

West Michigan Shoreline Regional  
Development Commission

**REPORT ON FINANCIAL STATEMENTS**  
(with required supplementary information)

September 30, 2021



West Michigan Shoreline Regional Development Commission

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**INDEPENDENT AUDITOR'S REPORT**

Board of Commissioners  
West Michigan Shoreline Regional Development Commission  
Muskegon, Michigan

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities and the major fund of West Michigan Shoreline Regional Development Commission, Michigan, as of and for the year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Board of Commissioners  
West Michigan Shoreline Regional Development Commission  
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***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of West Michigan Shoreline Regional Development Commission, Michigan, as of September 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison schedule, schedule of changes in net pension liability (asset) and related ratios, and pension system schedule of contributions on pages 4 through 10 and 31 through 33 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise West Michigan Shoreline Regional Development Commission's basic financial statements. The combining cumulative and current statements of revenues and expenditures and computations of fringe benefit and indirect cost rates are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining cumulative and current statements of revenues and expenditures and computations of fringe benefit and indirect cost rates are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining cumulative and current statements of revenues and expenditures and computations of fringe benefit and indirect cost rates are fairly stated in all material respects in relation to the basic financial statements as a whole.

Board of Commissioners  
West Michigan Shoreline Regional Development Commission  
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**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 19, 2022, on our consideration of West Michigan Shoreline Regional Development Commission’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of West Michigan Shoreline Regional Development Commission’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering West Michigan Shoreline Regional Development Commission’s internal control over financial reporting and compliance.



Muskegon, Michigan  
January 19, 2022

# **WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION**

## **Management's Discussion and Analysis**

As management of the West Michigan Shoreline Regional Development Commission (Commission), we present to the readers of the Commission's financial statements this overview and analysis of the financial activities of the Commission for the fiscal year ended September 30, 2021. We encourage you to consider the information presented in these financial statements along with the additional information that has been furnished in this letter.

### **FINANCIAL HIGHLIGHTS**

- The Commission's net position decreased by \$9,338, from \$748,852 to \$739,514.
- During the year, the Commission's total expenses were \$5,843,303. Of this amount, \$5,596,594 (96%) was funded with federal and state grants, \$160,001 (4%) was funded with direct charges to local municipalities and others, and the remainder came from membership dues and net position.

### **OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the Commission's basic financial statements. The basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the financial statements. This report also contains required supplementary and other supplemental information in addition to the basic financial statements themselves.

#### **Government-wide Financial Statements**

The government-wide financial statements are designed to provide the reader with a broad overview of the Commission's finances. These statements are similar to those of a private sector business.

The Statement of Net Position presents information on all of the Commission's assets/deferred outflows of resources and liabilities/deferred inflows of resources, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Commission is improving or deteriorating.

The Statement of Activities presents information showing how the Commission's net position changed during the fiscal year. All changes in net position are reported when the event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

#### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Commission, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Commission has one category of funds—governmental funds.

### **Governmental Funds**

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on current sources and uses of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. This information may be useful in evaluating a governmental entity's short-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's short-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison.

The Commission maintains one individual governmental fund, the General Operations Fund.

### **Notes to Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The reader is encouraged to include the reading of this section in any attempt to analyze and understand these statements.

### **Other Information**

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Commission's budgetary information as it relates to the actual revenues and expenditures for the General Operations Fund.

### **Government-wide Financial Analysis**

The first table presented below is a summary of the government-wide statement of net position for the Commission. As stated earlier, the net position may be used as an indicator of a government's financial health. As of September 30, 2021, the Commission's net position from governmental activities totaled \$739,514.

In examining the composition of net position, the reader should note that a portion of governmental activities net position is invested in capital assets (i.e., office equipment and office furniture). These assets are used to provide services to the Commission's members, and they are not available to pay salaries, operational expenses or fund capital projects. The unrestricted net position for governmental activities actually depicts a balance of \$720,557. This represents the amount of discretionary resources that can be used for general governmental operations.

For fiscal year 2021, the current assets and current liabilities decreased due to the pay down of payables at year-end. Fluctuations in deferred inflows and outflows of resources are due to differences in experience, assumptions, and investment return related to the pension plan which are being amortized over the average expected remaining service lives of all employees.

# WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION

## Management's Discussion and Analysis

### Net Position

	Governmental Activities	
	2021	2020
Current assets and other assets	\$ 1,317,385	\$ 1,985,060
Capital assets	18,957	40,035
Total assets	1,336,342	2,025,095
Deferred outflows of resources	296,059	193,658
Total assets and deferred outflows of resources	1,632,401	2,218,753
Current liabilities	737,716	1,469,581
Deferred inflows of resources	155,171	320
Total liabilities and deferred inflows of resources	892,887	1,469,901
Net position		
Net investment in capital assets	18,957	40,035
Unrestricted	720,557	708,817
Total net position	<u>\$ 739,514</u>	<u>\$ 748,852</u>

Governmental activities net position decreased by \$9,338 (1%) during the 2021 fiscal year. The following table depicts this occurrence which will be discussed in more detail later in this analysis.

### Change in Net Position

	Governmental Activities	
	2021	2020
Revenues		
Program revenues		
Charges for services	\$ 160,001	\$ 122,660
Operating grants and contributions	5,596,594	3,173,507
General revenues		
Membership dues	77,370	81,017
Total revenues	5,833,965	3,377,184
Expenses		
Land use planning	29,760	47,878
Regional initiatives	8,357	21,890
Economic development	274,626	125,118
Transportation planning	537,436	532,450
Environmental clean-up	4,706,116	2,448,699
General administration	287,008	273,044
Total expenses	5,843,303	3,449,079
Change in net position	(9,338)	(71,895)
Net position - Beginning	748,852	820,747
Net position - Ending	<u>\$ 739,514</u>	<u>\$ 748,852</u>

### Governmental Activities

Program revenues and expenses fall into the following major categories:

**Land Use Planning** – This category includes local contributions for local land use planning projects. This includes Master Plans and Recreation Plans completed for local governments and Geographic Information System (GIS) Projects completed for local governments. In fiscal year 2021, the Commission completed work on a Shoreline Land Use and Resiliency plan for the City of Ludington and Pere Marquette Township, and started the Hazard Mitigation plan updates for Mason, Oceana, and Lake Counties. The Commission's GIS department started work on mapping the pathway markers at Veteran's Memorial Parkway in Muskegon County. Additionally, the Commission contracted with the Oceana County Drain Commission's office to map drains and drain districts. This work will take place in fiscal year 2022.

**Regional Initiatives** – This category includes the Regional Prosperity Initiative and Michigan Infrastructure Council. The Commission continued serving as fiduciary and chair of the West Michigan Prosperity Alliance (WMPA) and will assist the state in developing a state-wide integrated asset management program. In fiscal year 2021, the WMPA voted to dissolve and disburse all remaining funds to designated partners and regional initiatives. All financial activity for this decision will take place in fiscal year 2022. The state-wide integrated asset management program included activities such as collecting asset management self-assessment scales, and participation by eight individuals from the region in the MIC Asset Management Champion Program.

**Economic Development** – This category includes the Economic Development Administration (EDA) Partnership Planning Grant, which includes economic development technical assistance as well as the development and implementation of the Comprehensive Economic Development Strategy. The current grant is a three-year allocation which covers the period January 2020 through December 2022. The Commission was awarded an EDA CARES Act grant in fiscal year 2020 to conduct an economic resiliency plan, additional technical assistance support, broadband facilitation and coordination, and internal IT improvements. Work continues on the resiliency plan and technical support, while internal IT improvements were completed in the Winter of 2021.

**Transportation Planning** – The Michigan Department of Transportation (MDOT) funds include the annual Metropolitan Transportation Planning Organization (MPO) grant, the Areawide Air Quality Improvement Program, the Asset Management Program, the Regional Transportation Program, and the Rural Transportation Program. In fiscal year 2021, implementation of the 2024 Long Range Plan continues, work began on an update to the public involvement plan, and the Commission was able to resume the Asset Management Program that was suspended in fiscal year 2020 due to the COVID-19 pandemic. In addition, the Areawide Air Quality Improvement Program's promotional materials continued to promote social distancing considering the pandemic. Lastly, the Commission received a Service Development and New Technology (SDNT) Grant through MDOT and Federal Transit Administration (FTA) to conduct the West Michigan Regional Transit Systems Governance and Organizational Transition Study to evaluate the organizational structures of Muskegon Area Transit System (MATS) and Harbor Transit Multi-Model Transit System (Harbor Transit). The study will analyze each organization individually, possible cooperative opportunities, and potential consolidation of the two transit systems.

# **WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION**

## **Management's Discussion and Analysis**

Environmental Clean-up – There are several grants in this category devoted to the remediation of area waterways. This includes Tree Planting, Remedial Action Plan – Muskegon Lake AOC, Urban Watershed – Phase II, Veteran’s Park, Lower Muskegon River Implementation, Regional Prosperity Initiative Regional Watershed Collaboration, Implementation for Amoco and MERES, Coastal Reforestation, and a creation of a Long-Term Management Plan. As Muskegon Lake moves closer to delisting as an Area of Concern (AOC), both activity and funding have increased. The work is on-going and the grant was expected to be completed in fiscal year 2022, however an extension was granted to the regional partner to continue through early fiscal year 2023. Additionally, work in earnest began on the Commission’s Regional Partnership directly awarded by National Oceanic Atmospheric Administration (NOAA). Three major projects were identified in Little Cedar Creek, White River, and Stony Creek/Marshville Dam. Funds for engineering and design as well as implementation phases were awarded, and work will continue well into fiscal year 2023.

General administration – Expenses vary from year to year depending on the level of staffing and project load.

### **Financial Analysis of the Government’s Funds**

As stated earlier in this discussion and analysis, the Commission uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### **Governmental Funds**

The focus of the Commission’s governmental fund is to provide information on near-term inflows, outflows, and balances in spendable resources. Such information is useful in assessing the Commission’s financing requirements. In particular, unassigned fund balances, or the lack thereof, may serve as a useful measure of a government’s net resources available for spending at the end of the fiscal year.

At the end of the 2021 fiscal year, the General Operations Fund reported a fund balance of \$377,629, an increase of \$37,927. The Commission receives a significant portion of its funding from grants, charges for services, and membership dues. The unassigned fund balance was \$377,585. Unassigned fund balance represents 7 percent of the General Operations Fund’s 2021 fiscal expenditures.

### **General Operations Fund Budget**

During the current fiscal year, the Commission approved a few end-of-year budget amendments. The Commission budgets are based on grants received. Grant activity for many of the grants crosses fiscal years. Therefore, most of the budget variations are due to grants that were not completed during the current fiscal year. The Commission significantly underspent in total. This was a result of a conscious effort to ensure the budget included enough funds to cover the several construction projects in progress. As spending for these projects can be unpredictable month-by-month, management wanted to budget very conservatively to ensure the Commission did not have any budget overruns.

# WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION

## Management's Discussion and Analysis

### Capital Assets

The Commission's investment in capital assets for its governmental activities as of September 30, 2021 totaled \$18,957 (net of accumulated depreciation). This investment in capital assets includes computer equipment, office furniture, and leasehold improvements.

During the year ended September 30, 2021, the Commission had \$12,340 of capital additions, and \$14,594 of disposals. Depreciation expense for the year was \$33,418.

### Capital Assets

	Governmental Activities	
	2021	2020
Computer equipment	\$ 65,916	\$ 68,170
Office furniture	65,343	65,343
Leasehold improvements	47,722	47,722
Total capital assets	178,981	181,235
Less accumulated depreciation	(160,024)	(141,200)
Total (net of accumulated depreciation)	<u>\$ 18,957</u>	<u>\$ 40,035</u>

Additional information on the Commission's capital assets can be found in Note D of the "Notes to the Financial Statements" of this report.

### Long-Term Debt

At the end of the fiscal year, the Commission had total debt outstanding of \$33,692 comprised of compensated absences.

### General Economic Overview

The Commission serves five counties through the programs it administers reaching 300 thousand residents. The Commission is dedicated to maintaining services at current levels. This will be accomplished by continuing to seek new initiatives. The Commission is dedicated to servicing all funding sources, both established and new, with a high level of professionalism.

The Commission continues its effort to engage with local, regional, and state governments. This is being accomplished by involvement in various committees and projects at all levels of government.

The Commission is available to assist local governments with local recreation and master plans as well as GIS services. The Commission will continue to provide these services upon request from local municipalities.

In the Metropolitan Transportation Planning (MPO) area, the Commission assists in the programming of nearly \$30 million annually. Work is ongoing with MATS and Harbor Transit on West Michigan Regional Transit Systems Governance and Organizational Transition Study. The Commission will continue to work with local governments, through the Asset Management Program, to rate local roads as requested. The Commission has an active role in the Rural Task Force. The Commission will be implementing the public involvement plan update, pending necessary approvals. Work has been initiated on the 2023-2026 Transportation Improvement Plan (TIP). The Commission will continue to expand the information gleaned through the programs it manages to make transportation information readily available on its website, [wmsrdc.org](http://wmsrdc.org).

# **WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION**

## **Management's Discussion and Analysis**

A major component of the Commission's work program is Environmental Planning. The substantial completion of Lower Muskegon River Hydrologic Reconnection and Wetland Restoration, Amoco Fish and Wildlife Habitat Restoration, Muskegon Lake Nature Preserve Fish and Wildlife Habitat Restoration brings to a completion the benchmarks required for delisting Muskegon Lake as an Area of Concern (AOC). Now documentation and formal processes will begin for the delisting process with the Department of Environment, Great Lakes, and Energy (EGLE) and the Environmental Protection Agency (EPA).

A few grants and initiatives will continue into the next fiscal year. These include the West Michigan Regional Watershed Collaborative, a tree planting grant in partnership with the Muskegon River Watershed Assembly (MRWA), and completion of the Muskegon Lake Public Advisory Council Grant. The Commission will start work in earnest on the direct Regional Partnership with NOAA in the areas of Little Cedar Creek, White River, and Stony Creek/Marshville Dam. Engineering and Design phases will be completed in fiscal year 2022 with implementation commencing in fiscal year 2023. Additional projects under this \$14 million cooperative agreement will be proposed in the winter of 2022. The Commission will continue to serve as staff to the Muskegon Lake Watershed Partnership.

In fiscal year 2020, the Commission received an EDA three-year planning grant which runs through December 2022. The Commission continues to implement the Comprehensive Economic Development Strategy (CEDS). Staff also continues to work on the expansion of the CEDS committee as well as provide technical assistance for potential projects. Work continues the EDA CARES two-year planning grant with expected completion in fiscal year 2022.

During fiscal year 2016, the Municipal Employees' Retirement System (MERS) made changes to the assumptions used to determine the net pension liability. Based on the actuarial report, it became clear that the Commission would soon be underfunded. As a result, the Commission made updates to its pension plan. Management immediately took steps to protect the Commission from a large unfunded accrued liability. Voluntary contributions were started, and changes to the pension plan were made that went into effect January 1, 2017. In addition, employee contributions went into effect starting January 1, 2018. With these changes in place, it is expected that the defined benefit pension plan will be a sustainable fringe benefit. The Commission remains vigilant in assessing funding status of the pension plan and will continue to provide voluntary contributions as cash flows allow.

Staffing will experience changes in fiscal year 2022. The Environmental Program Manager retired in December. Their replacement started with the Commission in September 2021 to allow significant overlap between employees for a seamless transition. Additionally, an intern was hired to assist with the EDA CARES grant, and another will be hired in Spring 2022 for the Transportation program. Considering the recent retirement, and analysis of tenures and potential retirement dates for employees, the Commission has begun the early stages of succession planning to ensure little to no disruption to operations during these transitions.

It is expected that the Commission will remain in a stable operation and financial position. The Commission will continuously look for ways to better serve local governments and will seek new revenue streams that will benefit member counties.

### **Requests for Information**

This financial report is designed to provide a general overview of the Commission's finances for all those with an interest. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the West Michigan Shoreline Regional Development Commission, 316 Morris Avenue, Suite 340, Muskegon, MI 49440-1140, or telephone (231) 722-7878.

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF NET POSITION**  
September 30, 2021

	<b>Governmental activities</b>
<b>ASSETS</b>	
Current assets	
Cash and investments	\$ 508,944
Due from other governmental units	572,665
Prepaid items	44
Total current assets	1,081,653
Noncurrent assets	
Capital assets, net	
Depreciable	18,957
Net pension asset	235,732
Total noncurrent assets	254,689
Total assets	1,336,342
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Related to pension	296,059
Total assets and deferred outflows of resources	1,632,401
<b>LIABILITIES</b>	
Current liabilities	
Accounts payable and accrued liabilities	406,051
Due to other governmental units	20,519
Unearned revenues - unexpended proceeds of expenditure-driven grants	277,454
Compensated absences	33,692
Total liabilities	737,716
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Related to pension	155,171
Total liabilities and deferred inflows of resources	892,887
<b>NET POSITION</b>	
Net investment in capital assets	18,957
Unrestricted	720,557
Total net position	<b>\$ 739,514</b>

The accompanying notes are an integral part of this statement.

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF ACTIVITIES**  
For the year ended September 30, 2021

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Indirect Expenses Allocation</u>	<u>Program Revenue</u>		<u>Net (Expense) Revenue and Changes in Net Position Governmental Activities</u>
			<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	
Governmental activities					
Land use planning	\$ 29,760	\$ 9,706	\$ 16,422	\$ 11,088	\$ (11,956)
Regional initiatives	8,357	2,491	-	10,330	(518)
Economic development	274,626	63,525	7,475	298,500	(32,176)
Transportation planning	537,436	142,669	98,195	558,760	(23,150)
Environmental clean-up	4,706,116	64,950	37,909	4,717,916	(15,241)
General administration	287,008	(283,341)	-	-	(3,667)
Total governmental activities	<b><u>\$ 5,843,303</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 160,001</u></b>	<b><u>\$ 5,596,594</u></b>	(86,708)
General revenues					
Membership dues					<u>77,370</u>
Change in net position					(9,338)
Net position at beginning of year					<u>748,852</u>
Net position at end of year					<b><u>\$ 739,514</u></b>

The accompanying notes are an integral part of this statement.

West Michigan Shoreline Regional Development Commission

**BALANCE SHEET**

Governmental Fund

September 30, 2021

	<u>General Operations Fund</u>
<b>ASSETS</b>	
Cash and investments	\$ 508,944
Due from other governmental units	572,665
Prepaid items	44
Total assets	<u><b>\$ 1,081,653</b></u>
<b>LIABILITIES</b>	
Accounts payable	\$ 393,002
Accrued liabilities	13,049
Due to other governmental units	20,519
Unearned revenues - unexpended proceeds of expenditure-driven grants	277,454
Total liabilities	704,024
<b>FUND BALANCE</b>	
Nonspendable for prepaid items	44
Unassigned	377,585
Total fund balance	<u>377,629</u>
Total liabilities and fund balance	<u><b>\$ 1,081,653</b></u>

The accompanying notes are an integral part of this statement.

West Michigan Shoreline Regional Development Commission  
**RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET  
 TO THE STATEMENT OF NET POSITION**  
 September 30, 2021

Total fund balance—governmental fund		\$ 377,629
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Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the governmental fund.

Cost of capital assets	\$ 178,981	
Accumulated depreciation	<u>(160,024)</u>	18,957

Long-term liabilities in governmental activities are not due and payable in the current period and, therefore, are not reported in the governmental fund.

Compensated absences	(33,692)	
Net pension asset and related deferred outflows/inflows of resources	<u>376,620</u>	<u>342,928</u>

Net position of governmental activities		<u><b>\$ 739,514</b></u>
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The accompanying notes are an integral part of this statement.

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
 Governmental Fund  
 For the year ended September 30, 2021

	<b>General Operations Fund</b>
<b>REVENUES</b>	
Intergovernmental revenues	
Federal	\$ 5,473,996
State	122,597
Local	237,372
Total revenues	5,833,965
 <b>EXPENDITURES</b>	
Current	
Land use planning	37,450
Regional initiatives	10,330
Economic development	331,146
Transportation planning	654,605
Environmental clean-up	4,758,837
Administration	3,670
Total expenditures	5,796,038
Net change in fund balance	37,927
Fund balance at beginning of year	339,702
Fund balance at end of year	<b>\$ 377,629</b>

The accompanying notes are an integral part of this statement.

West Michigan Shoreline Regional Development Commission  
**RECONCILIATION OF THE GOVERNMENTAL FUND STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCE TO THE STATEMENT OF ACTIVITIES**  
For the year ended September 30, 2021

Net change in fund balance—governmental fund \$ 37,927

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report outlays for capital assets as expenditures. However, in the Statement of Activities, the cost of these assets is allocated over their estimated useful lives and reported as depreciation expense.

Depreciation expense	\$ (33,418)	
Capital outlay	<u>12,340</u>	(21,078)

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental fund.

Change in compensated absences	(8,790)	
Change in net pension asset and related deferred outflows/inflows of resources	<u>(17,397)</u>	<u>(26,187)</u>

Change in net position of governmental activities		<u><u>\$ (9,338)</u></u>
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The accompanying notes are an integral part of this statement.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2021

**NOTE A—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of West Michigan Shoreline Regional Development Commission (Commission) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Commission's accounting policies are described below.

**Reporting Entity**

The Commission is a voluntary association of the counties of Lake, Mason, Muskegon, Newaygo and Oceana. The Commission was organized to implement and coordinate various area-wide planning functions, to serve as a regional conduit for federal and state grants affecting local governments, to provide professional and technical expertise not readily available to local governments and to operate certain specialty programs affecting multiple governments spread out over a large geographical area. The operations of the Commission are financed primarily by federal, state and local grants and membership contributions. The Commission does not have the power to levy taxes and, accordingly, its level of operations is dependent upon the amount of voluntary membership contributions received that can be used for local matching funds for grant participation programs.

Generally accepted accounting principles require that if the Commission is considered to be financially accountable for other organizations, those organizations should be included as component units in the Commission's financial statements. Since no organizations met this criterion, none are included in the financial statements.

**Basis of Presentation—Government-wide and Fund Financial Statements**

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the Commission. Governmental activities, which normally are supported by intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges to external customers for support. The Commission has no business-type activities.

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds.

The fund financial statements provide information about the Commission's funds. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds. Major individual governmental funds are reported as separate columns in the fund financial statements. Since the Commission has only one fund, no separate columns have been provided.

The Commission reports the following major governmental fund:

The General Operations Fund is used to control the expenditures of various federal, state and local monies distributed to the Commission, to be expended according to various grant and professional service agreements.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2021

**NOTE A—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES—Continued**

**Measurement Focus and Basis of Accounting**

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Commission considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Membership dues, grants, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met. All other revenue items are considered to be measurable and available only when cash is received by the government.

**Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance**

***Cash and Investments***

The Commission's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Investments for the Commission are reported at fair value (generally based on quoted market prices).

The Commission has adopted an investment policy in compliance with State of Michigan statutes. Those statutes authorize the Commission to invest in obligations of the United States, certificates of deposit, prime commercial paper, securities guaranteed by United States agencies or instrumentalities, United States government or federal agency obligation repurchase agreements, bankers' acceptances, state-approved investment pools and certain mutual funds.

***Prepaid Items***

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2021

**NOTE A—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES—Continued**

**Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance—Continued**

***Capital Assets***

Capital assets, which include improvements and equipment, are reported in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of two years.

As the Commission constructs or acquires additional capital assets each period they are capitalized and reported at historical cost. The reported value excludes normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or increase its estimated useful life. Donated capital assets are recorded at estimated fair market value at the date of donation.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Computer equipment	5
Office furniture	7
Leasehold improvements	6

***Defined Benefit Plan***

The Commission offers a defined benefit pension plan to its employees through Municipal Employees Retirement System (MERS). The Commission records a net pension liability or asset for the difference between the total pension liability calculated by the actuary and the Plan's fiduciary net position. For purposes of measuring the net pension liability/asset, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Plan and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by MERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

***Deferred Outflows/Inflows of Resources***

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditures) until then.

In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

***Net Position Flow Assumption***

Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts of net position to report as restricted and unrestricted in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Commission's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2021

**NOTE A—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES—Continued**

**Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance—Continued**

***Fund Balance Flow Assumptions***

Sometimes the Commission will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the Commission's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

***Fund Balance Policies***

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The Commission itself can establish limitation on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the Commission's highest level of decision-making authority. The Board of Directors is the highest level of decision-making authority for the Commission that can, by formal action prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by formal action remains in place until a similar action is taken (another formal action) to remove or revise the limitation.

Amounts in the assigned fund balance classification are intended to be used by the Commission for specific purposes but do not meet the criteria to be classified as committed. The Board of Directors has by resolution authorized the executive director to assign fund balance. The Board of Directors may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

**Revenues and Expenditures/Expenses**

***Program Revenues***

Amounts reported as program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions (including special assessments) that are restricted to meeting the operational or capital requirements of a particular function or segment. All internally dedicated resources are reported as general revenues rather than as program revenues.

***Compensated Absences***

Commission employees are granted vacation and sick leave in varying amounts based on length of service. Upon termination, employees are paid for unused vacation at their current rates. Sick leave pay does not vest with the employee and is payable only in the event of absences due to illness. All vacation pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
 September 30, 2021

**NOTE A—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES—Continued**

**Indirect Cost Allocation**

Indirect costs are distributed to the programs pursuant to a cost allocation plan as required by the OMB Uniform Guidance. Indirect costs are distributed based on direct personnel costs charged to programs.

The Commission submits a request for a provisional rate to its oversight agency at the beginning of each year. This rate is required to be audited. The comparison of the provisional and audited rate for the year ended September 30, 2021 is as follows:

	<b>Provisional Rate</b>	<b>Audited Results</b>
Fringe benefit cost	48.18%	48.18%
Indirect cost	35.79%	35.81%

Computation of the fringe benefit and indirect cost rate is presented on pages 47 and 48 of this report.

**NOTE B—STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**Budgetary Information**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the governmental fund. All annual appropriations lapse at fiscal year-end.

The appropriated budget is prepared by function. The legal level of budgetary control is the functional level. Budgets are also adopted on a project by project basis as a management tool.

**NOTE C—DEPOSITS AND INVESTMENTS**

As of September 30, 2021, the Commission had only cash and cash equivalents.

**Deposit and Investment Risks**

***Interest Rate Risk***

The Commission does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

***Credit Risk***

State law limits investments in commercial paper and corporate bonds to the two highest classifications issued by nationally recognized statistical rating organizations. The Commission has no investment policy that would further limit its investment choices.

***Concentration of Credit Risk***

The Commission does not have a concentration of credit risk policy. Concentration of credit risk is the risk of loss attributed to the magnitude of the Commission investment in a single issuer, by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2021

**NOTE C—DEPOSITS AND INVESTMENTS—Continued**

**Deposit and Investment Risks—Continued**

***Custodial Credit Risk – Deposits***

In the case of deposits, this is the risk that in the event of a bank failure, the Commission's deposits may not be returned to it. As of September 30, 2021, the Commission's bank balance of \$524,870 was not exposed to custodial credit risk because it was fully insured.

***Custodial Credit Risk – Investments***

The Commission does not have a custodial credit risk policy for investments. This is the risk that, in the event of the failure of the counterparty, the Commission will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

***Foreign Currency Risk***

The Commission is not authorized to invest in investments which have this type of risk.

**NOTE D—CAPITAL ASSETS**

Capital asset activity for the year ended September 30, 2021 was as follows:

	<b>Balance October 1, 2020</b>	<b>Additions</b>	<b>Deductions</b>	<b>Balance September 30, 2021</b>
<b>Capital assets, being depreciated:</b>				
Computer equipment	\$ 68,170	\$ 12,340	\$ 14,594	\$ 65,916
Office furniture	65,343	-	-	65,343
Leasehold improvements	47,722	-	-	47,722
Total capital assets, being depreciated	181,235	12,340	14,594	178,981
<b>Less accumulated depreciation:</b>				
Computer equipment	47,067	22,750	14,594	55,223
Office furniture	60,330	2,714	-	63,044
Leasehold improvements	33,803	7,954	-	41,757
Total accumulated depreciation	141,200	33,418	14,594	160,024
Capital assets, net	<b>\$ 40,035</b>	<b>\$ (21,078)</b>	<b>\$ -</b>	<b>\$ 18,957</b>

Depreciation expense was charged to functions as follows:

Land use planning	\$ 1,138
Regional initiatives	292
Economic development	7,452
Transportation planning	16,733
Environmental cleanup	7,803
	<b>\$ 33,418</b>

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2021

**NOTE E—NOTE PAYABLE TO BANK**

The Commission has an unsecured revolving line of credit with borrowings limited to \$50,000 and interest payable monthly at the Wall Street Journal prime rate plus one percent (effective rate was 4.25 percent at September 30, 2021). There was no balance outstanding as of September 30, 2021.

**NOTE F—LONG-TERM OBLIGATIONS**

**Summary of Changes in Long-Term Liabilities**

The following is a summary of long-term liabilities activity for the Commission for the year ended September 30, 2021.

	<b>Balance October 1, 2020</b>	<b>Additions</b>	<b>Reductions</b>	<b>Balance September 30, 2021</b>	<b>Due Within One Year</b>
Compensated absences	<b>\$ 24,902</b>	<b>\$ 55,058</b>	<b>\$ 46,268</b>	<b>\$ 33,692</b>	<b>\$ 33,692</b>

**NOTE G—OTHER INFORMATION**

**Risk Management**

The Commission is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Commission manages its liability and property risk by participating in Michigan Municipal Risk Management Authority (MMRMA), a public entity risk pool providing property and liability coverage to its participating members. The Commission pays an annual premium to MMRMA for its insurance coverage. The MMRMA is self-sustaining through member premiums and provides, subject to certain deductibles, occurrence-based casualty coverage for each incident and occurrence-based property coverage to its members by internally assuring certain risks and reinsuring risks through commercial companies. Various deductibles are maintained to place the responsibility for small charges with the insured. Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

The Commission carries commercial insurance for workers' compensation and employee health and accident insurances. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

**Contingent Liabilities**

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the federal and state government. Any disallowed claims, including amounts already collected, may constitute a liability to the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the Commission expects such amounts, if any, to be immaterial.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
 September 30, 2021

**NOTE G—OTHER INFORMATION—Continued**

**Leases**

The Commission conducts operations in an office facility under an operating lease that expires in July 2022. The lease requires current monthly rentals of \$4,766. Rent expense was \$55,800 for the year ended September 30, 2021. The Commission also leases an automobile that requires monthly payments of \$537 that expires in September 2022. This lease expense was \$6,440 for the year ended September 30, 2021. The future minimum lease payments for these leases are as follows:

<b>Year Ending September 30,</b>	<b>Amount</b>
2022	<b>\$ 54,103</b>

**NOTE H—RISKS AND UNCERTAINTIES**

The COVID-19 pandemic that the world is experiencing is unprecedented. It is nearly impossible to fully understand the impact that it will have on the economy and on the Commission’s operations. As of September 30, 2021, the Commission is continuing to implement risk mitigation tactics including all aspects of the Commission’s business transactions with customers, vendors and human interaction within and outside of the Commission.

**NOTE I—EMPLOYEE RETIREMENT SYSTEMS AND PENSION PLANS**

**Defined Benefit Pension Plan**

***Plan Description***

The Commission participates in the Municipal Employees Retirement System (MERS) of Michigan. MERS is an agent multiple-employer, statewide public employee pension plan established by the Michigan Legislature under Public Act 135 of 1945 and administered by a nine-member Retirement Board. MERS issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained accessing the MERS website at [www.mersofmich.com](http://www.mersofmich.com).

***Benefits Provided***

The Plan provides certain retirement, disability and death benefits to plan members and beneficiaries. Public Act 427 of 1984, as amended, established and amends the benefit provisions of the participants in MERS. The Plan covers all full-time employees.

Benefits provided by the Plan have a multiplier of 2.25 percent for service prior to December 31, 2016 and 1.5 percent thereafter. The vesting period is ten years. Normal retirement age is 60 with early retirement at 55 with 15 years of service or reduced early retirement at 50 with 25 years of service. Final average compensation is calculated based on 3 years.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
 September 30, 2021

**NOTE I—EMPLOYEE RETIREMENT SYSTEMS AND PENSION PLANS—Continued**

**Defined Benefit Pension Plan—Continued**

***Employees Covered by Benefit Terms***

At December 31, 2020 valuation date, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	9
Inactive employees entitled to but not yet receiving benefits	4
Active employees	10
Total employees covered by MERS	23

***Contributions***

The Commission is required to contribute amounts at least equal to the actuarially determined rate, as established by the MERS Retirement Board. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The Commission may establish contribution rates to be paid by its covered employees.

For the year ended September 30, 2021, the Commission was not required to contribute to the Plan as it was overfunded. However, the Commission made voluntary contributions of \$56,050 for the year ended September 30, 2021. Member contributions for the Plan are 6 percent.

***Net Pension Liability (Asset)***

The Commission’s net pension liability (asset) was measured as of December 31, 2020, and the total pension liability used to calculate the net pension liability (asset) was determined by an annual actuarial valuation as of that date.

***Actuarial Assumptions***

The total pension liability in the December 31, 2020 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5 percent	
Salary increases	3 percent in the long-term	
Investment rate of return	7.35 percent, net of administrative and investment expenses	

Although no specific price inflation assumptions are needed for the valuation, the 3 percent long-term wage inflation assumption would be consistent with a price inflation of 3-4 percent. Mortality rates used were based a version of Pub-2020 and fully generational MP-2019.

The actuarial assumptions used in valuation were based on the results of the most recent actuarial experience study of 2014 through 2018.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2021

**NOTE I—EMPLOYEE RETIREMENT SYSTEMS AND PENSION PLANS—Continued**

**Defined Benefit Pension Plan—Continued**

*Actuarial Assumptions—Continued*

The long-term expected rate of return on pension plan investments was determined using a model method in which the best-estimate ranges of expected future real rates of return (expected returns, net of investment and administrative expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Target Allocation Gross Rate of Return</b>	<b>Long-Term Expected Gross Rate of Return</b>	<b>Inflation Assumption</b>	<b>Long-Term Expected Real Rate</b>
Global equity	60.0%	7.45%	4.47%	2.50%	2.97%
Global fixed income	20.0%	4.90%	0.98%	2.50%	0.48%
Private assets	20.0%	9.50%	1.90%	2.50%	1.40%
	<b><u>100.0%</u></b>		<b><u>7.35%</u></b>		<b><u>4.85%</u></b>

*Discount Rate*

The discount rate used to measure the total pension liability was 7.6 percent for 2020. The current discount rate shown for GASB 68 purposes is higher than the MERS assumed rate of return. This is because for GASB 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes, it is net of administrative expense. The projection of cash flows used to determine the discount rate assumed that employer and employee contributions will be made at rates agreed upon for employees and the actuarially determined rate for employers. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to pay all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2021

**NOTE I—EMPLOYEE RETIREMENT SYSTEMS AND PENSION PLANS—Continued**

**Defined Benefit Pension Plan—Continued**

*Changes in the Net Pension Liability (Asset)*

	<b>Increase (Decrease)</b>		
	<b>Total Pension Liability (a)</b>	<b>Plan Fiduciary Position (b)</b>	<b>Net Pension Liability (Asset) (a)-(b)</b>
Balance at January 1, 2020	\$ 4,351,990	\$ 4,552,669	\$ (200,679)
Changes for the year			
Service cost	61,778	-	61,778
Interest	322,288	-	322,288
Difference between expected and actual experience	27,640	-	27,640
Changes in actuarial assumptions	189,734	-	189,734
Contributions - employer	-	46,000	(46,000)
Contributions - employee	-	36,882	(36,882)
Net investment income	-	562,656	(562,656)
Benefit payments including refund of employee contributions	(284,501)	(284,501)	-
Administrative expenses	-	(9,045)	9,045
Net changes	316,939	351,992	(35,053)
Balance at December 31, 2020	<b>\$ 4,668,929</b>	<b>\$ 4,904,661</b>	<b>\$ (235,732)</b>

***Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate***

The following presents the net pension liability (asset) of the Commission, calculated using the discount rate of 7.6 percent, as well as what the Commission's net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.6 percent) or 1-percentage-point higher (8.6 percent) than the current rate:

	<b>1% Decrease (6.6%)</b>	<b>Current Discount Rate (7.6%)</b>	<b>1% Increase (8.6%)</b>
Commission's net pension liability (asset)	\$ 283,432	\$ (235,732)	\$ (677,724)

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2021

**NOTE I—EMPLOYEE RETIREMENT SYSTEMS AND PENSION PLANS—Continued**

**Defined Benefit Pension Plan—Continued**

***Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

For the year ended September 30, 2021, the Commission recognized pension expense of \$73,447. At September 30, 2021, the Commission reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences in experience	\$ 31,312	\$ -
Differences in assumptions	217,697	159
Net difference between projected and actual net investment income	-	155,012
Contributions subsequent to the measurement date*	47,050	-
Total	<b>\$ 296,059</b>	<b>\$ 155,171</b>

\*The amount reported as deferred outflows of resources resulting from contributions subsequent to the measurement date will be recognized as a reduction in the net pension liability (asset) for the year September 30, 2022.

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b>Year Ending September 30,</b>	<b>Amount</b>
2022	\$ 66,322
2023	111,048
2024	(38,320)
2025	(45,212)

***Payables to the Pension Plan***

At September 30, 2021, the Commission reported a payable of \$17,050 for the outstanding amount of contributions to the pension plan for the year ended September 30, 2021.

**Deferred Compensation Plan**

The Commission offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The Plan, available to all full and part-time Commission employees at their option, permits participants to defer a portion of their salary until future years. The deferred compensation is not available to participants until termination, retirement, death or unforeseeable emergency.

The Plan has created a trust for the exclusive benefit of the Plan's participants and beneficiaries under rules provided in Internal Revenue Code Section 401(f).

West Michigan Shoreline Regional Development Commission  
**NOTES TO FINANCIAL STATEMENTS**  
September 30, 2021

**NOTE J—ECONOMIC DEPENDENCY**

The Great Lakes Commission grant accounts for 73 percent of general operations fund revenue.

**NOTE K—UPCOMING ACCOUNTING PRONOUNCEMENTS**

GASB Statement 87—*Leases* was issued by the GASB in June 2017 and will be effective for the Commission’s 2022 fiscal year. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments’ financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments’ leasing activities.

GASB Statement 96—*Subscription-Based Information Technology Arrangements* was issued by the GASB in May 2020 and will be effective for the Commission’s 2023 fiscal year. This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, *Leases*, as amended.

**REQUIRED SUPPLEMENTARY INFORMATION**

West Michigan Shoreline Regional Development Commission  
 Required Supplementary Information  
**BUDGETARY COMPARISON SCHEDULE**  
 General Operations Fund  
 For the year ended September 30, 2021

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Federal	\$ 6,377,338	\$ 6,722,543	\$ 5,473,996	\$ (1,248,547)
State	216,000	134,314	122,597	(11,717)
Local	218,471	225,285	237,372	12,087
Total revenues	6,811,809	7,082,142	5,833,965	(1,248,177)
<b>EXPENDITURES</b>				
Current				
Land use planning	49,152	31,916	37,450	(5,534)
Regional initiatives	45,000	16,000	10,330	5,670
Economic development	432,625	410,955	331,146	79,809
Transportation planning	857,009	722,073	654,605	67,468
Local planning	58,969	11,250	-	11,250
Environmental clean-up	5,361,856	5,882,750	4,758,837	1,123,913
Administration	7,198	7,198	3,670	3,528
Total expenditures	6,811,809	7,082,142	5,796,038	1,286,104
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	37,927	<u>\$ 37,927</u>
Fund balance at beginning of year			<u>339,702</u>	
Fund balance at end of year			<u>\$ 377,629</u>	

West Michigan Shoreline Regional Development Commission  
Required Supplementary Information  
**SCHEDULE OF CHANGES IN NET PENSION LIABILITY (ASSET) AND RELATED RATIOS**  
Last Ten Fiscal Years (Amounts were determined as of December 31 of each fiscal year)

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
<b>TOTAL PENSION LIABILITY</b>							
Service cost	\$ 61,778	\$ 60,252	\$ 57,052	\$ 44,295	\$ 67,882	\$ 65,982	\$ 63,978
Interest	322,288	317,903	310,612	301,444	330,996	298,284	284,995
Differences between expected and actual experience	27,640	21,164	(642)	59,554	25,315	164,709	-
Changes in assumptions	189,734	150,793	-	-	(538,361)	217,871	-
Benefit payments, including refunds of employee contributions	(284,501)	(283,577)	(271,371)	(250,120)	(236,756)	(215,046)	(162,762)
Other changes	-	-	-	(36,335)	-	-	-
Net change in total pension liability	316,939	266,535	95,651	118,838	(350,924)	531,800	186,211
Total pension liability at beginning of year	4,351,990	4,085,455	3,989,804	3,870,966	4,221,890	3,690,090	3,503,879
Total pension liability at end of year (a)	<b>\$ 4,668,929</b>	<b>\$ 4,351,990</b>	<b>\$ 4,085,455</b>	<b>\$ 3,989,804</b>	<b>\$ 3,870,966</b>	<b>\$ 4,221,890</b>	<b>\$ 3,690,090</b>
<b>PLAN FIDUCIARY NET POSITION</b>							
Contributions-employer	\$ 46,000	\$ 45,041	\$ 35,079	\$ 36,693	\$ 24,000	\$ -	\$ -
Contributions-employee	36,882	36,311	35,159	-	-	-	-
Net investment income (loss)	562,656	563,411	(174,798)	554,246	450,126	(63,045)	265,389
Benefit payments, including refunds or employee contributions	(284,501)	(283,577)	(271,371)	(250,120)	(236,756)	(215,046)	(162,762)
Administrative expenses	(9,045)	(9,700)	(8,795)	(8,791)	(8,895)	(9,312)	(9,722)
Net change in plan fiduciary net position	351,992	351,486	(384,726)	332,028	228,475	(287,403)	92,905
Plan fiduciary net position at beginning of year	4,552,669	4,201,183	4,585,909	4,253,881	4,025,406	4,312,809	4,219,904
Plan fiduciary net position at end of year (b)	<b>\$ 4,904,661</b>	<b>\$ 4,552,669</b>	<b>\$ 4,201,183</b>	<b>\$ 4,585,909</b>	<b>\$ 4,253,881</b>	<b>\$ 4,025,406</b>	<b>\$ 4,312,809</b>
Commission's net pension liability (asset) at end of year (a)-(b)	<b>\$ (235,732)</b>	<b>\$ (200,679)</b>	<b>\$ (115,728)</b>	<b>\$ (596,105)</b>	<b>\$ (382,915)</b>	<b>\$ 196,484</b>	<b>\$ (622,719)</b>
Plan fiduciary net position as a percentage of the total pension liability	<b>105.05%</b>	<b>104.61%</b>	<b>102.83%</b>	<b>114.94%</b>	<b>109.89%</b>	<b>95.35%</b>	<b>116.88%</b>
Covered employee payroll	\$ 614,710	\$ 615,443	\$ 594,913	\$ 536,904	\$ 550,547	\$ 562,027	\$ 544,956
Commission's net pension liability (asset) as a percentage of covered employee payroll	<b>-38.35%</b>	<b>-32.61%</b>	<b>-19.45%</b>	<b>-111.03%</b>	<b>-69.55%</b>	<b>34.96%</b>	<b>-114.27%</b>

**Notes to Schedule**

Additional actuarial data is not available and will be provided in subsequent years.

West Michigan Shoreline Regional Development Commission  
Required Supplementary Information  
**PENSION SYSTEM SCHEDULE OF CONTRIBUTIONS**  
Last Ten Fiscal Years (Amounts were determined as of September 30 of each fiscal year)

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Actuarially determined contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions in relation to the actuarially determined contribution	56,050	46,000	42,041	38,772	36,000	15,000	-	-	-	-
Contribution deficiency (excess)	<b><u>\$ (56,050)</u></b>	<b><u>\$ (46,000)</u></b>	<b><u>\$ (42,041)</u></b>	<b><u>\$ (38,772)</u></b>	<b><u>\$ (36,000)</u></b>	<b><u>\$ (15,000)</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>
Covered employee payroll	\$ 614,710	\$ 615,443	\$ 594,913	\$ 536,904	\$ 550,547	\$ 562,027	\$ 544,956	\$ 620,425	\$ 598,512	\$ 586,336
Contributions as percentage of covered employee payroll	<b>9.1%</b>	<b>7.5%</b>	<b>7.1%</b>	<b>7.2%</b>	<b>6.5%</b>	<b>2.7%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>

**Notes to Schedule**

Valuation Date:

Actuarially determined contribution rates are calculated as of December 31, two years prior to the end of the fiscal year in which contributions are reported

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age
Amortization method	Level percentage of payroll, Closed
Remaining amortization period	18 years
Asset valuation method	5-year smoothed market
Inflation	2.5 percent
Salary increases	3 percent in the long-term
Investment rate of return	7.35 percent, net of investment and administrative expenses
Retirement age	50-60 years of age, depending on years of service
Mortality	Based on a version of Pub-2010 and fully generational MP-2019

**OTHER SUPPLEMENTAL INFORMATION**

West Michigan Shoreline Regional Development Commission  
**CUMULATIVE STATEMENT OF ONGOING GRANT REVENUES AND EXPENDITURES**  
For the various grant periods ended through  
September 30, 2021

	Land Use Planning					Regional Initiatives
	Total	GIS 1087	Veteran's Park Sidewalk Markers 1088	Redevelopment Ready Communities Ludington SLURP 2013	Hazard Mitigation 7811	Regional Prosperity Initiative 2012
Revenues						
Intergovernmental revenues						
Federal	\$ 8,851,243.26	\$ -	\$ -	\$ -	\$ 11,087.64	\$ -
State	516,659.68	-	-	25,000.00	-	334,784.32
Local	298,847.60	9,987.96	1,988.85	10,000.00	7,965.57	-
<b>Total revenues</b>	<b>\$ 9,666,750.54</b>	<b>\$ 9,987.96</b>	<b>\$ 1,988.85</b>	<b>\$ 35,000.00</b>	<b>\$ 19,053.21</b>	<b>\$ 334,784.32</b>
Expenditures						
Personnel	\$ 904,557.10	\$ 4,862.10	\$ 988.27	\$ 17,904.41	\$ 9,299.88	\$ 25,196.23
Fringe benefits	419,093.33	2,342.65	476.18	8,092.57	4,480.85	11,340.79
	1,323,650.43	7,204.75	1,464.45	25,996.98	13,780.73	36,537.02
Contractual	7,398,290.11	-	-	-	-	870.16
Indirect	459,738.72	2,579.97	524.40	8,815.48	4,934.80	12,344.39
Travel	7,736.70	128.24	-	134.01	337.68	1,485.71
Supplies	37,097.66	-	-	4.50	-	1.00
Other	402,309.95	75.00	-	49.03	-	283,546.04
<b>Total expenditures</b>	<b>\$ 9,628,823.57</b>	<b>\$ 9,987.96</b>	<b>\$ 1,988.85</b>	<b>\$ 35,000.00</b>	<b>\$ 19,053.21</b>	<b>\$ 334,784.32</b>

West Michigan Shoreline Regional Development Commission  
**CUMULATIVE STATEMENT OF ONGOING GRANT REVENUES AND EXPENDITURES—CONTINUED**  
For the various grant periods ended through  
September 30, 2021

	Economic Development			Transportation			
	Economic Development District Planning 5149	Economic Development Non-Competitive CARES Act 5150	GVSU Hub Study 5151	Transportation Asset Management 6521	Metropolitan Transportation Program Management 6523	Metropolitan Transportation Data Assistance 6524	Metropolitan Area Transportation Planning 6525
Revenues							
Intergovernmental revenues							
Federal	\$ 135,463.69	\$ 217,261.49	\$ 49,275.59	\$ -	\$ 28,665.90	\$ 81,234.82	\$ 169,836.35
State	-	-	-	53,898.73	-	-	-
Local	58,055.86	-	7,276.50	44.56	6,356.59	18,013.60	37,660.71
Total revenues	<b>\$193,519.55</b>	<b>\$ 217,261.49</b>	<b>\$ 56,552.09</b>	<b>\$ 53,943.29</b>	<b>\$ 35,022.49</b>	<b>\$ 99,248.42</b>	<b>\$ 207,497.06</b>
Expenditures							
Personnel	\$ 94,185.61	\$ 90,807.92	\$ 1,235.84	\$ 23,887.87	\$ 17,270.89	\$ 39,379.12	\$ 100,612.19
Fringe benefits	43,487.33	43,243.76	595.46	11,031.67	8,321.44	18,973.60	48,476.84
	137,672.94	134,051.68	1,831.30	34,919.54	25,592.33	58,352.72	149,089.03
Contractual	-	2,999.00	53,961.25	2,541.46	-	20,000.00	4,630.00
Indirect	47,549.30	47,532.13	655.77	12,062.49	9,164.43	20,895.70	53,387.74
Travel	1,096.52	629.28	-	854.55	-	-	22.40
Supplies	121.78	20,049.40	-	3,400.25	190.73	-	247.89
Other	7,079.01	12,000.00	103.77	165.00	75.00	-	120.00
Total expenditures	<b>\$193,519.55</b>	<b>\$ 217,261.49</b>	<b>\$ 56,552.09</b>	<b>\$ 53,943.29</b>	<b>\$ 35,022.49</b>	<b>\$ 99,248.42</b>	<b>\$ 207,497.06</b>

West Michigan Shoreline Regional Development Commission  
**CUMULATIVE STATEMENT OF ONGOING GRANT REVENUES AND EXPENDITURES—CONTINUED**  
For the various grant periods ended through  
September 30, 2021

	<b>Transportation Planning</b>						
	<b>Transit Planning 6526</b>	<b>Areawide Air Quality Improvement Plan 6527</b>	<b>Regional Transportation Planning 6528</b>	<b>Transportation Asset Management 6529</b>	<b>Rural Transportation Planning Program 6530</b>	<b>Regional Transit Study 6531</b>	<b>West Michigan Pike 6532</b>
<b>Revenues</b>							
Intergovernmental revenues							
Federal	\$ 43,468.57	\$ 96,524.85	\$ -	\$ -	\$ -	\$ 26,762.35	\$ -
State	-	-	37,985.63	22,478.34	18,920.23	6,690.60	979.88
Local	9,639.02	24,131.21	-	-	-	-	-
Total revenues	<b>\$ 53,107.59</b>	<b>\$ 120,656.06</b>	<b>\$ 37,985.63</b>	<b>\$ 22,478.34</b>	<b>\$ 18,920.23</b>	<b>\$ 33,452.95</b>	<b>\$ 979.88</b>
<b>Expenditures</b>							
Personnel	\$ 26,389.55	\$ 32,373.93	\$ 17,471.53	\$ 11,065.44	\$ 9,401.60	\$ 4,156.01	\$ 486.91
Fringe benefits	12,714.98	15,598.37	8,418.11	5,331.54	4,529.87	2,002.44	234.60
	39,104.53	47,972.30	25,889.64	16,396.98	13,931.47	6,158.45	721.51
Contractual	-	2,000.00	-	-	-	25,089.20	-
Indirect	14,003.06	17,178.55	9,270.90	5,871.64	4,988.76	2,205.30	258.37
Travel	-	135.00	-	209.72	-	-	-
Supplies	-	981.21	2,825.09	-	-	-	-
Other	-	52,389.00	-	-	-	-	-
Total expenditures	<b>\$ 53,107.59</b>	<b>\$ 120,656.06</b>	<b>\$ 37,985.63</b>	<b>\$ 22,478.34</b>	<b>\$ 18,920.23</b>	<b>\$ 33,452.95</b>	<b>\$ 979.88</b>

West Michigan Shoreline Regional Development Commission  
**CUMULATIVE STATEMENT OF ONGOING GRANT REVENUES AND EXPENDITURES—CONTINUED**  
For the various grant periods ended through  
September 30, 2021

	<b>Environmental Clean-Up</b>						
	<b>Technical Assistance to the MRWP 7503</b>	<b>Muskegon Lake Veterans Park 7520</b>	<b>Lower Muskegon River Construction 7524</b>	<b>Muskegon Lake Urban Runoff Green Infrastructure 7537</b>	<b>Coastal Reforestation Tree Planting 7539</b>	<b>Oceana County Tree Planting 7544</b>	<b>Muskegon Watershed Assembly Tree Planting Project 7545</b>
<b>Revenues</b>							
Intergovernmental revenues							
Federal	\$ -	\$ 483,962.41	\$ 2,363,998.18	\$ 499,999.00	\$ 199,979.50	\$ 10,000.00	\$ 40,503.06
State	-	-	3.25	-	-	-	-
Local	18,449.03	2,400.00	-	24,028.00	0.52	652.33	-
Total revenues	<b>\$ 18,449.03</b>	<b>\$ 486,362.41</b>	<b>\$ 2,364,001.43</b>	<b>\$ 524,027.00</b>	<b>\$199,980.02</b>	<b>\$ 10,652.33</b>	<b>\$ 40,503.06</b>
<b>Expenditures</b>							
Personnel	\$ 2,085.02	\$ 17,067.34	\$ 81,997.20	\$ 17,726.30	\$ 35,017.42	\$ 5,491.43	\$ 7,294.01
Fringe benefits	886.89	7,603.20	37,108.25	7,516.38	14,276.52	2,450.81	3,428.12
	2,971.91	24,670.54	119,105.45	25,242.68	49,293.94	7,942.24	10,722.13
Contractual	8,700.00	448,264.13	2,202,809.52	488,251.89	130,400.00	-	5,155.00
Indirect	925.24	8,260.73	40,430.69	7,994.13	16,105.82	2,663.69	3,759.76
Travel	9.44	171.91	541.49	17.48	325.97	46.40	72.24
Supplies	585.50	2,592.50	993.87	450.16	108.40	-	50.00
Other	5,256.94	2,402.60	120.41	2,070.66	3,745.89	-	20,743.93
Total expenditures	<b>\$ 18,449.03</b>	<b>\$ 486,362.41</b>	<b>\$ 2,364,001.43</b>	<b>\$ 524,027.00</b>	<b>\$199,980.02</b>	<b>\$ 10,652.33</b>	<b>\$ 40,503.06</b>

West Michigan Shoreline Regional Development Commission  
**CUMULATIVE STATEMENT OF ONGOING GRANT REVENUES AND EXPENDITURES—CONTINUED**  
For the various grant periods ended through  
September 30, 2021

		<b>Enviornmental Clean-Up</b>												
		<b>Amoco</b>												
		<b>Muskegon</b>	<b>Restoration</b>	<b>Amoco</b>	<b>MERES</b>	<b>MERES</b>	<b>Heritage</b>							
		<b>Lake AOC</b>	<b>Engineering &amp;</b>	<b>Construction</b>	<b>Engineering</b>	<b>Construction</b>	<b>Restoration</b>							
		<b>BUI Removal</b>	<b>Design</b>	<b>7551</b>	<b>&amp; Design</b>	<b>7553</b>	<b>7554</b>							
		<b>7546</b>	<b>7550</b>	<b>7551</b>	<b>7552</b>	<b>7553</b>	<b>7554</b>							
		<b>Management</b>												
		<b>Plan</b>												
		<b>7555</b>												
<b>Revenues</b>														
Intergovernmental revenues														
Federal	\$	53,957.61	\$	256,215.41	\$	2,303,921.51	\$	194,115.66	\$	1,182,167.88	\$	113,150.54	\$	105,136.78
State		-		-		-		-		-		-		-
Local		98.65		0.11		-		66.33		-		0.09		-
Total revenues		<b>\$ 54,056.26</b>		<b>\$ 256,215.52</b>		<b>\$ 2,303,921.51</b>		<b>\$ 194,181.99</b>		<b>\$ 1,182,167.88</b>		<b>\$113,150.63</b>		<b>\$105,136.78</b>
<b>Expenditures</b>														
Personnel	\$	17,950.86	\$	25,412.70	\$	28,025.65	\$	30,458.04	\$	30,825.83	\$	8,822.21	\$	24,520.83
Fringe benefits		8,428.01		10,978.98		13,021.76		13,208.30		14,430.00		3,912.83		11,117.34
		26,378.87		36,391.68		41,047.41		43,666.34		45,255.83		12,735.04		35,638.17
Contractual		18,340.69		205,751.02		2,248,348.79		135,564.39		1,120,640.91		95,277.16		55,801.78
Indirect		9,241.70		12,097.18		14,253.55		14,547.50		15,815.16		4,247.78		12,117.00
Travel		-		158.40		195.50		40.48		199.53		218.84		334.21
Supplies		-		965.74		76.26		110.78		256.45		170.31		413.69
Other		95.00		851.50		-		252.50		-		501.50		831.93
Total expenditures		<b>\$ 54,056.26</b>		<b>\$ 256,215.52</b>		<b>\$ 2,303,921.51</b>		<b>\$ 194,181.99</b>		<b>\$ 1,182,167.88</b>		<b>\$113,150.63</b>		<b>\$105,136.78</b>

West Michigan Shoreline Regional Development Commission  
**CUMULATIVE STATEMENT OF ONGOING GRANT REVENUES AND EXPENDITURES—CONTINUED**  
For the various grant periods ended through  
September 30, 2021

	<u>Enviornmental Clean-Up</u>					<u>Administration</u>		
	<u>Ecological Monitoring 7556</u>	<u>Regional Watershed Collaborative 7557</u>	<u>NOAA Regional Partnership Little Cedar Creek Eng &amp; Design 7560</u>	<u>NOAA Regional Partnership Stony Creek Eng &amp; Design/Feasibility 7562</u>	<u>NOAA Regional Partnership White River Eng &amp; Design 7563</u>	<u>Environmental Management 7620</u>	<u>Administration 9991</u>	<u>Other</u>
Revenues								
Intergovernmental revenues								
Federal	\$ 93,711.75	\$ -	\$ 80,818.82	\$ 5,125.59	\$ 4,898.31	\$ -	\$ -	\$ -
State	-	9,018.70	-	-	-	-	6,900.00	-
Local	-	764.95	-	-	-	14,281.64	9,058.55	37,926.97
<b>Total revenues</b>	<b>\$ 93,711.75</b>	<b>\$ 9,783.65</b>	<b>\$ 80,818.82</b>	<b>\$ 5,125.59</b>	<b>\$ 4,898.31</b>	<b>\$ 14,281.64</b>	<b>\$ 15,958.55</b>	<b>\$ 37,926.97</b>
Expenditures								
Personnel	\$ 5,831.53	\$ 4,939.24	\$ 21,758.79	\$ 1,954.45	\$ 2,131.03	\$ 7,207.92	\$ 1,064.00	\$ -
Fringe benefits	2,610.48	2,209.39	10,447.32	941.69	1,026.77	3,322.91	474.33	-
	8,442.01	7,148.63	32,206.11	2,896.14	3,157.80	10,530.83	1,538.33	-
Contractual	82,246.88	-	37,096.88	1,175.00	575.00	-	1,800.00	-
Indirect	2,838.75	2,402.26	11,499.06	1,037.09	1,130.79	3,632.33	515.33	-
Travel	4.60	221.40	-	-	34.72	110.98	-	-
Supplies	98.00	-	16.77	17.36	-	7.50	2,362.52	-
Other	81.51	11.36	-	-	-	-	9,742.37	-
<b>Total expenditures</b>	<b>\$ 93,711.75</b>	<b>\$ 9,783.65</b>	<b>\$ 80,818.82</b>	<b>\$ 5,125.59</b>	<b>\$ 4,898.31</b>	<b>\$ 14,281.64</b>	<b>\$ 15,958.55</b>	<b>\$ -</b>

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF GRANT REVENUES AND EXPENDITURES – CURRENT YEAR**  
 General Operations Fund  
 For the year ended September 30, 2021

	<b>Land Use Planning</b>					<b>Regional Initiatives</b>
	<b>Total</b>	<b>GIS 1087</b>	<b>Veteran's Park Side walk Markers 1088</b>	<b>Redevelopment Ready Communities Ludington SLURP 2013</b>	<b>Hazard Mitigation 7811</b>	<b>Regional Prosperity Initiative 2012</b>
<b>Revenues</b>						
Intergovernmental revenues						
Federal	\$ 5,473,996.13	\$ -	\$ -	\$ -	\$ 11,087.64	\$ -
State	122,596.61	-	-	-	-	10,329.87
Local	237,371.85	9,987.96	1,988.85	6,419.10	7,965.57	-
<b>Total revenues</b>	<b>\$ 5,833,964.59</b>	<b>\$ 9,987.96</b>	<b>\$ 1,988.85</b>	<b>\$ 6,419.10</b>	<b>\$ 19,053.21</b>	<b>\$ 10,329.87</b>
<b>Expenditures</b>						
Personnel	\$ 537,843.45	\$ 4,862.10	\$ 988.27	\$ 3,165.33	\$ 9,299.88	\$ 4,700.60
Fringe benefits	259,143.07	2,342.65	476.18	1,525.12	4,480.85	2,264.84
	796,986.52	7,204.75	1,464.45	4,690.45	13,780.73	6,965.44
Contractual	4,581,662.73	-	-	-	-	870.16
Indirect	285,395.33	2,579.97	524.40	1,679.62	4,934.80	2,494.27
Travel	2,675.47	128.24	-	-	337.68	-
Supplies	33,579.50	-	-	-	-	-
Other	95,738.07	75.00	-	49.03	-	-
<b>Total expenditures</b>	<b>\$ 5,796,037.62</b>	<b>\$ 9,987.96</b>	<b>\$ 1,988.85</b>	<b>\$ 6,419.10</b>	<b>\$ 19,053.21</b>	<b>\$ 10,329.87</b>

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF GRANT REVENUES AND EXPENDITURES – CURRENT YEAR—CONTINUED**  
 General Operations Fund  
 For the year ended September 30, 2021

	<u>Economic Development</u>			<u>Transportation Planning</u>			
	<u>Economic Development District Planning 5149</u>	<u>Economic Development Non-Competitive CARES Act 5150</u>	<u>GVSU Hub Study 5151</u>	<u>Transportation Asset Management 6521</u>	<u>Metropolitan Transportation Program Management 6523</u>	<u>Metropolitan Transportation Data Assistance 6524</u>	<u>Metropolitan Area Transportation Planning 6525</u>
Revenues							
Intergovernmental revenues							
Federal	\$ 59,078.74	\$ 190,145.40	\$ 49,275.59	\$ -	\$ 28,665.90	\$ 81,234.82	\$ 169,836.35
State	-	-	-	25,212.06	-	-	-
Local	25,370.23	-	7,276.50	44.56	6,356.59	18,013.60	37,660.71
Total revenues	<b><u>\$ 84,448.97</u></b>	<b><u>\$ 190,145.40</u></b>	<b><u>\$ 56,552.09</u></b>	<b><u>\$ 25,256.62</u></b>	<b><u>\$ 35,022.49</u></b>	<b><u>\$ 99,248.42</u></b>	<b><u>\$ 207,497.06</u></b>
Expenditures							
Personnel	\$ 41,945.48	\$ 76,756.14	\$ 1,235.84	\$ 10,698.35	\$ 17,270.89	\$ 39,379.12	\$ 100,612.19
Fringe benefits	20,210.12	36,982.55	595.46	5,154.67	8,321.44	18,973.60	48,476.84
	62,155.60	113,738.69	1,831.30	15,853.02	25,592.33	58,352.72	149,089.03
Contractual	-	2,999.00	53,961.25	-	-	20,000.00	4,630.00
Indirect	22,257.49	40,729.03	655.77	5,676.85	9,164.43	20,895.70	53,387.74
Travel	-	629.28	-	330.50	-	-	22.40
Supplies	35.88	20,049.40	-	3,396.25	190.73	-	247.89
Other	-	12,000.00	103.77	-	75.00	-	120.00
Total expenditures	<b><u>\$ 84,448.97</u></b>	<b><u>\$ 190,145.40</u></b>	<b><u>\$ 56,552.09</u></b>	<b><u>\$ 25,256.62</u></b>	<b><u>\$ 35,022.49</u></b>	<b><u>\$ 99,248.42</u></b>	<b><u>\$ 207,497.06</u></b>

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF GRANT REVENUES AND EXPENDITURES – CURRENT YEAR—CONTINUED**  
 General Operations Fund  
 For the year ended September 30, 2021

**Transportation Planning**

	<b>Transit Planning 6526</b>	<b>Areawide Air Quality Improvement Plan 6527</b>	<b>Regional Transportation Planning 6528</b>	<b>Transportation Asset Management 6529</b>	<b>Rural Transportation Planning Program 6530</b>	<b>Regional Transit Study 6531</b>	<b>West Michigan Pike 6532</b>
<b>Revenues</b>							
Intergovernmental revenues							
Federal	\$ 43,468.57	\$ 96,524.85	\$ -	\$ -	\$ -	\$ 26,762.35	\$ -
State	-	-	37,985.63	22,478.34	18,920.23	6,690.60	979.88
Local	9,639.02	24,131.21	-	-	-	-	-
Total revenues	<b>\$ 53,107.59</b>	<b>\$120,656.06</b>	<b>\$ 37,985.63</b>	<b>\$ 22,478.34</b>	<b>\$ 18,920.23</b>	<b>\$ 33,452.95</b>	<b>\$ 979.88</b>
<b>Expenditures</b>							
Personnel	\$ 26,389.55	\$ 32,373.93	\$ 17,471.53	\$ 11,065.44	\$ 9,401.60	\$ 4,156.01	\$ 486.91
Fringe benefits	12,714.98	15,598.37	8,418.11	5,331.54	4,529.87	2,002.44	234.60
	39,104.53	47,972.30	25,889.64	16,396.98	13,931.47	6,158.45	721.51
Contractual	-	2,000.00	-	-	-	25,089.20	-
Indirect	14,003.06	17,178.55	9,270.90	5,871.64	4,988.76	2,205.30	258.37
Travel	-	135.00	-	209.72	-	-	-
Supplies	-	981.21	2,825.09	-	-	-	-
Other	-	52,389.00	-	-	-	-	-
Total expenditures	<b>\$ 53,107.59</b>	<b>\$120,656.06</b>	<b>\$ 37,985.63</b>	<b>\$ 22,478.34</b>	<b>\$ 18,920.23</b>	<b>\$ 33,452.95</b>	<b>\$ 979.88</b>

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF GRANT REVENUES AND EXPENDITURES – CURRENT YEAR—CONTINUED**  
 General Operations Fund  
 For the year ended September 30, 2021

<b>Environmental Clean-Up</b>							
	<b>Technical Assistance to the MRWP 7503</b>	<b>Muskegon Lake Veterans Park 7520</b>	<b>Lower Muskegon River Construction 7524</b>	<b>Muskegon Lake Urban Runoff Green Infrastructure 7537</b>	<b>Coastal Reforestation Tree Planting 7539</b>	<b>Oceana County Tree Planting 7544</b>	<b>Muskegon Watershed Assembly Tree Planting Project 7545</b>
<b>Revenues</b>							
Intergovernmental revenues							
Federal	\$ -	\$ 9,385.14	\$ 1,876,130.56	\$ 327,907.35	\$ 5,054.53	\$ -	\$ 35,909.15
State	-	-	-	-	-	-	-
Local	7,013.12	2,400.00	-	24,028.00	0.52	374.21	-
Total revenues	<b>\$ 7,013.12</b>	<b>\$ 11,785.14</b>	<b>\$1,876,130.56</b>	<b>\$ 351,935.35</b>	<b>\$ 5,055.05</b>	<b>\$ 374.21</b>	<b>\$ 35,909.15</b>
<b>Expenditures</b>							
Personnel	\$ -	\$ 1,048.30	\$ 35,216.65	\$ 1,599.32	\$ 1,653.57	\$ 185.95	\$ 4,913.41
Fringe benefits	-	505.09	16,968.04	770.58	796.72	89.59	2,367.37
	-	1,553.39	52,184.69	2,369.90	2,450.29	275.54	7,280.78
Contractual	5,000.00	4,792.22	1,804,817.08	346,652.57	-	-	5,155.00
Indirect	-	556.26	18,686.98	848.65	877.43	98.67	2,607.20
Travel	-	92.58	92.58	-	37.38	-	72.24
Supplies	-	2,391.00	349.23	-	52.56	-	50.00
Other	2,013.12	2,399.69	-	2,064.23	1,637.39	-	20,743.93
Total expenditures	<b>\$ 7,013.12</b>	<b>\$ 11,785.14</b>	<b>\$1,876,130.56</b>	<b>\$ 351,935.35</b>	<b>\$ 5,055.05</b>	<b>\$ 374.21</b>	<b>\$ 35,909.15</b>

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF GRANT REVENUES AND EXPENDITURES – CURRENT YEAR—CONTINUED**  
 General Operations Fund  
 For the year ended September 30, 2021

	<b>Environmental Clean-Up</b>						
	<b>Muskegon Lake AOC BUI Removal 7546</b>	<b>Amoco Restoration Engineering &amp; Design 7550</b>	<b>Amoco Construction 7551</b>	<b>MERES Engineering &amp; Design 7552</b>	<b>MERES Construction 7553</b>	<b>Heritage Restoration 7554</b>	<b>Management Plan 7555</b>
<b>Revenues</b>							
Intergovernmental revenues							
Federal	\$ 36,462.90	\$ 1,677.31	\$ 1,327,787.32	\$ 1,067.75	\$ 984,126.43	\$ 2,280.16	\$ 14,305.58
State	-	-	-	-	-	-	-
Local	98.65	0.11	-	66.33	-	0.09	-
Total revenues	<b>\$ 36,561.55</b>	<b>\$ 1,677.42</b>	<b>\$1,327,787.32</b>	<b>\$ 1,134.08</b>	<b>\$984,126.43</b>	<b>\$ 2,280.25</b>	<b>\$ 14,305.58</b>
<b>Expenditures</b>							
Personnel	\$ 11,850.95	\$ 421.90	\$ 14,737.78	\$ -	\$ 19,167.75	\$ 317.16	\$ 5,705.10
Fringe benefits	5,710.01	203.28	7,100.94	-	9,235.38	152.81	2,748.82
	17,560.96	625.18	21,838.72	-	28,403.13	469.97	8,453.92
Contractual	12,617.13	-	1,297,916.03	1,050.00	945,164.09	1,404.16	2,752.50
Indirect	6,288.46	223.87	7,820.29	-	10,170.96	168.29	3,027.29
Travel	-	86.25	195.50	-	199.53	-	71.87
Supplies	-	682.12	16.78	14.08	188.72	17.83	-
Other	95.00	60.00	-	70.00	-	220.00	-
Total expenditures	<b>\$ 36,561.55</b>	<b>\$ 1,677.42</b>	<b>\$1,327,787.32</b>	<b>\$ 1,134.08</b>	<b>\$984,126.43</b>	<b>\$ 2,280.25</b>	<b>\$ 14,305.58</b>

West Michigan Shoreline Regional Development Commission  
**STATEMENT OF GRANT REVENUES AND EXPENDITURES – CURRENT YEAR—CONTINUED**  
 General Operations Fund  
 For the year ended September 30, 2021

	<u>Environmental Clean-Up</u>					<u>Administration</u>		
	<u>Ecological Monitoring 7556</u>	<u>Regional Watershed Collaborative 7557</u>	<u>NOAA Regional Partnership Little Cedar Creek Eng &amp; Design 7560</u>	<u>NOAA Regional Partnership Stony Creek Eng &amp; Design/Feasibility 7562</u>	<u>NOAA Regional Partnership White River Eng &amp; Design 7563</u>	<u>Environmental Management 7620</u>	<u>Administration 9991</u>	<u>Other</u>
Revenues								
Intergovernmental revenues								
Federal	\$ 7,196.05	\$ -	\$ 78,601.79	\$ 5,125.59	\$ 4,898.31	\$ -	\$ -	\$ -
State	-	-	-	-	-	-	-	-
Local	-	764.95	-	-	-	6,175.50	3,669.50	37,926.97
Total revenues	<b>\$ 7,196.05</b>	<b>\$ 764.95</b>	<b>\$ 78,601.79</b>	<b>\$ 5,125.59</b>	<b>\$ 4,898.31</b>	<b>\$ 6,175.50</b>	<b>\$ 3,669.50</b>	<b>\$ 37,926.97</b>
Expenditures								
Personnel	\$ 479.80	\$ 380.11	\$ 20,752.41	\$ 1,954.45	\$ 2,131.03	\$ 3,068.65	\$ -	\$ -
Fringe benefits	231.18	183.14	9,998.90	941.69	1,026.77	1,478.53	-	-
	710.98	563.25	30,751.31	2,896.14	3,157.80	4,547.18	-	-
Contractual	6,220.46	-	36,821.88	1,175.00	575.00	-	-	-
Indirect	254.60	201.70	11,011.83	1,037.09	1,130.79	1,628.32	-	-
Travel	-	-	-	-	34.72	-	-	-
Supplies	-	-	16.77	17.36	-	-	2,056.60	-
Other	10.01	-	-	-	-	-	1,612.90	-
Total expenditures	<b>\$ 7,196.05</b>	<b>\$ 764.95</b>	<b>\$ 78,601.79</b>	<b>\$ 5,125.59</b>	<b>\$ 4,898.31</b>	<b>\$ 6,175.50</b>	<b>\$ 3,669.50</b>	<b>\$ -</b>

West Michigan Shoreline Regional Development Commission  
**COMPUTATION OF FRINGE BENEFIT RATE**  
For the year ended September 30, 2021

**ACTUAL COST OF FRINGE BENEFITS**

Social Security and Medicare payroll taxes	\$ 47,833
Pension contribution	56,050
Health insurance	187,190
Dental insurance	10,548
Vision insurance	1,485
Life insurance	2,833
Michigan unemployment compensation	<u>1,473</u>
Total cost of fringe benefits	<u><b>\$ 307,412</b></u>

**COMPUTATION OF ACTUAL FRINGE BENEFIT RATE**

Total cost of fringe benefits	\$ 307,412
Gross salaries	<u>638,024</u>
Actual fringe benefit rate	<u><b>48.18 %</b></u>

West Michigan Shoreline Regional Development Commission  
**COMPUTATION OF INDIRECT COST RATE**  
 For the year ended September 30, 2021

**DISTRIBUTABLE INDIRECT COSTS**

Salaries and wages	\$ 100,181
Fringe benefits	48,269
Supplies	1,102
Telephone	3,537
Building rent	55,800
Equipment rent	7,753
Consultants	18,380
Travel	1,045
Dues and subscriptions	10,242
Other	39,086
	<u>\$ 285,395</u>
Total indirect costs	<u>\$ 285,395</u>

**COMPUTATION OF DIRECT SALARY AND FRINGE BENEFIT BASE**

Direct labor dollars	
Gross salaries	\$ 638,024
Less indirect salaries	(100,181)
Total direct labor dollars	537,843
 Direct fringe benefit dollars	
Fringe benefits	307,412
Less indirect fringe benefits	(48,269)
Total direct fringe benefit dollars	259,143
Total direct salaries and fringe benefits	<u>\$ 796,986</u>

**COMPUTATION OF INDIRECT COST RATE**

Indirect cost	\$ 285,395
Direct salaries and fringe benefits	796,986
Indirect cost rate	<u>35.81 %</u>