



November 3, 2025 - 10:00 AM – Muskegon County  
West Michigan Shoreline Regional Development Commission Conference Room  
316 Morris Avenue, Suite 340, Muskegon, MI 49440

**I. CALL TO ORDER – 10:00 AM by – Connie Cargill, Chairperson**

**II. ROLL CALL QUORUM: Yes**

Present	Absent	Name	Representing
X		Howard Lodholtz	Lake County, Elected County Official
X		Phillip Lodholtz	Lake County, Elected Township Official
	X	Debbie Russell	Lake County, Business
X		Michael Seroczynski	Lake County, Elected County Official
X		Sharon Edgar	Mason County, Environmental Interest Group
X		Jody Hartley	Mason County, Elected County Official
	X	Jamie Healy	Mason Co., Waste Diversion, Reuse/Reduction Facility
X		Michael Smith	Mason County, Business
X		William Crabtree	Muskegon County, Business
X		Joe Kuerth	Muskegon County, Waste Hauling
X		Greg Leverence	Muskegon County, Solid Waste Disposal Facility
	X	Darrell Page	Muskegon County, Elected County Official
X		Leon Scott	Newaygo Co., Composting Facility/Anaerobic Digester
X		Jake Thompson	Newaygo County, Materials Recovery Facility
X		Chuck Trapp	Newaygo County, Elected County Official
		Vacant	Newaygo County, Business
X		Connie Cargill	Oceana County, Elected County Official
X		Lynn Cavazos	Oceana County, Elected City/Village Official
X		James Niemiec	Oceana County, Arbre Farms
	X	Vaughn White	Oceana County, Valley City Metals
X		Mark Kinney	WMSRDC Regional Planning Agency
X		Stephen Carlson	WMSRDC Staff
	X	Erin Kuhn	WMSRDC Staff
<b>GUESTS:</b>			
Jessica Cook		County Commissioner	
Sidney Shaw		Fruitland Township	
Mark Eisenbath		Muskegon County Ad.	
Sara Cooper		Muskegon County	
Tamara Horne		Sierra Club	
Mary Shaw			
Wade VandenBosch		Muskegon County	

**III. APPROVAL OF AGENDA**

#3 (action item): Moved by Chuck Trapp; seconded by Lynn Cavasos. Motion carried.

**IV. APPROVAL OF MINUTES**

#4 (action item): Moved by Howard Lodholtz; seconded by Lynn Cavasos. Motion carried.

**V. PUBLIC COMMENT ON AGENDA ITEMS**

There were no comments.

**VI. MUSKEGON COUNTY LANDFILL PRESENTATION** (Item #8 was moved to #6 so the presentation could be moved to the front portion of the meeting.) – Greg Leverence**VII. LOCAL GOVERNMENT ENGAGEMENT**

a. Survey, County MTA Meetings, Fact Sheet Update

Stephen gave a quick update on the survey. We are up to 63 surveys. This information has been useful. Stephen referred to the map which had been drafted. Finding the information and fitting it all on the map is challenging. But progress has been made through the survey.

Stephen talked about the updated Fact Sheet which will be used for communicating general information to the public as well as local governments. Discussion, along with questions and answers, ensued. Stephen stated we need to meet every month. We need to have input from the committee to develop goals and objectives; developing implementation strategies; and to meet the timeline. The three-year process has deadlines including a draft which is due in about six months in order to get through the review process.

**VIII. GOALS & OBJECTIVES DEVELOPMENT** – In the previous meeting we discussed how we look at the solid waste plans and compared the goals and objectives of the existing solid waste plans. Erin and Stephen used those results and turned them into draft goals. These goals were sent out with the meeting packet with a challenge to come up with two draft objectives. Time was given for discussion, questions and answers. Thoughts on importance of recycling education were shared. A presentation on a material recovery facility operator was suggested.**IX. PUBLIC PARTICIPATION / ENGAGEMENT STRATEGY**

There is nothing to update the committee regarding the public engagement.

**X. NEW / OLD BUSINESS –**

Stephen and Erin have arranged for an EGLE representative to attend the next meeting. Questions and topics are invited so the representative can come prepared. Stephen asked, as far as the plan and the requirements go, what information does the committee want?

- What information is needed in the plan and where are we heading?
- Where are the resources supposed to come from to meet the metrics they have stated.
- What sort of technical assistance should be state-driven such as model education programs or model data collection programs. Is the state planning to provide technical assistance?

Discussion regarding the 2026 meeting schedule ensued. The dates will continue to be the first Monday of each month.

Erin received a message through one of our communication networks that there are recycling infrastructure grants available. She is planning to email this information to the committee.

**XI. NEXT MEETING FOCUS: GOALS AND OBJECTIVES**

This agenda item was skipped over due to meeting length. However, it was discussed at other points during that the December 1 meeting will include a presentation by EGLE, and that work on development of the Goals & Objectives will continue.

**XII. PUBLIC COMMENT –**

- Jessica Cook, Muskegon County Commissioner, introduced herself. As this is her first meeting, she wanted to say that WMSRDC has done a great job in creating goals with the committee. She stated that there is a difference between drafting new goals and then figuring out how to meet the goals. Recycling Infrastructure might be a committee discussion.
- Mary Shaw, an interested citizen, asked who is responsible for completing this process, including what is the schedule for this committee.
- Tamara Horne stated that this is the first meeting she has been at, and she would like to make some comments that might be helpful. She recommended that education and communication would not be a goal, unless you are an educational institution. You should consider education and communication as tools to collect more data. Online or hybrid meetings for community members and residents would be helpful in the future for buy-in for the plan.
- Mark Eisenbath thanked everyone for showing up for the meeting. He asked what things should be seen at the next meeting. Stephen stated that Erin and he would continue to draft objectives, and EGLE will be at the next meeting. Mark stated that questions for EGLE should come in before the next meeting. Erin and Stephen should send out communication regarding what is needed for the next meeting.
- Sharon asked if the committee members should be discussing this with their county administrators. Stephen agreed this is a great idea.
- Sidney Shaw stated that no one knows what we can recycle or the volumes needed to generate a recycling plan. The five solid waste plans need to be combined and one plan created, even if there are blank areas that need to be filled in.

**XIII. ADJOURNMENT**

#13 (action item): Moved by William Crabtree; seconded by Lynn Cavasos. Motion carried.

NEXT MEETING:  
December 1, 2025 – Oceana County

  
Connie Cargill

Connie Cargill, Chairperson

12/1/25

Date

  
Erin Kuhn

WMSRDC Executive Director

12-1-25

Date