | Job# | MPO | County | Responsible Agency | Project Name | Limits | Length | Primary Work Type | Project Description | Phase | Fed Estimated Amount | State Estimated Amount | Local Estimated Amount | Total Estimated Amount | Fund Source | Template Name | Action Type | Federal Amendment Type | S/TIP Status | Total Job Cost | |
|-------------|----------|--------|---------------|-----------|--------------------|--------------|-----------------|--------|-----------------------|--|-------|----------------------|------------------------|------------------------|------------------------|-------------|---------------|-------------|------------------------|---------------|----------------|--------------|
| 2022 | Tran/Inv | 201315 | West Michigan | Washtenaw | MDOT | US-31 N | US-31 NB Over | 0.000 | Bridge Rehabilitation | Deep Overlay | CON | \$492,844 | \$199,287 | \$0 | \$692,131 | NH | Bridge | Phase Admin | Medical | Phase Delayed | Pending | \$695,900.00 |
| 2023 | Local | 214126 | West Michigan | Washtenaw | North Washtenaw | Flaming St | Flaming St from | 0.154 | Traffic Safety | Curb and gutters, sidewalk ramps, restore bump out | CON | \$321,540 | \$0 | \$60,450 | \$402,350 | HSIF | Quality | Phase Admin | | Phase Delayed | Pending | \$402,350.00 |

WestPlan FY2023-2026 CMAQ Project List (From December 15, 2021 meeting)

| FY2023-2026 CMAQ Proposed Project List October 27, 2021 | | | | | | | | |
|---|----------|--------------------|---|-------------------------------|--------------------|------------|----------------------------|-------------|
| Fiscal Year | County | Responsible Agency | Project Name | Project Description | Federal Cost | State Cost | Local Cost (participating) | Total Cost |
| 2023 | Muskegon | MATS | Heavy Duty Replacement Bus | Areawide | \$400,000 | \$100,000 | \$0 | \$500,000 |
| 2023 | Muskegon | MATS | Heavy Duty Replacement Bus | Areawide | \$285,000 | \$71,250 | \$0 | \$356,250 |
| 2023 | MPO | WMSRDC | Air Quality Improvement Program | Areawide | \$100,000 | \$0 | \$25,000 | \$125,000 |
| 2023 | Ottawa | Harbor Transit | (1) Bus Replacement | Areawide | \$130,000 | \$32,500 | \$0 | \$162,500 |
| 2023 | Ottawa | Harbor Transit | Outreach and Marketing | Areawide | \$24,900 | \$6,225 | \$0 | \$31,125 |
| | | | | Proposed Project total | \$939,900 | | | |
| | | | | Target | \$940,000 | | | |
| | | | | FY2023 Balance | \$100 | | | |
| 2024 | Ottawa | Harbor Transit | Facility Construction(programmed and submitted) | Job # 214096 | \$815,568 | \$203,892 | \$0 | \$1,019,460 |
| 2024 | Muskegon | MATS | Transit Outreach and Marketing (programmed and submitted) | Job # 214097 | \$120,000 | \$30,000 | \$0 | \$150,000 |
| 2024 | MPO | WMSRDC | Air Quality Program(programmed and submitted) | Job # 214098 | \$90,000 | \$0 | \$22,500 | \$112,500 |
| | | | | Proposed Project total | \$1,025,568 | | | |
| | | | | Target | \$1,025,568 | | | |
| | | | | FY2024 Balance | \$0 | | | |
| 2025 | Ottawa | Harbor Transit | Facility Construction | Job # 214102 | \$572,000 | \$143,000 | \$0 | \$715,000 |
| 2025 | Muskegon | Roosevelt Park | Trial | Job # 214151 | \$128,968 | \$0 | \$43,362 | \$173,360 |
| 2025 | Muskegon | MATS | Transit Outreach and Marketing | | \$120,000 | \$30,000 | \$0 | \$150,000 |
| 2025 | Muskegon | Norton Shores | Harvey/Portluna TS upgrade(programmed and submitted) | Job # 214247 | \$113,800 | \$0 | \$33,400 | \$147,000 |
| 2025 | MPO | WMSRDC | Air Quality Program | Job #214099 | \$90,000 | \$0 | \$22,500 | \$112,500 |
| | | | | Proposed Project total | \$1,025,668 | | | |
| | | | | Target | \$1,025,668 | | | |
| | | | | FY2025 Balance | \$0 | | | |
| 2026 | MPO | WMSRDC | Air Quality Program | | \$90,000 | \$0 | \$22,500 | \$112,500 |
| 2026 | Muskegon | MATS | Transit Outreach and Marketing | Job # 214053 | \$85,958 | \$21,392 | \$0 | \$106,960 |
| 2026 | Muskegon | MATS | Heavy Duty Bus Replacement | | \$400,000 | \$100,000 | \$0 | \$500,000 |
| 2026 | Ottawa | CCRC | 144th/Lincoln Street Roundabout | Job # 214048 | \$450,000 | \$0 | \$500,000 | \$950,000 |
| | | | | Proposed Project total | \$1,025,668 | | | |
| | | | | Target | \$1,025,668 | | | |
| | | | | FY2026 Balance | \$0 | | | |

ATTACHMENT II

FY2023-2026 Transportation Improvement Program (TIP) Project Lists

Attached to the email with the meeting packet are copies of the FY2023-2026 Local STP, Transit, and MDOT Trunkline projects that are proposed for the FY2023-2026 Transportation Improvement Program. There is also an Illustrative List included for approval, which lists the additional projects that were submitted for consideration but were not selected and programmed due to limited funding. The WestPlan Technical Committee approved these lists at their January 11, 2022 meeting, and has recommended approval by the MPO Policy Committee at their January meeting as well.

ATTACHMENT III

Transit Safety Management System Reports

As part of the annual requirement to update and report for Performance Based Planning, the WestPlan MPO is required to acquire and acknowledge the Safety Management System report from Harbor Transit (HT) and the Muskegon Area Transit System (MATS). The MPO is required to bring this information to the Technical and Policy Committees for review and acknowledgement that it was received. This acknowledgment ensures that the MPO supports the targets that are listed in the plans. Both documents are included with the agenda as separate email attachments.