

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM
(WESTPLAN)
TECHNICAL COMMITTEE MEETING**

MEETING MINUTES

February 6, 2025

Members Present: Derek Gajdos, City of Grand Haven, Vice Chair

Paul Bouman, MCRC

Luke Walters, MDOT

Todd Myers, City of Muskegon

Scott Borg, Harbor Transit

Scott Beishuizen, City of Montague

Brian Armstrong, City of Whitehall

Wally Delamater, Village of Spring Lake

Craig Bassinger, City of Ferrysburg

James Koens, MATS

Ben Vanhoeven, City of Roosevelt Park

Amy Haack, Village of Fruitport

Jim Murphy, City of Norton Shores

Khi Guy, City of Muskegon Heights

Mark Disselkoen, City of North Muskegon

Jeff Marcinowski, Rural Township Rep

Members Absent: Brett Laughlin, Ottawa County Road Commission, Chairperson

Wade Vandenbosch, Muskegon County DPW

Scott Saigeon, MCRC

Christina Nicolaides, FHWA (Non-Voting)

Dan VanderHeide, City of Muskegon

Steve Biesiada, Muskegon Urban Township Rep

Others Present:

Mark Frederickson, MDOT Muskegon

Tyler Kent, MDOT Grand Region

Blake Wright, MDOT Grand Region

Dana Appel, Harbor Transit

Kyle Botbyl, Spring Lake Township

Staff Present:

Joel Fitzpatrick, WMSRDC

Brian Mulnix, WMSRDC

Lauryn Blake, WMSRDC

Jack Grice, WMSRDC

I. CALL TO ORDER

The meeting was called to order by Vice Chair Derek Gajdos at 1:30 PM. A quorum was present. Attendance was recorded via sign-in sheet.

II. APPROVAL OF PREVIOUS MINUTES

A motion to approve the minutes was made. Motion approved.

M/S Vanhoeven/Delamater

III. PUBLIC COMMENT

The WestPlan Public Participation Plan procedure was followed to achieve public participation in this meeting. No members of the public spoke.

IV. TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

a. FY2023-2026 TIP AMENDMENT 23

Mr. Brian Mulnix discussed TIP Amendment 23. He explained that the federal and state funding amounts have been changed for a Harbor Transit job. He also explained that there were two jobs that had an increase in GPA funding. An additional CMAQ job was added to purchase an additional bus. There were also additional changes to MDOT jobs relating to signals. Motion approved.

M/S Beishuizen/Vanhoeven

b. FY2026-2029 TIP PROJECT LIST

Mr. Brian Mulnix discussed that the FY2026-2029 Project List had been approved by the Policy Committee on January 15, 2025. He also explained that WestPlan staff will be working to complete the FY2026-2029 TIP Document in the coming weeks. Further analysis of the approved projects and the formation of an Interagency Work Group will be carried out as well.

Mr. Luke Walters explained that the FY2026 jobs will be frozen from June-October, thus noting that any alterations to the FY2026 project list should be completed before June 2025.

V. 2025 MID PERIOD PERFORMANCE MEASURE ADJUSTMENTS FOR PAVEMENT AND BRIDGE

Mr. Luke Walters explained that Pavement and Bridge data is collected on a four (4) year cycle. Every two (2) years in this cycle, collected data is analyzed to make alterations to the previous Performance Measures for Pavement and Bridge. Mr. Brian Mulnix explained that the recent data collection has led the State to alter their Performance Measures for Pavement and Bridge. Motion Approved.

M/S Murphy/Bassinger

VI. 2050 METROPOLITAN TRANSPORTATION PLAN (MTP)

Mr. Brian Mulnix informed the committee that there is nothing new to report regarding the 2050 MTP. The MPO will continue to monitor the MTP for any necessary alterations.

VII. MPO ROUNDTABLE

Mr. Marc Frederickson informed the committee that funding has been secured for bridgework on US-31. There are projected lane closures and crossovers to complete the project. It is estimated that each bridge will take 2-3 months with the goal of taking a summer break to avoid peak tourist traffic. Mr. Marc Frederickson also mentioned that a public meeting will be held on February 24, 2025, to discuss the US-31 at I-96 bridge project.

Mr. Jack Grice reminded the committee that HPMS Sample data needs to be reported to the MPO. Roughly 50% of the local agencies have reported their updated HPMS Samples. HPMS Sample data will be submitted to the State by April 1, 2025.

VIII. PUBLIC COMMENT

The WestPlan Public Participation Plan procedure was followed to achieve public participation in this meeting. No members of the public spoke.

IX. ADJOURNMENT

The meeting adjourned at 1:45 PM.

ATTACHMENT II

WESTPLAN FY2023-2026 TIP AMENDMENT 23

Fiscal Year	Job#	Responsible Agency	Project Name	Project Description	Fund Source	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Federal Amount	Estimated Amendment Type
2026	222976	Muskegon Coun	Transit Capital	CMAQ - Bus Purchase	CM	\$420,874	\$105,218	\$0	\$526,092.00	Phase Added
2026	223042	Harbor Transit	N Transi Capital	Marketing	CM	\$25,000	\$6,250	\$0	\$31,250.00	Phase Added
2025	214096	Harbor Transit	N Transi Capital	FY24 CMAQ 5307	CM	\$815,568	\$203,892	\$0	\$1,019,460.00	GPA over or over 25%
2025	223599	Harbor Transit	N Transi Capital	FY24 CMAQ 5307	CM	\$68,000	\$17,000	\$0	\$85,000.00	GPA over or over 25%
2025	223501	Harbor Transit	N Transi Capital	(3) Chargers for EV Vans	5339	\$16,000,000	\$4,000,000	\$0	\$20,000,000.00	GPA over or over 25%
2025	223602	Harbor Transit	N Transi Capital	Facility Construction	5339	\$184,000	\$46,000	\$0	\$230,000.00	GPA over or over 25%
2025	223352	MDOT	US-31 S	2 Electric Vans	STG	\$183,662	\$0	\$0	\$183,662.00	GPA over or over 25%
2025	223352	MDOT	US-31 S	Traffic signal modernization to current standards	STG	\$20,000	\$0	\$0	\$20,000.00	GPA over or over 25%
2026	223352	MDOT	US-31 S	Traffic signal modernization to current standards	STG	\$946,633	\$0	\$0	\$946,633.00	GPA over or over 25%