



---

**MEETING NOTICE**

---

There will be a Transportation Technical Committee meeting held on:

**DATE:** Thursday, January 9, 2025

**TIME:** 1:30 p.m.

**PLACE:** WMSRDC OFFICE CONFERENCE ROOM

If you are unable to attend, please contact Brian Mulnix at 231.722.7878 x200

316 Morris Avenue, Suite 340, Muskegon, MI 49440

Telephone: (231) 722-7878 / [www.wmsrdc.org](http://www.wmsrdc.org)

# TRANSPORTATION TECHNICAL COMMITTEE

## AGENDA

January 9, 2025

- I. CALL TO ORDER
- II. APPROVAL OF THE PREVIOUS MINUTES (DECEMBER 5, 2024) - **(ATTACHMENT I) (ACTION)**
- III. PUBLIC COMMENT **(AGENDA ITEMS)**
- IV. TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
  - A. FY2023-2026 TIP AMENDMENT 22 **(ATTACHMENT II) (ACTION)**
  - B. FY2026-2029 TIP PROJECT LIST **(ATTACHMENT III)(EMAILED AS SEPARATE ATTCHMENT)(ACTION)**
- V. 2025 STATE SAFETY PERFORMANCE MEASURES **(ATTACHMENT IV) (ACTION)**
- VI. 2050 METROPOLITAN TRANSPORTATION PLAN (MTP) **(INFORMATION)**
- VII. MPO ROUNDTABLE
- VIII. PUBLIC COMMENT
- IX. ADJOURNMENT

Attachment I

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM  
(WESTPLAN)  
TECHNICAL COMMITTEE MEETING**

MEETING MINUTES

December 5, 2024

**Members Present:** Brett Laughlin, Ottawa County Road Commission, Chairperson  
Derek Gajdos, City of Grand Haven  
Paul Bouman, MCRC  
Luke Walters, MDOT Lansing  
Mark Disselkoen, City of North Muskegon  
Craig Bessinger, City of Ferrysburg  
Ben VanHoeven, City of Roosevelt Park  
Jim Koens, MATS  
Jim Murphy, City of Norton Shores  
Amy Haack, Village of Fruitport  
Dan VanderHeide, City of Muskegon  
Brian Armstrong, City of Whitehall  
Scott Borg, Harbor Transit  
Wally Delamater, Village of Spring Lake  
Scott Beishuizen, City of Montague  
Wade Vandenbosch, Muskegon County DPW  
Jeff Marcinkowski, Rural Township Rep

**Members Absent:** Christina Nicolaides, FHWA (Non-Voting)  
Steve Biesiada, Muskegon Urban Township Rep  
Khi Guy, City of Muskegon Heights  
Todd Myers, City of Muskegon

**Others Present:** Christina Achterhoff, District Representative  
Dana Appel, Harbor Transit  
Scott Saigon, MCRC  
Marc Frederickson, MDOT

**Staff Present:** Joel Fitzpatrick, WMSRDC  
Brian Mulnix, WMSRDC  
Lauryn Blake, WMSRDC

I. CALL TO ORDER

The meeting was called to order at 1:31 p.m. A quorum was present.

II. APPROVAL OF THE PREVIOUS MINUTES (NOVEMBER 7, 2024)

A motion was made and supported to approve the previous meeting minutes. Motion carried.  
*M/S Armstrong/Beishuizen*

III. PUBLIC COMMENT (AGENDA ITEMS)

The WestPlan Public Participation Plan procedure was followed to achieve public participation in this meeting. No members of the public spoke.

IV. TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

A. FY2023-2026 TIP AMENDMENT 21

Mr. Brian Mulnix presented the TIP Amendment 21 to the committee for approval. He explained that the Trunkline job is an MDOT-submitted PE phase with a budget increase of over 25%, requiring amending. Mr. Joel Fitzpatrick elaborated on the necessity of approving the MCRC job through the MPO, as rural jobs within Muskegon County must go through both local and MPO committees. This was amended due to an expansion of the job limit. *M/S Murphy/Armstrong*

B. FY2026-2029 TIP DEVELOPMENT

Prior to the Technical meeting, members and non-voting members of the Technical Committee gathered to discuss the projects for the upcoming TIP development. Mr. Laughlin summarized this discussion for the committee.

V. 2050 METROPOLITAN TRANSPORTATION PLAN (MTP)

Mr. Brian Mulnix informed the committee that there were no updates to present for the MTP.

VI. MPO ROUNDTABLE

- Mr. Joel Fitzpatrick announced to the group that a consultant for the non-motorized plan has been selected. Progressive should be under contract by next week. There is special emphasis on the Muskegon lakeshore, as the City of Muskegon contributed \$50,000 to the efforts.
- Mr. Brian Mulnix informed the group that the next Technical Committee meeting will be held January 9<sup>th</sup>, 2025, rather than January 2<sup>nd</sup>, 2025, due to proximity to the holiday. Mr. Mulnix will send out a reminder for this meeting closer to the date.

VII. PUBLIC COMMENT

The WestPlan Public Participation Plan procedure was followed to achieve public participation in this meeting. Ms. Christina Achterhoff introduced herself to the committee.

VIII. ADJOURNMENT

This meeting adjourned at 1:36 p.m.

## ATTACHMENT II

### WESTPLAN FY2023-2026 TIP AMENDMENT 21

Fiscal Year	Job Type	Job#	County	Responsible Agency	Project Name	Limits	Primary Work Type	Project Description	Fund Source	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Phase Participating Amount	Phase Non Participating Amount	Total Job Cost	Federal Amendment Type
2026	Trunkline	211173	Muskegon	MDOT	I-96	from US-31 east to Apple Drive	Road Rehabilitation	Milling and Two (1)M		\$553,500	\$61,500	\$0	615,000.00	\$615,000	\$0	\$23,186,000.00	Phase Budget equal or over 24%, Scope Construction Length Change
2025	Local	214367	Muskegon	MCRC	Michillinda / Scenic Dr	Zellar to South Shore	Asphalt Overlay	One course asphalt overlay	STP	\$783,000	\$0	\$195,750	978,750.00	\$978,750	\$40,000	\$1,018,750.00	Scope & Limit change

## ATTACHMENT II

### WESTPLAN FY2023-2026 TIP AMENDMENT 22

The following project has been submitted as the FY2023-2026 TIP Amendment 22. Please review the projects and prepare for discussion and action at the meeting.

Fiscal Year	Job Type	Job#	Responsible Agency	Project Name	Limits	Primary Work Type	Project Description	Phase	Fund Source	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Federal Amendment Type
<b>TIP Line Items</b>														
2025	Trunkline	215062	MDOT	M-46	M-46 over Crockery Creek	Bridge Replacement	Bridge Replacement	CON	BFP	\$3,576,845	\$793,155	\$0	\$4,370,000	Phase Budget equal or over 24%
2025	Local	222756	Muskegon	Sanford St	Sanford Street, Muskegon	New Facilities	Construct 1.5 mile non-motorized pathway	CON	TAL	\$1,909,129	\$0	\$940,451	\$2,849,580	Phase Added
2026	Multi-Modal	222982	Harbor Transit Multi-Modal Transportation System	Transit Capital	Areawide	SP1101-<30 foot replacement bus with or without lift	2026 CRSM 3 Replacement Busses	NI	CRSM	\$256,000	\$64,000	\$0	\$320,000	Phase Added
2026	Local	223025	Roosevelt Park	Garrison Rd	North of Garrison road, south of railroad tracks	New Facilities	Construct Asphalt Non-Motorized Trail	CON	CRSM	\$120,000	\$0	\$30,000	\$150,000	Phase Added
<b>Transit Capital GPA</b>														
2026	Multi-Modal	214053	Muskegon County Board of Commissioners	Transit Capital	Areawide	SP1603-marketing	FY 26 5307 CMAQ Outreach and Marketing	NI	CM	\$140,000	\$35,000	\$0	\$175,000	GPA over or over 25%
2026	Multi-Modal	220694	Muskegon County Board of Commissioners	Transit Capital	Areawide	6410-5310 Projects	5310 - Mobility Management	NI	5310	\$40,000	\$10,000	\$0	\$50,000	
<b>MPO Adjustment</b>														
2025	Trunkline	214896	MDOT	M-46	from Muskegon Avenue east to Home Street	Road Rehabilitation	Concrete pavement inlay and road diet	ROW	NH	\$20,463	\$4,141	\$397	\$25,000	Road Diet over 1/2 mile
2025	Trunkline	214896	MDOT	M-46	from Muskegon Avenue east to Home Street	Road Rehabilitation	Concrete pavement inlay and road diet	CON	NH	\$22,079,857	\$4,467,732	\$428,413	\$26,976,000	Road Diet over 1/2 mile

## **ATTACHMENT III**

### **WESTPLAN FY2026-2029 TIP PROJECT LIST**

Attached as a separate link in the email you will find the local, state, and transit project lists for the FY2026-2029 TIP. The final draft list was reviewed and discussed at the December 5, 2024, TIP Development work session that was held at the WMSRDC Office prior to the regular MPO Technical Committee meeting. Please review the list for accuracy and be prepared to discuss and take action to approve the list for the new FY2026-2029 TIP.

# ATTACHMENT IV



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
LANSING

BRADLEY C. WIEFERICH, P.E.  
DIRECTOR

September 18, 2024

Dear Metropolitan Planning Organization Director:

The Michigan Department of Transportation (MDOT) is pleased to provide you with the state targets for the federally required safety performance measures for calendar year 2025. MDOT appreciates the efforts your Metropolitan Planning Organization (MPO) has made to participate in the coordination process for the safety performance measure.

### State Safety Targets for Calendar Year 2025:

Safety Performance Measure (5-year rolling average)	Baseline Condition	2025 State Safety Target
Fatalities	1,085.2	1,098.0
Fatality Rate Per 100 million Vehicle Miles Traveled (VMT)	1.137	1.113
Serious Injuries	5,727.8	5,770.1
Serious Injury Rate per 100 million VMT	5.988	5.850
Nonmotorized Fatalities and Serious Injuries	743.0	728.3

In accordance with 23 CFR §490.105(f)(1), MPOs shall establish safety targets no later than 180 days after MDOT establishes the state targets in the Michigan Highway Safety Improvement Program (HSIP) annual report. MDOT submitted Michigan's HSIP annual report on August 31, 2024, and MPOs are required to report the metropolitan planning area calendar year 2025 safety targets to MDOT by February 27, 2025. Enclosed is a report documenting the background and analysis for the development of the safety targets.

For each performance measure, MPOs shall establish targets for the metropolitan planning area by either (1) agreeing to plan and program projects so that they contribute toward the accomplishment of the relevant State target for that performance measure, or (2) committing to a quantifiable target for that performance measure for the metropolitan planning area [23 CFR §490.105(f)(3)]. For example, an MPO can elect to plan and program projects toward accomplishing state targets for two measures and develop quantifiable metropolitan planning area targets for the remaining three measures.




Metropolitan Planning Organization Director  
Page 2  
September 18, 2024

If an MPO elects to develop a quantifiable metropolitan planning area target for one or more safety measures, the MPO is required to coordinate the target development process with MDOT.

Questions regarding the national performance program requirements including coordination for developing quantifiable metropolitan planning area targets should be directed to Kelly Travelbee, Departmental Specialist, Bureau of Performance Management, at (517) 898-4875 or TravelbeeK@michigan.gov. For questions regarding statewide planning processes, please contact either me, or John Lanum, Supervisor, Statewide Planning Section, at 517-243-3554 or LanumJ@michigan.gov.

Thank you for your commitment to improve traffic safety in Michigan.

Sincerely,



Don Mayle, Manager  
Statewide Planning Section

Enclosure

cc: J. Lanum, MDOT  
D. Parker, MDOT  
T. White, MDOT  
J. Gutting, MDOT  
E. Kind, MDOT  
C. Newell, MDOT  
G. Dawe, MDOT  
K. Travelbee, MDOT  
M. Toth, MDOT  
A. Pickard, FHWA