



---

**MEETING NOTICE**

---

There will be a Transportation Policy Committee meeting held on:

**DATE:** Wednesday, January 15, 2025

**TIME:** 1:30 p.m.

**PLACE:** This meeting will be held at the WMSRDC Office in the Terrace Plaza Building.

If you are unable to attend, please email Brian Mulnix at [bmulnix@wmsrdc.org](mailto:bmulnix@wmsrdc.org)

316 Morris Avenue - Suite 340 - Muskegon, MI 49443-0387  
Telephone: 231-722-7878  
[www.wmsrdc.org](http://www.wmsrdc.org)

# WESTPLAN TRANSPORTATION POLICY COMMITTEE

## AGENDA

January 15, 2025

- I. CALL TO ORDER/ROLL CALL
- II. APPROVAL OF THE PREVIOUS MINUTES (DECEMBER 18, 2024)  
**(ATTACHMENT I) (ACTION)**
- III. PUBLIC COMMENT **(AGENDA ITEMS)**
- IV. TRANSPORTATION IMPROVEMENT PROGRAM
  - A. FY2023-2026 TIP AMENDMENT 22 **(ATTACHMENT II) (ACTION)**
  - B. FY2026-2029 TIP PROJECT LIST **(ATTACHMENT III) (EMAILED AS A SEPARATE ATTACHMENT) (ACTION)**
- V. 2025 STATE SAFETY PERFORMANCE MEASURES **(ATTACHMENT IV) (ACTION)**
- VI. 2050 METROPOLITAN TRANSPORTATION PLAN  
**(MTP)(INFORMATION)**
- VII. NEW BUSINESS/MPO ROUNDTABLE
  - A. PUBLIC TRANSPORTATION
  - B. MDOT UPDATES
- VIII. PUBLIC COMMENT
- IX. ADJOURNMENT

# ATTACHMENT I

## WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM (WESTPLAN) POLICY COMMITTEE MEETING

### MEETING MINUTES

December 18, 2024

#### I. **CALL TO ORDER**

Chairperson Kim Arter called the meeting to order at 1:30 p.m. A quorum was present.

#### II. **ATTENDANCE**

##### **A. Members Present**

Kim Arter, Laketon Township, Chairperson  
Roger Belknap, Ottawa County  
Heather Bowden, MDOT  
Richard Carlson, Mayor of Ferrysburg  
Michelle Hazekamp, Muskegon County Board of Commissioners  
Bob Hires, City of Montague  
Jack Kennedy, Muskegon County Road Commission  
Bill Mogren, City of North Muskegon  
Field Reichardt, Ottawa County Road Commission  
Roger Morgenstern, City of Norton Shores  
Ryan Kelly, Crockery Township  
Kevin McLaughlin, Harbor Transit  
Robert Monetza, City of Grand Haven  
Steven Salter, City of Whitehall  
Roger Vanderstelt, Village of Fruitport  
Khi Guy, City of Muskegon Heights  
Diane Goodman, City of Roosevelt Park

##### **B. Members Not Present**

Arnie Erb, Whitehall Township  
Wally Delameter, Village of Spring Lake  
Rachel Gorman, City of Muskegon  
Marcia Hovey-Wright, Muskegon County (MATS)  
Jenny Staroska, FHWA

##### **C. Others Present**

Willie German Jr., Muskegon Community College  
Bob Lukens, Muskegon County  
Blake Wright, MDOT – Grand Region  
Marc Frederickson, MDOT

##### **D. Staff Present**

Lauryn Blake, WMSRDC  
Brian Mulnix, WMSRDC

### III. APPROVAL OF THE PREVIOUS MINUTES (NOVEMBER 20, 2024)

The minutes were reviewed from the November 20, 2024, meeting. A motion was made and supported to approve the minutes of the November 20, 2024, meeting. Motion approved. *M/S Salter/Morgenstern*

### IV. PUBLIC COMMENT

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. No members of the public spoke.

### V. TRANSPORTATION IMPROVEMENT PROGRAM

- A. FY2023-2026 TIP AMENDMENT 21 – Mr. Brian Mulnix presented on the FY2023-2026 TIP Amendment 21. The amendment was presented to the Technical Committee and was recommended for approval by the Policy Committee. Mr. Mulnix clarified that the first job is an MDOT job in the PE phase that had an increase in budget of over 24%. Mr. Marc Frederickson clarified that rather than a simple budget increase, two MDOT jobs were combined into one. Mr. Mulnix proceeded to explain that the second job on the amendment list is a rural job, which has been approved by the Rural Task Force, but due to it being located in Muskegon County, it required approval from the MPO Technical and Policy Committees. The rural job is an existing job with a change in limit. A motion was made and supported to approve the FY2023-2026 TIP Amendment 20. Motion carried. *M/S Monetza/Belknap*
- B. FY2026-2029 TIP DEVELOPMENT – Mr. Brian Mulnix presented on the upcoming FY2026-2029 TIP Development. He informed the committee that a work session was held on December 5<sup>th</sup>, 2024, prior to the Technical Committee meeting. Every community that submitted a project received at least one project throughout 2027-2029. Each year there was a rough estimate of \$3.1 million allocated in STGB funds and about \$1 million in CMAQ funding. He announced that staff have been programming jobs and will finalize funding amounts and submit in time for the following Technical Committee meeting in January of 2025. Mr. Mulnix proceeded to inform the group that White Hall and Montague have trail projects being funded through Carbon Reduction, as well as some signal work in Muskegon County. The Air Quality program and transit bus replacements will be funded through the CMAQ program.

Ms. Heather Bowden announced that MDOT jobs have been programmed and shared with the MPO, and that bridge jobs will be programmed in either January or February.

### VI. 2050 METROPOLITAN TRANSPORTATION PLAN (MTP)

There are no updates on the 2050 MTP.

### VII. NEW BUSINESS/MPO ROUNDTABLE

- A. PUBLIC TRANSPORTATION – Mr. Bob Lukens gave a report on MATS transit. Mr. Lukens reported that numbers month-by-month for fixed routes are down by 10%, but ADA paratransit is up by 12% from last year. There is hope for the fixed routes to increase with a decrease in temperatures. GO2 Microtransit numbers are also down by 10% month-by-month and 6% year-by-year. This may be due to driver staff difficulties. Hopefully, the numbers and staffing will recover in 2025.

Mr. Bob Lukens also reported on Muskegon airport, informing the committee that terminal renovations are nearly complete, with glass and carpet soon to come and additional restrooms behind security being added. He also disclosed that Denver Air Connection has yet to cancel a flight this season. There have been some delays due to bad weather, but no cancellations. Ms. Dana Goodman added that parking and baggage are free.

**B. MDOT UPDATES** – Mr. Marc Frederickson reported to the committee that signal work on M-46 is nearly complete. Some utility issues had caused a delay. He also informed the committee that the Grand Haven bridge has closed to water traffic for the winter season. Any water traffic necessary must call 24-hours in advance to allow for a worker to be placed. Mr. Frederickson announced that there will be an upcoming meeting at the Muskegon TSC to go over project issues for projects submitted for LAP.

Ms. Heather Bowden informed the committee that once projects for WestPlan are approved, they will be sent to the Feds for approval, which will occur by next summer. There will also be a software update for Air Quality implementing the MOVE update. Training will be made available once reviewed and released in a year. Ms. Bowden added that an additional software update will be implemented in April of 2025 regarding construction job submission – this update will require the usage of AASHTOware. Training will be made available for that update as well.

## **VIII. PUBLIC COMMENT**

The WestPlan Public Participation Plan procedure was followed to achieve public participation for this meeting. No members of the public spoke.

**IX. ADJOURNMENT** – The meeting was adjourned at 2:05 p.m.

*December 2024 minutes continued*  
**ATTACHMENT II**

**WESTPLAN FY2023-2026 TIP AMENDMENT 21**

The following projects have been submitted to be added to the FY2023-2026 TIP Amendment 21. Please review the projects and prepare for discussion and action at the meeting. The WestPlan MPO Technical Committee reviewed and acted at their December 5, 2024, meeting to recommended approval of this amendment.

Fiscal Year	Job Type	Job#	County	Responsible Agency	Project Name	Limits	Primary Work Type	Project Description	Fund Source	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Phase Participating Amount	Phase Non Participating Amount	Total Job Cost	Federal Amendment Type
2026	Trunkline	211173	Muskegon	MDOT	I-96	from US-31 east to Apple Drive	Road Rehabilitat	Milling and Two (IM		\$553,500	\$61,500	\$0	615,000.00	\$615,000	\$0	\$23,186,000.00	Phase Budget equal or over 24%, Scope Construction Length Change
2025	Local	214367	Muskegon	MCRC	Michillinda / Scenic Dr	Zellar to South Shore	Asphalt Overlay	One course asphalt overlay	STP	\$783,000	\$0	\$195,750	978,750.00	\$978,750	\$40,000	\$1,018,750.00	Scope & Limit change

## ATTACHMENT II

### WESTPLAN FY2023-2026 TIP AMENDMENT 22

The following projects have been submitted to be added to the FY2023-2026 TIP Amendment 22. Please review the projects and prepare for discussion and action at the meeting. The WestPlan MPO Technical Committee reviewed and acted at their January 9, 2025 meeting to recommend approval of this amendment.

Fiscal Year	Job Type	Job#	Responsible Agency	Project Name	Limits	Primary Work Type	Project Description	Phase	Fund Source	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Federal Amendment Type
<b>TIP Line Items</b>														
2025	Trunkline	215062	MDOT	M-46	M-46 over Crockery Creek	Bridge Replacement	Bridge Replacement	CON	BFP	\$3,576,845	\$793,155	\$0	\$4,370,000	Phase Budget equal or over 24%
2025	Local	222756	Muskegon	Sanford St	Sanford Street, Muskegon	New Facilities	Construct 1.5 mile non-motorized pathway	CON	TAL	\$1,909,129	\$0	\$940,451	\$2,849,580	Phase Added
2026	Multi-Modal	222982	Harbor Transit Multi-Modal Transportation System	Transit Capital	Areawide	SP1101-<30 foot replacement bus with or without lift	2026 CRSM 3 Replacement Busses	NI	CRSM	\$256,000	\$64,000	\$0	\$320,000	Phase Added
2026	Local	223025	Roosevelt Park	Garrison Rd	North of Garrison road, south of railroad tracks	New Facilities	Construct Asphalt Non-Motorized Trail	CON	CRSM	\$120,000	\$0	\$30,000	\$150,000	Phase Added
<b>Transit Capital GPA</b>														
2026	Multi-Modal	214053	Muskegon County Board of Commissioners	Transit Capital	Areawide	SP1603-marketing	FY 26 5307 CMAQ Outreach and Marketing	NI	CM	\$140,000	\$35,000	\$0	\$175,000	GPA over or over 25%
2026	Multi-Modal	220694	Muskegon County Board of Commissioners	Transit Capital	Areawide	6410-5310 Projects	5310 - Mobility Management	NI	5310	\$40,000	\$10,000	\$0	\$50,000	
<b>MPO Adjustment</b>														
2025	Trunkline	214896	MDOT	M-46	from Muskegon Avenue east to Home Street	Road Rehabilitation	Concrete pavement inlay and road diet	ROW	NH	\$20,463	\$4,141	\$397	\$25,000	Road Diet over 1/2 mile
2025	Trunkline	214896	MDOT	M-46	from Muskegon Avenue east to Home Street	Road Rehabilitation	Concrete pavement inlay and road diet	CON	NH	\$22,079,857	\$4,467,732	\$428,413	\$26,976,000	Road Diet over 1/2 mile

## **ATTACHMENT II**

### **WESTPLAN FY2026-2029 TIP PROJECT LIST**

Attached as a separate link in the email you will find the local, state, and transit project lists for the FY2026-2029 TIP. The final draft list was reviewed and discussed at the December 5, 2024, Technical Committee TIP Development work session that was held at the WMSRDC Office prior to the regular MPO Technical Committee meeting. Please review the list and be prepared to discuss and take action to approve the list for the new FY2026-2029 TIP.



# ATTACHMENT II



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
LANSING

BRADLEY C. WIEFERICH, P.E.  
DIRECTOR

September 18, 2024

Dear Metropolitan Planning Organization Director:

The Michigan Department of Transportation (MDOT) is pleased to provide you with the state targets for the federally required safety performance measures for calendar year 2025. MDOT appreciates the efforts your Metropolitan Planning Organization (MPO) has made to participate in the coordination process for the safety performance measure.

### State Safety Targets for Calendar Year 2025:

<b>Safety Performance Measure (5-year rolling average)</b>	<b>Baseline Condition</b>	<b>2025 State Safety Target</b>
Fatalities	1,085.2	1,098.0
Fatality Rate Per 100 million Vehicle Miles Traveled (VMT)	1.137	1.113
Serious Injuries	5,727.8	5,770.1
Serious Injury Rate per 100 million VMT	5.988	5.850
Nonmotorized Fatalities and Serious Injuries	743.0	728.3

In accordance with 23 CFR §490.105(f)(1), MPOs shall establish safety targets no later than 180 days after MDOT establishes the state targets in the Michigan Highway Safety Improvement Program (HSIP) annual report. MDOT submitted Michigan's HSIP annual report on August 31, 2024, and MPOs are required to report the metropolitan planning area calendar year 2025 safety targets to MDOT by February 27, 2025. Enclosed is a report documenting the background and analysis for the development of the safety targets.

For each performance measure, MPOs shall establish targets for the metropolitan planning area by either (1) agreeing to plan and program projects so that they contribute toward the accomplishment of the relevant State target for that performance measure, or (2) committing to a quantifiable target for that performance measure for the metropolitan planning area [23 CFR §490.105(f)(3)]. For example, an MPO can elect to plan and program projects toward accomplishing state targets for two measures and develop quantifiable metropolitan planning area targets for the remaining three measures.

Metropolitan Planning Organization Director  
Page 2  
September 18, 2024

If an MPO elects to develop a quantifiable metropolitan planning area target for one or more safety measures, the MPO is required to coordinate the target development process with MDOT.

Questions regarding the national performance program requirements including coordination for developing quantifiable metropolitan planning area targets should be directed to Kelly Travelbee, Departmental Specialist, Bureau of Performance Management, at (517) 898-4875 or TravelbeeK@michigan.gov. For questions regarding statewide planning processes, please contact either me, or John Lanum, Supervisor, Statewide Planning Section, at 517-243-3554 or LanumJ@michigan.gov.

Thank you for your commitment to improve traffic safety in Michigan.

Sincerely,



Don Mayle, Manager  
Statewide Planning Section

Enclosure

cc: J. Lanum, MDOT  
D. Parker, MDOT  
T. White, MDOT  
J. Gutting, MDOT  
E. Kind, MDOT  
C. Newell, MDOT  
G. Dawe, MDOT  
K. Travelbee, MDOT  
M. Toth, MDOT  
A. Pickard, FHWA