

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM
(WESTPLAN)
TECHNICAL COMMITTEE MEETING**

MEETING MINUTES

January 9, 2025

Members Present: Brett Laughlin, Ottawa County Road Commission, Chairperson
Derek Gajdos, City of Grand Haven
Paul Bouman, MCRC
Luke Walters, MDOT Lansing
Todd Myers, City of Muskegon
Scott Borg, Harbor Transit
Scott Beishuizen, City of Montague
Brian Armstrong, City of Whitehall
Wally Delamater, Village of Spring Lake
Craig Bessinger, City of Ferrysburg
James Koens, MATS
Wade Vandenbosch, Muskegon County DPW
Ben VanHoeven, City of Roosevelt Park
Amy Haack, Village of Fruitport
Jim Murphy, City of Norton Shores

Members Absent: Christina Nicolaides, FHWA (Non-Voting)
Scott Saigeon, MCRC
Khi Guy, City of Muskegon Heights
Dan VanderHeide, City of Muskegon
Mark Disselkoen, City of North Muskegon
Steve Biesiada, Muskegon Urban Township Rep
Jeff Marcinkowski, Rural Township Rep

Others Present: Marc Frederickson, MDOT Muskegon
Tyler Kent, MDOT Grand Region
Dana Appel, Harbor Transit
Cathy Brubaker-Clark,

Staff Present: Joel Fitzpatrick, WMSRDC
Lauryn Blake, WMSRDC
Brian Mulnix, WMSRDC
Jack Grice, WMSRDC

I. CALL TO ORDER

The meeting was called to order at 1:30 p.m. A quorum was present. Attendance was taken via sign-in sheet.

II. APPROVAL OF THE PREVIOUS MINUTES

A motion to approve the minutes was made. Motion approved. *M/S Delamater/VanHoeven*

III. PUBLIC COMMENT

The WestPlan Public Participation Plan procedure was followed to achieve public participation in this meeting. No members of the public spoke.

IV. TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

A. FY2023-2026 TIP AMENDMENT 22

Mr. Brian Mulnix discussed TIP Amendment 22. He clarified that there are two transit jobs that were included due to a GPA change, rather than needing amending. He also explained that the MDOT trunkline jobs went along with a handout provided Mr. Tyler Kent. Mr. Mulnix also announced that there is a non-motorized trail job included. A motion was made and supported to approve the FY2023-2026 TIP Amendment 22. Motion approved. *M/S Murphy/Beishuizen*

B. FY2026-2029 TIP PROJECT LIST

Mr. Brian Mulnix reviewed the FY2026-2029 TIP project list with the committee. Multiple corrections need to be made to the spreadsheet provided, but the projects in JobNet were programed correctly. Following this discussion, Mr. Tyler Kent mentioned that the MDOT jobs needed to come to the committee for public participation requirements. Mr. Joel Fitzpatrick informed the committee that WMSRDC will create, analyze, and prioritize an illustrative list for the projects that weren't selected and have that out within the next couple of months. A motion was made and supported to approve the FY2026-2029 TIP Project List with corrections. Motion approved. *M/S Beishuizen/Gajdos*

V. 2025 STATE SAFETY PERFORMANCE MEASURES

Mr. Luke Walters announced that the only change made to the Safety Performance Measures was that they are basing it on a 5-year estimate multiplied by multiple different factors. Prior to this, it was based on the 5-year estimate alone. Mr. Tyler Kent added that GVMC will be making their own targets using MDOT's data. Mr. Walters continued, stating that GVMC has been doing their own analysis on a local level to that have already laid the groundwork. Mr. Mulnix clarified to the committee that, as a TMA, GVMC gets dedicated funding for certain safety projects and therefore has the means to do so. A motion was made and supported to recommend approval of the 2025 State Safety Performance Measures by the Policy Committee. Motion approved. *M/S Bessinger/Beishuizen*

VI. 2050 METROPOLITAN TRANSPORTATION PLAN (MTP)

Mr. Brian Mulnix informed the committee that there is nothing new to report on the 2050 MTP. The MPO will continue to monitor for any changes.

VII. MPO ROUNDTABLE

Mr. Joel Fitzpatrick reminded the committee that PASER trainings need to be completed to ride along during road ratings to be reimbursed for time. He has sent out

information to the appropriate people. Ratings will begin in May.

Mr. Marc Frederickson announced that there may be a potential job for bridge work for US-31 at I-96 in 2026. Funding is still being sought for fixing the bridge's railing issues.

VIII. PUBLIC COMMENT

The WestPlan Public Participation Plan procedure was followed to achieve public participation in this meeting. No members of the public spoke.

IX. ADJOURNMENT

The meeting adjourned at 1:54 p.m.

ATTACHMENT II

WESTPLAN FY2023-2026 TIP AMENDMENT 21

Fiscal Year	Job Type	Job#	County	Responsible Agency	Project Name	Limits	Primary Work Type	Project Description	Fund Source	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Phase Participating Amount	Phase Non Participating Amount	Total Job Cost	Federal Amendment Type
2026	Trunkline	211173	Muskegon	MDOT	I-96	from US-31 east to Apple Drive	Road Rehabilitat	Milling and Two (IM		\$553,500	\$61,500	\$0	615,000.00	\$615,000	\$0	\$23,186,000.00	Phase Budget equal or over 24%, Scope Construction Length Change
2025	Local	214367	Muskegon	MCRC	Michillinda / Scenic Dr	Zellar to South Shore	Asphalt Overlay	One course asphalt overlay	STP	\$783,000	\$0	\$195,750	978,750.00	\$978,750	\$40,000	\$1,018,750.00	Scope & Limit change

ATTACHMENT II

WESTPLAN FY2023-2026 TIP AMENDMENT 22

Fiscal Year	Job Type	Job#	Responsible Agency	Project Name	Limits	Primary Work Type	Project Description	Phase	Fund Source	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Federal Amendment Type
TIP Line Items														
2025	Trunkline	215062	MDOT	M-46	M-46 over Crockery Creek	Bridge Replacement	Bridge Replacement	CON	BFP	\$3,576,845	\$793,155	\$0	\$4,370,000	Phase Budget equal or over 24%
2025	Local	222756	Muskegon	Sanford St	Sanford Street, Muskegon	New Facilities	Construct 1.5 mile non-motorized pathway	CON	TAL	\$1,909,129	\$0	\$940,451	\$2,849,580	Phase Added
2026	Multi-Modal	222982	Harbor Transit Multi-Modal Transportation System	Transit Capital	Areawide	SP1101-<30 foot replacement bus with or without lift	2026 CRSM 3 Replacement Busses	NI	CRSM	\$256,000	\$64,000	\$0	\$320,000	Phase Added
2026	Local	223025	Roosevelt Park	Garrison Rd	North of Garrison road, south of railroad tracks	New Facilities	Construct Asphalt Non-Motorized Trail	CON	CRSM	\$120,000	\$0	\$30,000	\$150,000	Phase Added
Transit Capital GPA														
2026	Multi-Modal	214053	Muskegon County Board of Commissioners	Transit Capital	Areawide	SP1603-marketing	FY 26 5307 CMAQ Outreach and Marketing	NI	CM	\$140,000	\$35,000	\$0	\$175,000	GPA over or over 25%
2026	Multi-Modal	220694	Muskegon County Board of Commissioners	Transit Capital	Areawide	6410-5310 Projects	5310 - Mobility Management	NI	5310	\$40,000	\$10,000	\$0	\$50,000	
MPO Adjustment														
2025	Trunkline	214896	MDOT	M-46	from Muskegon Avenue east to Home Street	Road Rehabilitation	Concrete pavement inlay and road diet	ROW	NH	\$20,463	\$4,141	\$397	\$25,000	Road Diet over 1/2 mile
2025	Trunkline	214896	MDOT	M-46	from Muskegon Avenue east to Home Street	Road Rehabilitation	Concrete pavement inlay and road diet	CON	NH	\$22,079,857	\$4,467,732	\$428,413	\$26,976,000	Road Diet over 1/2 mile

ATTACHMENT III

WESTPLAN FY2026-2029 TIP PROJECT LIST

Attached as a separate link in the email you will find the local, state, and transit project lists for the FY2026-2029 TIP. The final draft list was reviewed and discussed at the December 5, 2024, TIP Development work session that was held at the WMSRDC Office prior to the regular MPO Technical Committee meeting. Please review the list for accuracy and be prepared to discuss and take action to approve the list for the new FY2026-2029 TIP.

ATTACHMENT IV



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

BRADLEY C. WIEFERICH, P.E.
DIRECTOR

September 18, 2024

Dear Metropolitan Planning Organization Director:

The Michigan Department of Transportation (MDOT) is pleased to provide you with the state targets for the federally required safety performance measures for calendar year 2025. MDOT appreciates the efforts your Metropolitan Planning Organization (MPO) has made to participate in the coordination process for the safety performance measure.

State Safety Targets for Calendar Year 2025:

Safety Performance Measure (5-year rolling average)	Baseline Condition	2025 State Safety Target
Fatalities	1,085.2	1,098.0
Fatality Rate Per 100 million Vehicle Miles Traveled (VMT)	1.137	1.113
Serious Injuries	5,727.8	5,770.1
Serious Injury Rate per 100 million VMT	5.988	5.850
Nonmotorized Fatalities and Serious Injuries	743.0	728.3

In accordance with 23 CFR §490.105(f)(1), MPOs shall establish safety targets no later than 180 days after MDOT establishes the state targets in the Michigan Highway Safety Improvement Program (HSIP) annual report. MDOT submitted Michigan's HSIP annual report on August 31, 2024, and MPOs are required to report the metropolitan planning area calendar year 2025 safety targets to MDOT by February 27, 2025. Enclosed is a report documenting the background and analysis for the development of the safety targets.

For each performance measure, MPOs shall establish targets for the metropolitan planning area by either (1) agreeing to plan and program projects so that they contribute toward the accomplishment of the relevant State target for that performance measure, or (2) committing to a quantifiable target for that performance measure for the metropolitan planning area [23 CFR §490.105(f)(3)]. For example, an MPO can elect to plan and program projects toward accomplishing state targets for two measures and develop quantifiable metropolitan planning area targets for the remaining three measures.

MURRAY D. VAN WAGONER BUILDING • P.O. BOX 30050 • LANSING, MICHIGAN 48909
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If an MPO elects to develop a quantifiable metropolitan planning area target for one or more safety measures, the MPO is required to coordinate the target development process with MDOT.

Questions regarding the national performance program requirements including coordination for developing quantifiable metropolitan planning area targets should be directed to Kelly Travelbee, Departmental Specialist, Bureau of Performance Management, at (517) 898-4875 or TravelbeeK@michigan.gov. For questions regarding statewide planning processes, please contact either me, or John Lanum, Supervisor, Statewide Planning Section, at 517-243-3554 or LanumJ@michigan.gov.

Thank you for your commitment to improve traffic safety in Michigan.

Sincerely,

A handwritten signature in dark ink, appearing to read "Don Mayle", with a stylized flourish at the end.

Don Mayle, Manager
Statewide Planning Section

Enclosure

cc: J. Lanum, MDOT
D. Parker, MDOT
T. White, MDOT
J. Gutting, MDOT
E. Kind, MDOT
C. Newell, MDOT
G. Dawe, MDOT
K. Travelbee, MDOT
M. Toth, MDOT
A. Pickard, FHWA