



**WEST MI  
SHORELINE**  
Regional Development Commission

September 23, 2024 – 10:00 AM  
Muskegon County – WMSRDC Conference Room

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA (Page 1) - **ACTION ITEM**
- IV. APPROVAL OF MINUTES
  - A. Commission Minutes – July 22, 2024 (Page 2) - **ACTION ITEM**
  - B. Executive Officer's Minutes–August 26, 2024 (Page 6) – **INFORMATION**
- V. PUBLIC COMMENT - **AGENDA ITEMS**
- VI. CHAIRPERSON'S REPORT
  - A. Resolution 2025-1, Contract/Document Authorization Policy (Page 8) – **ACTION ITEM**
  - B. FY 2025 Full Board Meeting Schedule (Page 9) – **ACTION ITEM**
  - C. FY 2025 Executive Officer's Meeting Schedule (Page 10) – **INFORMATION**
  - D. Executive Director's Review (attached separately) – **ACTION ITEM**
- VII. EXECUTIVE DIRECTOR'S REPORT (Page 11) – **INFORMATION**
  - A. Materials Management Planning Committee Representative
- VIII. Update from ERC Fellow, Annika Gacnik
- IX. FY 2024 BUDGET AMENDMENT
  - A. FY 2024 Budget Amendment Funding Source (Page 13) - **ACTION ITEM**
- X. FY 2025 WORK PROGRAM AND BUDGET
  - A. Cost of Living Increase - **ACTION ITEM**
  - B. FY 2025 Work Program and Budget (Attached separately) - **PRESENTATION & ACTION ITEM**  
Erin Kuhn & Amanda Snyder
- XI. FINANCIAL STATEMENTS – **ACTION ITEMS**
  - A. August 2024 Financials (Page 17)
- XII. NEW BUSINESS
- XIII. PUBLIC COMMENT – WMSRDC PROGRAMS
- XIV. ROUND TABLE
- XV. ADJOURNMENT

**NEXT MEETING:** November 25, 2024 – Newaygo County