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**MEETING NOTICE**

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There will be a Transportation Technical Committee meeting held on:

**DATE:** Thursday, January 4, 2024  
**TIME:** 1:30 p.m.  
**PLACE:** WMSRDC OFFICE CONFERENCE ROOM

If you are unable to attend, please contact Brian Mulnix at 231.722.7878 x200

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# TRANSPORTATION TECHNICAL COMMITTEE

## AGENDA

January 4, 2024

- I. CALL TO ORDER
- II. APPROVAL OF THE PREVIOUS MINUTES (DECEMBER 7, 2023) - **(ATTACHMENT I) (ACTION)**
- III. PUBLIC COMMENT **(AGENDA ITEMS)**
- IV. ELECTION OF OFFICERS FOR 2024
  - A. CHAIRPERSON & VICE-CHAIRPERSON **(ACTION)**
- V. TRANSPORTATION IMPROVEMENT PROGRAM
  - A. FY2023-2026 TIP AMENDMENT 13 **(ATTACHMENT II) (ACTION)**
- VI. 2050 METROPOLITAN TRANSPORTATION PLAN (MTP)
- VII. MPO ROUNDTABLE
- VIII. PUBLIC COMMENT
- IX. ADJOURNMENT

## Attachment I

### WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM (WESTPLAN) TECHNICAL COMMITTEE MEETING

#### MEETING MINUTES

December 7, 2023

**Members Present:** Brett Laughlin, Ottawa County Road Commission  
Wally Delamater, Village of Spring Lake  
Derek Gajdos, City of Grand Haven  
Matt Schindlbeck, City of Ferrysburg  
Ben VanHoeven, City of Roosevelt Park  
Melvin Burns, City of Muskegon Heights  
Amy Haack, Village of Fruitport  
Paul Bouman, MCRC  
Luke Walters, MDOT Lansing  
Brian Armstrong, City of Whitehall  
Scott Beishuizen, City of Montague  
Jim Murphy, City of Norton Shores  
Todd Myers, City of Muskegon  
Khi Guy, City of Muskegon Heights

**Members Absent:** Andrew Sibold, FHWA (Non-Voting)  
Steve Biesiada, Muskegon Urban Township Rep  
Jeff Marcinkowski, Rural Township Rep  
James Koens, MATS  
Scott Borg, Harbor Transit  
Wade Vandenbosch, Muskegon County DPW  
Mark Disselkoe, City of North Muskegon

**Others Present:** Tyler Kent, MDOT Grand Region  
Marc Fredrickson, MDOT – Muskegon TSC  
Cathy Brubaker Clarke, GMED

**Staff Present:** Brian Mulnix, WMSRDC

#### **I. CALL TO ORDER**

The meeting was called to order at 1:32. A quorum was present. Attendance was taken via roll call.

#### **II. APPROVAL OF PREVIOUS MINUTES**

A motion was made and supported to approve the minutes from the October 5, 2023, meeting. Motion approved. *M/S VanHoeven/Murphy*

### III. PUBLIC COMMENT

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. No members of the public spoke.

### IV. TRANSPORTATION IMPROVEMENT PROGRAM

**FY2023-2026 TIP** - Mr. Brian Mulnix presented the STUL and Flex balances for FY 2024-2026. The following projects were recommended for funding.

- FY2024- MCRC- Pedestrian Safety Improvements- Holton Duck Lake Road- \$530,040 Fed \$132,510 Local \$791,624 Total (**New Project**)
- FY2024- City of Muskegon Heights- Road Rehab-Broadway from Reynolds to Getty- \$1,102,000 Federal \$538,739 Local \$1,817,014 Total (**Increase Federal and local funding**)

A motion was made and seconded to approve the amendments. *M/S Haack/Delamater*

### V. 2050 METROPOLITAN TRANSPORTATION PLAN (LONG RANGE TRANSPORTATION PLAN)

- Mr. Joel Fitzpatrick presented the Goals and Objectives chapter. The public comment period is from November 29 through December 14 as required by the MPO's Public Participation Plan.

### VI. ADDITIONAL FUNDING

Mr. Brian Mulnix presented the proposed MDOT Safety Measures. A motion was made and supported to approve the targets set by MDOT. Discussion ensued. Mr. Paul Bouman requested \$125,000 funding for improvement related to the non-motorized in Dalton Township.

### VII. MPO ROUNDTABLE

- Mr. Marc Fredrickson updated the committee on MDOT projects in the area.
- Mr. Luke Walters spoke on the Fed Aid buyout.

### VIII. PUBLIC PARTICIPATION

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. No members of the public spoke.

### IX. ADJOURN- Meeting adjourned at 2:01 p.m.

## ATTACHMENT II

### WESTPLAN FY2023-2026 TIP AMENDMENT 13

The following projects have been submitted as new projects or modifications to existing projects to be included in the FY2023-2026 Transportation Improvement Program as Amendment 13.

#### MATS Projects:

Job# (if known)	FY	Funding Source	Requested Action	Project	Federal	State	Local	Total
217826	2024	Section 5339	Separate “Capital Cost of Contracting” portion of Job into two listings – 2021 piece and 2022fwd piece – no change to total project. Retain support equipment portion of Job as is	Capital Cost of Contracting (2021)	\$73,389	\$18,347	\$0	\$91,736
				Capital Cost of Contracting (2022fwd)	\$166,611	\$41,653	\$0	\$208,264
				Support Equipment	\$40,000	\$10,000	\$0	\$50,000
217951	2024	5310	This project as listed is duplicative of Job 217827. Change Fiscal Year of Job 217951 to FY2025.	Mobility Management Activities and Marketing	\$140,000	\$35,000	\$0	\$175,000
219834	2024	CRSM	Change Scope Code to list correct bus size and Increase project funding to utilize increased 2024 CRSM funding estimate to MPO	Bus Replacement	\$361,779	\$90,445	\$0	\$452,224
	2025	5339	Add Project	Capital Cost of Contracting	\$300,000	\$75,000	\$0	\$375,000
	2025	5307	Add Project	Operating Assistance	\$2,596,944	\$1,713,983	\$882,961	\$5,193,888
	2025	5307	Add Project	Preventive Maintenance	\$400,000	\$100,000	\$0	\$500,000
	2026	5310	Add Project	Mobility Management Activities and Marketing	\$140,000	\$35,000	\$0	\$175,000
	2026	5307	Add Project	Operating Assistance	\$2,251,830	\$1,486,208	\$756,622	\$4,494,660
	2026	5307	Add Project	Preventive Maintenance	\$400,000	\$100,000	\$0	\$500,000
214301	2026	CMAQ	Abandon	Bus Replacement	\$400,000	\$100,000	\$0	\$500,000

*Amendment 13 Continued*

**MDOT Projects:**

FY2024 Job#: 220426- PE Phase US-31 N- Traffic Safety (Freeway Signing Upgrade) Fed: \$675,000 State: \$0 Total: \$675,000 (Phase Add)

FY2026 Job# 220465- EPE Phase- US-31 BR Over the White River (Bridge Replacement) Fed: \$327,400 State: \$72,600 Total: \$400,000 (Phase Add)

**MCRC:**

FY2024- Holton Duck Lake Road- Resurface- North of Cedar Creek Bridge to South of Michigan Shore Railroad- Fed: \$125,000 State: \$0 Local: \$31,250  
Total: \$156,250 (STUL Fund balance) (To be added to TAP Job#220212)