



**WEST MI  
SHORELINE**  
Regional Development Commission

September 25, 2023 – 10:00 AM  
Muskegon County – WMSRDC Conference Room

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA (Page 1) - **ACTION ITEM**
- IV. APPROVAL OF MINUTES
  - A. Commission Minutes – July 24, 2023 (Page 2) - **ACTION ITEM**
  - B. Executive Officer’s Minutes–August 28, 2023 (Page 6) – **INFORMATION**
- V. PUBLIC COMMENT - **AGENDA ITEMS**
- VI. CHAIRPERSON’S REPORT
  - A. Resolution 2024-1, Contract/Document Authorization Policy (Page 9) – **ACTION ITEM**
  - B. FY 2024 Full Board Meeting Schedule (Page 10) – **ACTION ITEM**
  - C. FY 2024 Executive Officer’s Meeting Schedule (Page 11) – **INFORMATION**
  - D. Executive Director’s Review (attached separately) – **ACTION ITEM**
- VII. EXECUTIVE DIRECTOR’S REPORT (Page 12) – **INFORMATION**
  - A. Muskegon County Recreation Commission Representative
- VIII. FY 2023 BUDGET AMENDMENT
  - A. FY 2023 Budget Amendment Funding Source (Page 14) - **ACTION ITEM**
- IX. FY 2024 WORK PROGRAM AND BUDGET
  - A. Cost of Living Increase - **ACTION ITEM**
  - B. FY 2024 Work Program and Budget (Page 17) –**ACTION ITEM**
- X. FINANCIAL STATEMENTS – **ACTION ITEMS**
  - A. August 2023 Financials (Page 47)
- XI. NEW BUSINESS
- XII. PUBLIC COMMENT – WMSRDC PROGRAMS
- XIII. ROUND TABLE
- XIV. ADJOURNMENT

**NEXT MEETING:** November 27, 2023 – Newaygo County