

**WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM
(WESTPLAN)
TECHNICAL COMMITTEE MEETING**

MEETING MINUTES

November 7, 2024

Members Present:

Brett Laughlin, Ottawa County Road Commission, Chairperson
Derek Gajdos, City of Grand Haven
Paul Bouman, MCRC
Luke Walters, MDOT Lansing
Mark Disselkoen, City of North Muskegon
Khi Guy, City of Muskegon Heights
Craig Bessinger, City of Ferrysburg
Ben VanHoeven, City of Roosevelt Park
Jim Koens, MATS
Jim Murphy, City of Norton Shores
Wally Delameter, SLU
Cathy Brubaker-Clarke, GMED

Members Absent:

Christina Nicolaides, FHWA (Non-Voting)
Scott Saigeon, MCRC
Amy Haack, Village of Fruitport (Excused)
Wally Delameter, Village of Spring Lake
Scott Beishuizen, City of Montague
Brian Armstrong, City of Whitehall
Steve Biesiada, Muskegon Urban Township Rep
Dan VanderHeide, City of Muskegon
Jeff Marcinkowski, Rural Township Rep
Dana Appel, Harbor Transit
Todd Myers, City of Muskegon
Wade Vandenbosch, Muskegon County DPW

Others Present:

Blake Wright, MDOT Grand Region
Tyler Kent, MDOT Grand Region

Staff Present:

Joel Fitzpatrick, WMSRDC
Lauryn Blake, WMSRDC

I. CALL TO ORDER

The meeting was called to order at 1:31 p.m. A quorum was present. Attendance taken via roll call.

II. APPROVAL OF THE PREVIOUS MINUTES (SEPTEMBER 5, 2024)

A motion was made and supported to approve the previous meeting minutes. Motion carried.

M/S VanHoeven/Murphy

III. PUBLIC COMMENT

The WestPlan Public Participation Plan procedure was followed to achieve public participation in this meeting. No members of the public spoke.

IV. TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

A. FY2023-2026 TIP AMENDMENT 19

Mr. Joel Fitzpatrick presented TIP Amendment 19 to the committee for approval. Mr. Fitzpatrick informed the committee that job number 214053 should be omitted from this amendment; Mr. Jim Koenens clarified that this job will be reviewed during CMAQ discussions to follow. Mr. Tyler Kent also informed the committee that the new trunkline jobs on this amendment are for bridge maintenance along M-231. MDOT requests a threshold amendment for these jobs.

B. FY2026-2029 TIP DEVELOPMENT

Mr. Joel Fitzpatrick announced that all projects minus Spring Lake, whom are opting out of project submittal. He informed the committee that a list of these projects has been made, and a date for the work session meeting will be set. The likely date will be December 5, prior to the next TIP meeting.

Mr. Luke Walters noted on the TIP timeline that submittal occurs in the spring, CMAQ projects occur sooner as approval takes more time.

V. 2050 METROPOLITAN TRANSPORTATION PLAN (MTP)

Mr. Joel Fitzpatrick stated that there are no updates, but the MPO is waiting for updates from Harbor Transit to determine if there is a need for an amendment regarding their facility job.

VI. MPO ROUNDTABLE

- Mr. Tyler Kent informed the committee that the trunkline bridge jobs in Amendment 19 were approved by Lansing prior to the start of the meeting. He is hoping to discuss MDOT's 5-year plan during the TIP development process.
- Mr. Luke Walters reminded the committee that there will soon be a period of time when changes cannot be made to FY 2026 projects and to make any changes promptly. Any additional items for early FY 2026 can be submitted now, so waiting until after that period is not necessary. Changes made to the 2026 jobs won't affect the NEPA process.
- Mr. Joel Fitzpatrick announced that bids for the MPO Non-Motorized plan have been received; a meeting to review these bids will be held and selection will occur by December 1. This plan will be completed by September 30, 2025.
- Mr. Fitzpatrick informed the committee that Ms. Cathy Brubaker-Clarke will be assisting in the submittal of the RAISE grant for Muskegon Heights and continued on to remind the committee that MIO offers technical assistance for grants.

VII. PUBLIC COMMENT

The WestPlan Public Participation Plan procedure was followed to achieve public participation in this meeting. No members of the public spoke.

VIII. ADJOURNMENT

The meeting adjourned at 1:47 p.m.

WESTPLAN FY2023-2026 TIP AMENDMENT 19

Fiscal Year	Job no.	Phase	County	Responsible Agency	Project Name	Limits	Length	Primary work Type	Project Description	Federal Budget	Federal Fund Source	Local Budget	Total Phase Cost	Amendment Type
2024	213745	CON	Muskegon	Norton Shores	Harvey St	Harvey Street at Pontoluna Road and at Sternberg Rd, city of Norton Shores	0.298	Traffic Safety	Signal Backplates	\$9,000	HSIP	\$1,000	\$10,000	PHASABND
2026	220426	PE	Muskegon, Mason, Ottawa, Oceana	MDOT	US-31	All within WESTPLAN area	67.368	Traffic Safety	Freeway Ground-Mounted Sign Replacement	\$881,750	NHG	\$0	\$881,750	T, CNSTRLG TH
2026	221934	CON	Muskegon	Muskegon County	Countywide	Various Locations - Muskegon County	0.206	Traffic Safety	Horizontal curve signing	\$211,154	HSIP	\$23,462	\$234,616	PHASADD
2026	221965	CON	Muskegon	Muskegon County	Countywide	Various Locations - Muskegon County	0.2	Traffic Safety	Intersection signing	\$132,119	HSIP	\$14,680	\$146,799	PHASADD
2024	214665	CON	Muskegon	Norton Shores	Lincoln St	Lincoln St west of Leon St, city of Norton Shores	0.129	Traffic Safety	High Friction Surface Treatment	\$55,280	HSIP	\$13,820	\$69,100	PHASABND