

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM  
(WESTPLAN)  
TECHNICAL COMMITTEE MEETING**

**MEETING MINUTES**

February 6, 2025

**Members Present:** Derek Gajdos, City of Grand Haven, Vice Chair  
Paul Bouman, MCRC  
Luke Walters, MDOT  
Todd Myers, City of Muskegon  
Scott Borg, Harbor Transit  
Scott Beishuizen, City of Montague  
Brian Armstrong, City of Whitehall  
Wally Delamater, Village of Spring Lake  
Craig Bassinger, City of Ferrysburg  
James Koens, MATS  
Ben Vanhoeven, City of Roosevelt Park  
Amy Haack, Village of Fruitport  
Jim Murphy, City of Norton Shores  
Khi Guy, City of Muskegon Heights  
Mark Disselkoen, City of North Muskegon  
Jeff Marcinowski, Rural Township Rep

**Members Absent:** Brett Laughlin, Ottawa County Road Commission, Chairperson  
Wade Vandenbosch, Muskegon County DPW  
Scott Saigeon, MCRC  
Christina Nicolaides, FHWA (Non-Voting)  
Dan VanderHeide, City of Muskegon  
Steve Biesiada, Muskegon Urban Township Rep

**Others Present:** Mark Frederickson, MDOT Muskegon  
Tyler Kent, MDOT Grand Region  
Blake Wright, MDOT Grand Region  
Dana Appel, Harbor Transit  
Kyle Botbyl, Spring Lake Township

**Staff Present:** Joel Fitzpatrick, WMSRDC  
Brian Mulnix, WMSRDC  
Lauryn Blake, WMSRDC  
Jack Grice, WMSRDC

**I. CALL TO ORDER**

The meeting was called to order by Vice Chair Derek Gajdos at 1:30 PM. A quorum was present. Attendance was recorded via sign-in sheet.

**II. APPROVAL OF PREVIOUS MINUTES**

A motion to approve the minutes was made. Motion approved.  
*M/S Vanhoeven/Delamater*

**III. PUBLIC COMMENT**

The WestPlan Public Participation Plan procedure was followed to achieve public participation in this meeting. No members of the public spoke.

**IV. TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

**a. FY2023-2026 TIP AMENDMENT 23**

Mr. Brian Mulnix discussed TIP Amendment 23. He explained that the federal and state funding amounts have been changed for a Harbor Transit job. He also explained that there were two jobs that had an increase in GPA funding. An additional CMAQ job was added to purchase an additional bus. There were also additional changes to MDOT jobs relating to signals. Motion approved.  
*M/S Beishuizen/Vanhoeven*

**b. FY2026-2029 TIP PROJECT LIST**

Mr. Brian Mulnix discussed that the FY2026-2029 Project List had been approved by the Policy Committee on January 15, 2025. He also explained that WestPlan staff will be working to complete the FY2026-2029 TIP Document in the coming weeks. Further analysis of the approved projects and the formation of an Interagency Work Group will be carried out as well.

Mr. Luke Walters explained that the FY2026 jobs will be frozen from June-October, thus noting that any alterations to the FY2026 project list should be completed before June 2025.

**V. 2025 MID PERIOD PERFORMANCE MEASURE ADJUSTMENTS FOR PAVEMENT AND BRIDGE**

Mr. Luke Walters explained that Pavement and Bridge data is collected on a four (4) year cycle. Every two (2) years in this cycle, collected data is analyzed to make alterations to the previous Performance Measures for Pavement and Bridge. Mr. Brian Mulnix explained that the recent data collection has led the State to alter their Performance Measures for Pavement and Bridge. Motion Approved.  
*M/S Murphy/Bassinger*

## **VI. 2050 METROPOLITAN TRANSPORTATION PLAN (MTP)**

Mr. Brian Mulnix informed the committee that there is nothing new to report regarding the 2050 MTP. The MPO will continue to monitor the MTP for any necessary alterations.

## **VII. MPO ROUNDTABLE**

Mr. Marc Frederickson informed the committee that funding has been secured for bridgework on US-31. There are projected lane closures and crossovers to complete the project. It is estimated that each bridge will take 2-3 months with the goal of taking a summer break to avoid peak tourist traffic. Mr. Marc Frederickson also mentioned that a public meeting will be held on February 24, 2025, to discuss the US-31 at I-96 bridge project.

Mr. Jack Grice reminded the committee that HPMS Sample data needs to be reported to the MPO. Roughly 50% of the local agencies have reported their updated HPMS Samples. HPMS Sample data will be submitted to the State by April 1, 2025.

## **VIII. PUBLIC COMMENT**

The WestPlan Public Participation Plan procedure was followed to achieve public participation in this meeting. No members of the public spoke.

## **IX. ADJOURNMENT**

The meeting adjourned at 1:45 PM.

ATTACHMENT II

WESTPLAN FY2023-2026 TIP AMENDMENT 23

Fiscal Year	Job#	Responsible Agency	Project Name	Project Description	Fund Source	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Federal Estimated Amount	Total Estimated Amount	Phase Added
2026	222976	Muskegon Coun	Transit Capital	CMAQ - Bus Purchase	CM	\$420,874	\$105,218	\$0	\$526,092.00	\$526,092.00	Phase Added
2026	223042	Harbor Transit N	Transit Capital	Marketing	CM	\$25,000	\$6,250	\$0	\$31,250.00	\$31,250.00	Phase Added
2025	214096	Harbor Transit N	Transit Capital	FY24 CMAQ 5307 Flex Construct new transit facility	CM	\$815,568	\$203,892	\$0	\$1,019,460.00	\$1,019,460.00	GPA over or over 25%
2025	223599	Harbor Transit N	Transit Capital	(3) Chargers for EV Vans	5339	\$88,000	\$17,000	\$0	\$105,000.00	\$105,000.00	GPA over or over 25%
2025	223601	Harbor Transit N	Transit Capital	Facility Construction	5339	\$16,000,000	\$4,000,000	\$0	\$20,000,000.00	\$20,000,000.00	GPA over or over 25%
2025	223602	Harbor Transit N	Transit Capital	2 Electric Vans	5339	\$184,000	\$46,000	\$0	\$230,000.00	\$230,000.00	GPA over or over 25%
2025	223352	MDOT	US-31 S	Traffic signal modernization to current standards	STG	\$183,662	\$0	\$0	\$183,662.00	\$183,662.00	GPA over or over 25%
2025	223352	MDOT	US-31 S	Traffic signal modernization to current standards	STG	\$20,000	\$0	\$0	\$20,000.00	\$20,000.00	GPA over or over 25%
2026	223352	MDOT	US-31 S	Traffic signal modernization to current standards	STG	\$946,633	\$0	\$0	\$946,633.00	\$946,633.00	GPA over or over 25%