



September 20, 2021
10:00 AM
Muskegon County

I. CALL TO ORDER – 10:05 AM by Chairperson Bonnie McGlothlin

II. ROLL CALL QUORUM: Yes

Commissioners Present

Lake County:	Len Todd
Mason County:	Ron Bacon
Muskegon County:	Kim Cyr, Jennifer Hodges, Marcia Hovey-Wright, Ken Johnson, Bonnie McGlothlin
Newaygo County:	Bryan Kolk, James Maike, James Rynberg
Oceana County:	Ron Christians, Phil Morse
WMSRDC Appointees:	Rich Houtteman, James Kelly
Muskegon CC:	Dale Nesbary

Commissioners Absent

Mason County:	Lewis Squires, Kathy Winczewski
Muskegon County:	Gary Nelund, Rillastine Wilkins
West Shore CC:	Crystal Young
WMSRDC Appointees:	Andrea Large

Staff/Guests Present: Erin Kuhn, Amanda Snyder, Stephen Carlson, Syndi Copeland

III. APPROVAL OF AGENDA

Motion was made by Commissioner Maike and supported by Commissioner Nesbary to approve the agenda for the September 20, 2021, Commission meeting with the change of the Staff Presentation. Motion carried.

IV. APPROVAL OF MINUTES

Motion was made by Commissioner Rynberg and supported by Commissioner Hovey-Wright to approve the Commission meeting minutes of July 26, 2021. Motion carried.

The August 23, 2021, executive officer's meeting minutes are attached for information only.

V. PUBLIC COMMENT – AGENDA ITEMS

Erin announced the upcoming retirement of Kathy Evans, our Environmental Program Manager. Kathy introduced our new Environmental Program Manager, Fallon Chabala, and gave her a moment to introduce herself to the board.

VI. CHAIRPERSON'S REPORT

A. Resolution 2022-1, Contract/Document Authorization Policy

Motion was made by Commissioner Morse and supported by Commissioner Kelly to approve Resolution 2022-1. Motion carried.

B. Resolution 2022-2, EDA Resolution

Motion was made by Commissioner Hovey-Wright and supported by Commissioner Kolk to approve Resolution 2022-2. Motion carried.

C. Executive Director's Review

Motion was made by Commissioner Rynberg and supported by Commissioner Hovey-Wright to approve the Executive Director's review and FY 2022 goals. Motion carried.

VII. EXECUTIVE DIRECTOR'S REPORT

Transportation – The Transit Governance Study is on track and moving forward. Consultants are conducting stakeholder interviews and meeting bi-weekly with WMSRDC staff. Results of the interviews will be presented in late October. The consultants will use the feedback for additional research and provide recommendations in December.

Environmental – The Great Lakes Area of Concern conference, scheduled for the end of September 2021, has been postponed until May 2022 due to Covid.

Local Govt Services – Due to staff workload, the Commission is not taking on any new local planning projects at this time.

WMSRDC, MAR and MSU are partnering to hold ARPA local government funding workshops across the state this fall. The WMSRDC workshop will be held virtually and is scheduled for October 12 from 9:30 – 12:30. The workshop will focus on best practices, how the dollars can and cannot be used. Please promote this workshop to your local communities.

VIII. FY 2021 BUDGET AMENDMENT

Amanda Snyder gave an overview of the amended budget. Motion was made by Commissioner Cyr and supported by Commissioner Hodges to approve the FY 2021 Budget Amendment. Motion carried.

IX. FY 2022 WORK PROGRAM AND BUDGET

A. Cost of Living Increase

Motion was made by Commissioner Hodges and supported by Commissioner Rynberg to approve the FY 2022 cost of living increase of 2%. Motion carried.

B. FY 2022 Work Program and Budget

Motion was made by Commissioner Nesbary and supported by Commissioner Cyr to approve the FY 2022 Work Program and Budget. Motion carried.

X. FY 2022 MEETING SCHEDULES

A. FY 2022 Full Board Meeting Schedule

Motion was made by Commissioner Maike and supported by Commissioner Hovey-Wright to approve the FY 2022 full board meeting schedule. Motion carried.

B. FY 2022 Executive Officer's Meeting Schedule – INFORMATION

XI. FINANCIAL STATEMENTS

Amanda Snyder gave an overview of the financials through the month of August 2021.

Motion was made by Commissioner Hodges and supported by Commissioner Rynberg to accept the August 2021 financials. Motion carried.

XII. NEW BUSINESS

- No new Business

XIII. ROUND TABLE

- Ron Christians is heading to the State of Michigan Conference for Commissioners.
- Kim Cyr stated that much of Muskegon County ARPA dollars will be used on infrastructure.
- Jennifer Hodges provided information from the 2020 Census which shows the majority of Michiganders now live in townships versus cities.
- Rich Houtteman stated that Consumers is taking an aggressive stance converting from coal to renewables and gas. The Chamber will have a panel discussing keeping up with new technology on Friday.
- Marcia Hovey-Wright stated that Muskegon County will be acquiring Dune Harbor Park.
- Ken Johnson stated that the City of Muskegon will likely be using their ARPA dollars (\$22M) on new housing, paying off the convention center and purchasing the rail line west of Heritage Landing.
- James Kelly mentioned the registration for the ARPA local government workshop is now open on MSU's website. He encouraged all to attend on October 12th, but if that isn't possible, to sign up for a different workshop.
- Brian Kolk mentioned that Newaygo County will be reopening the Maple River.
- James Maike informed us that GL Energy is hanging fiber on their poles for high speed internet in rural areas. He will be attending the conference for Commissioners this weekend. He encouraged everyone to attend a forum on the gypsy moth on November 9 at 10:00 AM in Grant.
- Dale Nesbary thanked Consumers for all the clean-up they provided on the MCC Campus after the last storm. Thanked MSU extension for their part in their sustainable building. Dale announced his retirement from Muskegon Community College in June 2022.
- James Rynberg invited all to the Fremont Harvest Festival this Thursday thru Saturday.
- Len Todd stated that Lake County is quiet except the gypsy moths and a few dams giving out. There may be some interest in updating the airport.

XIV. PUBLIC COMMENTS – WMSRDC PROGRAMS

There was no public in attendance.

XV. ADJOURNMENT

Motion was made by Commissioner Todd and supported by Commissioner Houtteman to adjourn at 11:55 AM. Motion carried.

NEXT MEETING: November 22, 2021 – Newaygo County (City Hall)

Bonnie Mc Glothin
Bonnie McGlothlin, Chairperson

11/22/2021
Date

Erin Kuhn
Erin Kuhn, Executive Director

11-22-2021
Date