

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM  
(WESTPLAN) POLICY COMMITTEE MEETING**

**MEETING MINUTES**

February 15, 2023

**I. CALL TO ORDER**

Chairperson Arter called the meeting to order at 1:32 p.m. A roll call was taken, and a quorum was present.

**ATTENDANCE (Roll call)**

**A. Members Present**

Kim Arter, Laketon Township, Chairperson  
Roger Morgenstern, City of Norton Shores  
Roger Belknap, Ottawa County  
Field Reichardt, Ottawa County Road Commission  
Elmer Hoyle, Ravenna Township  
Marcia Hovey-Wright, MATS  
Jack Kennedy, Muskegon County Road Commission  
Diane Goodman, City of Roosevelt Park  
Tyler Kent, MDOT  
Bonnie McGlothin, City of Muskegon Heights  
Scott Blease, Ferrysburg  
Kathy McNally, City of Grand Haven  
Ryan Kelly Ottawa County- Township Rep  
Rachel Gorman, City of Muskegon  
Steven Salter, City of Whitehall  
Michelle Hazekamp, Muskegon County Commissioner  
Roger Vanderstelt, Village of Fruitport  
Bob Hires, City of Montague

**B. Members Not Present**

Bill Mogren, City of North Muskegon  
Kevin McLaughlin, Harbor Transit  
Wally Delamater, Village of Spring Lake (Non-Voting)  
Andrew Sibold, FHWA (Non-Voting)

**C. Others Present**

Jeff Marcinkowski, Fruitland Township  
Bob Lukens, Muskegon County CVB  
Marc Fredrickson, MDOT - Muskegon TSC

**D. Staff Present**

Brian Mulnix, WMSRDC  
Joel Fitzpatrick, WMSRDC

**I. APPROVAL OF PREVIOUS MINUTES**

The minutes were reviewed from the December 2022 meeting. It was noted that there was a typo. A motion was made and supported to approve the revised minutes from the December 2022 meeting. Motion approved. *M/S Blease/Kelly*

**II. PUBLIC COMMENT**

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. No members of the public spoke.

**III. TRANSPORTATION IMPROVEMENT PROGRAM**

- A. **FY2023-2026 TIP (Amendment 5)** - Mr. Brian Mulnix presented the proposed 2023-2026 TIP Amendment 5 as shown on the following page. A motion was made and supported to approve the amendment. Motion approved. *M/S Belknap/Salter*

**IV. 2045 LONG RANGE PLAN UPDATE**

- A. Mr. Brian Mulnix stated that at this time, MDOT is working on updating the model.

**V. SAFETY PERFORMANCE MEASURE TARGETS**

- A. Mr. Brian Mulnix presented the proposed Safety Performance Measure targets. Mr. Tyler Kent gave some more background on the Safety Targets. Discussion ensued. Staff is recommending approval of the State targets. A motion was made and supported to approve the targets. Motion approved. *M/S Gorman/Blease*

**VI. FY2023 MDOT STATE AND UNIFIED NATIONAL PERFORMANCE MEASURE TARGETS**

- A. Mr. Brian Mulnix and Mr. Tyler Kent explained the proposed State and Unified National Performance Measures. He explained that as with the previous agenda item, MPO's have the choice to agree with MDOT targets or come up with their own. Staff is recommending approval of the State targets. A motion was made and supported to approve the targets. Motion approved. *M/S Blease/Vanderstelt*

**VII. NEW BUSINESS**

- A. Ms. Kim Arter and Mr. Jeff Marcinkowski spoke about seeking support for efforts to have paved shoulders added to Scenic Drive between Fenner Rd and Duck Lake Road. Discussion took place about the limits of the project and question about the possibility of a separated path. A motion was made and supported to approve a resolution supporting the project. Motion approved. *M/S McNally/Hires*

## **VIII. MPO ROUNDTABLE**

### **A. PUBLIC TRANSPORTATION**

- Mr. Bob Lukens presented the committee with the most recent report showing ridership numbers for MATS.
- Mr. Bob Lukens discussed the new carrier for the Muskegon Airport.

### **B. MDOT UPDATES**

- Mr. Marc Fredrickson gave updates the US-31 bridge work and other projects in the area.
- Mr. Tyler Kent gave an update on MDOT's five-year program.
- Mr. Joel Fitzpatrick informed the committee about the upcoming Transit Coordinated Plan meeting on March 9,2023.
- Ms. McNally suggested that municipalities review the liability clauses in engineering contracts.
- Ms. McNally also noted that the CapCon is the same day as the April meeting.

## **IX. PUBLIC PARTICIPATION**

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. Mr. Joel Fitzpatrick read an email from Jill Bonthuis from Pioneer Resources. The email and response will be included in the minutes.

- X. ADJOURN-** Meeting adjourned at 2:33 p.m.

## Public Comment

**From:** [Jill Bonthuis](#)  
**To:** [Joel Fitzpatrick](#)  
**Subject:** RE: Public Comment Sought at Transportation Committee Meeting on February 15, 2023  
**Date:** Friday, February 10, 2023 2:46:29 PM

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Thank you!

**Jill R. Bonthuis, LLMSW**  
Chief Executive Officer  
P: 231.773.5355 C: 231-557-4241  
F: 231.777.3507  
E: [jbonthuis@pioneerresources.org](mailto:jbonthuis@pioneerresources.org)  
A: 601 Terrace St., Suite 100, Muskegon, MI 49440



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[a place to learn](#) -vocational training, community living supports, and ABA therapy programs  
[a place to grow and play](#) -camping and recreation  
[a way to get there](#) -transportation services

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**From:** Joel Fitzpatrick <[jfitzpatrick@wmsrdc.org](mailto:jfitzpatrick@wmsrdc.org)>  
**Sent:** Friday, February 10, 2023 2:37 PM  
**To:** Jill Bonthuis <[jbonthuis@pioneerresources.org](mailto:jbonthuis@pioneerresources.org)>  
**Cc:** Brian Mulnix <[bmulnix@wmsrdc.org](mailto:bmulnix@wmsrdc.org)>  
**Subject:** RE: Public Comment Sought at Transportation Committee Meeting on February 15, 2023

Thank you for your comments. I will forward your message on to the committee and make sure that it is included in the public comment portion of the meeting.

We are actually just getting ready to host a meeting regarding a number of these items. The West Michigan Shoreline Regional Development Commission (WMSRDC) is assisting the Southwest Michigan Planning Commission (SWMPC) and the Michigan Department of Transportation, Office of Passenger Transportation (MDOT OPT), in the development of coordinated transportation plans. These plans will identify mobility needs and potential improvements in each region — particularly for older adults, people with disabilities, and people with lower incomes. I will make sure to include you on the list. The meeting will be held virtually on March 9, 2023 from 10:00 a.m. until 11:30 a.m.

Joel Fitzpatrick  
Transportation Planning Director  
West Michigan Shoreline Regional Development Commission  
316 Morris Ave, Suite 340  
Muskegon MI 49440

(231) 722-7878 ext. 160

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**From:** Jill Bonthuis <[jbonthuis@pioneerresources.org](mailto:jbonthuis@pioneerresources.org)>  
**Sent:** Thursday, February 9, 2023 11:36 AM  
**To:** Joel Fitzpatrick <[jfitzpatrick@wmsrdc.org](mailto:jfitzpatrick@wmsrdc.org)>  
**Subject:** RE: Public Comment Sought at Transportation Committee Meeting on February 15, 2023

Thank you,

I am unable to attend the meeting on this date but I would like to inquire as to the future planning to meet community needs for those with transportation needs who also have mobility challenges. We receive at least 10 calls a week for support to and from appointments for individuals that have mobility barriers. We provide this support already through Medicaid and Medicare funding and only a small amount of 5310 funding. There continues to be ongoing community needs and especially to those communities that do not have public transportation.

Pioneer Resources is willing to seek grant funding to seek out the financial support to provide this greatest community need.

We are currently working through the senior millage to offer some defined transportation support, we have a short term grant from Senior Resources for senior transportation. But these funds are not enough to meet all needs and or cover all costs.

We would love to work together to find additional solutions to our community members transportation needs. Pioneer Resources is the largest transportation provider in Muskegon County.

Please let me know how we can provide assistance to you.

**Jill R. Bonthuis, LLMSW**  
Chief Executive Officer  
P: 231.773.5355 C: 231-557-4241  
F: 231.777.3507  
E: [jbonthuis@pioneerresources.org](mailto:jbonthuis@pioneerresources.org)  
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- [a way to get there](#) -transportation services

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**From:** Joel Fitzpatrick <[jfitzpatrick@wmsrdc.org](mailto:jfitzpatrick@wmsrdc.org)>  
**Sent:** Wednesday, February 8, 2023 4:33 PM  
**To:** Joel Fitzpatrick <[jfitzpatrick@wmsrdc.org](mailto:jfitzpatrick@wmsrdc.org)>  
**Subject:** Public Comment Sought at Transportation Committee Meeting on February 15, 2023

### **Public Comment Sought at Transportation Committee Meeting on February 15, 2023**

The Muskegon and Northern Ottawa County Metropolitan Planning Organization (MPO), which is responsible for transportation planning in the area, is seeking public comment on the transportation planning process. The planning process includes the 2045 Long Range Transportation Plan (LRTP), the Fiscal Year 2023 – 2026 Transportation Improvement Program (TIP), Federal Transit Administration (FTA) Program of Projects (POP), and other agenda items.

The TIP is developed in a cooperative effort between federal, state, and local officials and serves as the final link in the transportation planning process. Its primary purpose is to identify transportation programs and projects to be funded with federal aid in accordance with federal law and regulations. This plan is an outline of the transportation needs of Muskegon County and Northern Ottawa County for the next four years. The LRTP is a look at the MPO's future transportation network and is to be used as a guideline for transportation investment. The FTA POP includes 5307 and 5308 funds for the Muskegon Area Transit System and Harbor Transit. Recommendations for new construction, safety improvements, congestion (traffic) management, air quality, non-motorized, transit, planning, etc. will be accepted.

**A public comment period is scheduled at the MPO Policy Committee Meeting on February 15, 2023 at 1:30 p.m.** The meeting is being held at the office of the

West Michigan Shoreline Regional Development Commission, 316 Morris Avenue, Suite 340, Muskegon, Michigan. Meeting materials are available on the event calendar at [www.wmsrdc.org](http://www.wmsrdc.org) and also on the meetings page at <https://wmsrdc.org/policy-meetings/>.

You are receiving this correspondence because you, your agency, and/or organization are considered important in the transportation planning process. For more information or to view a hard copy of the meeting materials, contact Joel Fitzpatrick, Transportation Planning Director, WMSRDC, 316 Morris Avenue Suite 340, Muskegon Michigan 49440 (231) 722-7878 ext. 160, or by email at [jfitzpatrick@wmsrdc.org](mailto:jfitzpatrick@wmsrdc.org). To garner additional outreach, please post this notice on public information boards if applicable.

Joel Fitzpatrick  
Transportation Planning Director  
West Michigan Shoreline Regional Development Commission  
316 Morris Ave, Suite 340  
Muskegon MI 49440

(231) 722-7878 ext. 160

# WestPlan FY2023-2026 Transportation Improvement Program Amendment 5



## ALL PROJECT SEARCH - STANDARD REPORT

Fiscal Year(s) : 2023, 2024, 2025, 2026

Date: 01/25/2023

Page: 1 of 3

Classification: Public

Fiscal Year	Job Type	Job #	MPO	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	ADJ ACC Year(s)	Phase	Phase Status	S/TIP Cycle	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Fund Source	Total Job Cost Incl Non LAP	Action Type	Action Approval Date	Local Fed Approval Date	FHWA Approval Date	FTA Approval Date	Schedule Obligation Date	Actual Obligation Date	Schedule Let Date	Actual Let Date	Federal Amendment Type	S/TIP Exempt	Comments	S/TIP Status
<b>S/TIP Line Items</b>																																	
2023	Trunkline	213713	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Ottawa	MDOT	Musketawa Trl	Trail replacement along Musketawa	0.000	New Facilities	Complete asphalt trail replacement		PE	Abandoned	23-26	\$13,756	\$0	\$0	\$13,756	NRT	\$0.00						N/A	11/30/2022				Phase Abandoned		Pending
2025	Local	214856	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Ottawa	Ottawa County	120th Ave	120th Avenue from Filmore to M45	2.030	Road Rehabilitation	Milling and Two Course Asphalt Overlay		CON	Programmed	23-26	\$0	\$72,752	\$0	\$72,752	EDD	\$1,222,752.00	Admin Modification	01/05/2023				N/A	03/07/2025	05/02/2025		Phase Budget equal or over 24%		Pending	
2025	Local	214856	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Ottawa	Ottawa County	120th Ave	120th Avenue from Filmore to M45	2.030	Road Rehabilitation	Milling and Two Course Asphalt Overlay		CON	Programmed	23-26	\$620,667	\$0	\$479,333	\$1,100,000	STL	\$1,222,752.00	Admin Modification	01/05/2023				N/A	03/07/2025	05/02/2025		Phase Budget equal or over 24%		Pending	
2025	Local	218166	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Muskegon	Muskegon County	Ellis Rd / Pontaluna Road	Ellis Road, S/r #7547/Crockerly Crk, & Pontaluna Rd, S/r #13473/Norris Crk	0.000	Bridge CPM	Bridge Capital Preventative Maintenance		CON	Programmed	23-26	\$26,400	\$4,950	\$1,650	\$33,000	BO	\$72,250.00						N/A	01/10/2025	03/07/2025		Phase Added		Pending	
2025	Local	218166	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Muskegon	Muskegon County	Ellis Rd / Pontaluna Road	Ellis Road, S/r #7547/Crockerly Crk, & Pontaluna Rd, S/r #13473/Norris Crk	0.000	Bridge CPM	Bridge Capital Preventative Maintenance		CON	Programmed	23-26	\$24,800	\$4,650	\$1,550	\$31,000	BO	\$72,250.00						N/A	01/10/2025	03/07/2025		Phase Added		Pending	
2025	Local	218167	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Muskegon	Muskegon County	Countywide	Various Locations - Muskegon County	0.000	Bridge CPM	Bridge Capital preventative Maintenance		CON	Programmed	23-26	\$23,200	\$4,350	\$1,450	\$29,000	BHT	\$148,750.00						N/A	01/10/2025	03/07/2025		Phase Added		Pending	
2025	Local	218167	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Muskegon	Muskegon County	Countywide	Various Locations - Muskegon County	0.000	Bridge CPM	Bridge Capital preventative Maintenance		CON	Programmed	23-26	\$24,800	\$4,650	\$1,550	\$31,000	BHT	\$148,750.00						N/A	01/10/2025	03/07/2025		Phase Added		Pending	
2025	Local	218167	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Muskegon	Muskegon County	Countywide	Various Locations - Muskegon County	0.000	Bridge CPM	Bridge Capital preventative Maintenance		CON	Programmed	23-26	\$28,000	\$5,250	\$1,750	\$35,000	BHT	\$148,750.00						N/A	01/10/2025	03/07/2025		Phase Added		Pending	
2025	Local	218167	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Muskegon	Muskegon County	Countywide	Various Locations - Muskegon County	0.000	Bridge CPM	Bridge Capital preventative Maintenance		CON	Programmed	23-26	\$13,600	\$2,550	\$850	\$17,000	BHT	\$148,750.00						N/A	01/10/2025	03/07/2025		Phase Added		Pending	
2025	Local	218167	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Muskegon	Muskegon County	Countywide	Various Locations - Muskegon County	0.000	Bridge CPM	Bridge Capital preventative Maintenance		CON	Programmed	23-26	\$22,400	\$4,200	\$1,400	\$28,000	BHT	\$148,750.00						N/A	01/10/2025	03/07/2025		Phase Added		Pending	



# WestPlan FY2023-2026 Transportation Improvement Program Amendment 5



## ALL PROJECT SEARCH - STANDARD REPORT

Fiscal Year(s) : 2023, 2024, 2025, 2026

Date: 01/25/2023  
Page: 2 of 3  
Classification: Public

Fiscal Year	Job Type	Job #	MPO	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	ACI	ACC Year(s)	Phase Status	S/TIP Cycle	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Fund Source	Total Job Cost Incl Non LAP	Action Type	Action Approval Date	Local Fed Approval Date	FRWA Approval Date	FTA Approval Date	Schedule Obligation Date	Actual Obligation Date	Schedule Let Date	Actual Let Date	Federal Amendment Type	S/TIP Exempt	Comments	S/TIP Status												
<b>S/TIP Line Items</b>																																													
2025	Local	218168	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Muskegon	Muskegon	Amly Ave	Amly Street, Str #7099, over Abandoned Railroad Grade, City of Muskegon	0.000	Bridge Rehabilitation	Bridge Rehabilitation			CON	Programmed	23-26	\$478,400	\$29,900	\$89,700	\$598,000	BO	\$747,500.00					N/A	01/10/2025	03/07/2025		Phase Added			Pending												
2025	Local	218174	West Michigan Metropolitan Transportation Planning Program (WESTPLAN)	Muskegon	Muskegon County	Bossell Rd	Bossell Road, Str #7681, over JTB & S Drain, Muskegon County	0.000	Bridge Replacement	Bridge Replacement			CON	Programmed	23-26	\$484,000	\$87,000	\$29,000	\$590,000	BO	\$725,000.00					N/A	10/11/2024	12/06/2024		Phase Added			Pending												
<b>GPA Type Subtotals:</b>																																													
<b>S/TIP Line Items</b>																\$1,740,023	\$220,262	\$808,233	\$2,668,508																										
<b>Grand Total:</b>																\$1,740,023	\$220,262	\$808,233	\$2,668,508																										

**Total Job Phases Reported: 6**

**Job Phase(s) highlighted in yellow are delayed to future S/TIP cycle**

**Preferences:**

- Report Format:** Standard
- FISCAL Year(s):** 2023, 2024, 2025, 2026
- MPO/Non-MPO:** West Michigan Metropolitan Transportation Planning Program (Muskegon)
- County:** ALL
- Prosperity Region:** ALL
- MDOT Region:** ALL
- STIP Cycle:** Fiscal Year 2023 - Fiscal Year 2026
- STIP Status:** Pending  
(A - Approved, P - Pending)
- Job Type:** Trunkline, Local, Multi-Modal
- Phase Type:** ALL
- Phase Status:** ALL  
(AP - Programmed, AC - Active, CP - Completed)  
(Active - Obligated)
- Amendment Type:** ALL
- Template:** Trunkline - ALL, Local - ALL, Multi-Modal - ALL