



MEETING NOTICE

There will be a Transportation Technical Committee meeting held on:

DATE: Thursday, October 2, 2025
TIME: 1:30 p.m.
PLACE: WMSRDC OFFICE CONFERENCE ROOM

If you are unable to attend, please contact Brian Mulnix at 231.722.7878 x200

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TRANSPORTATION TECHNICAL COMMITTEE

AGENDA

October 2 2025

- I. CALL TO ORDER
- II. APPROVAL OF THE PREVIOUS MINUTES (August 7, 2025) - **(ATTACHMENT I) (ACTION)**
- III. PUBLIC COMMENT **(AGENDA ITEMS)**
- IV. TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
 - A. FY2026-2029 TIP **AMENDMENT 2 (ACTION) (ATTACHMENT II)**
- V. 2050 METROPOLITAN TRANSPORTATION PLAN (MTP) **(INFORMATION)**
- VI. NATIONAL FUNCTIONAL CLASSIFICATION (NFC) **(INFORMATION)**
- VII. FY2026 SCHEDULE **(ATTACHMENT III) (INFORMATION)**
- VIII. PUBLIC TRANSPORTATION UPDATE **(INFORMATION)**
- IX. MPO ROUNDTABLE
- X. PUBLIC COMMENT
- XI. ADJOURNMENT

ATTACHMENT I

WEST MICHIGAN METROPOLITAN TRANSPORTATION PLANNING PROGRAM (WESTPLAN) TECHNICAL COMMITTEE MEETING

MEETING MINUTES

August 7, 2025

- Members Present:** Brett Laughlin, OCRC, Chairperson
Paul Bauman, MCRC
Luke Walters, MDOT
Todd Myers, City of Muskegon
Scott Borg, Harbor Transit
Ben VanHoeven, City of Roosevelt Park
Brian Armstrong, City of Whitehall
Wade Vandenbosch, Muskegon County DPW
James Koens, MATS
Jim Murphy, City of Norton Shores
Mark Dissolkoon, City of North Muskegon
Craig Bessinger, City of Ferrysburg
Scott Beishuizen, City of Montague
Jeff Marcinowski, Rural Township Rep
Kyle Botbyl, Village of Spring Lake
- Members Absent:** Derek Gajdos, City of Grand Haven, Vice Chair
Jenny Staroska, FHWA (Non-Voting)
Steve Biesiada, Muskegon Urban Township Rep
Amy Haack, Village of Fruitport
Khi Guy, City of Muskegon Heights
Dale Lee, Fruitport Township
- Others Present:** Blake Wright, MDOT Grand Region
Marc Frederickson, MDOT Muskegon TSC
Dana Appel, Harbor Transit
Tina Hawley, MDOT OPT
David Fairchild, MDOT Federal Reporting Unit
Kyle Herreman, MDOT
- Staff Present:** Joel Fitzpatrick, WMSRDC
Brian Mulnix, WMSRDC
Jack Grice, WMSRDC

I. CALL TO ORDER

The meeting was called to order by Chairperson Brett Laughlin at 1:30 PM. A quorum was present. Attendance was recorded via sign-in sheet.

II. APPROVAL OF PREVIOUS MINUTES

A motion to approve the minutes was made. Motion approved.
M/S VanHoeven/Beizhuizen

III. PUBLIC COMMENT

The WestPlan Public Participation Plan procedure was followed to achieve public participation in this meeting. No members of the public spoke.

IV. TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

A. FY2023-2026 TIP Amendment 27

Mr. Brian Mulnix explained that Amendment 27 is the last amendment to the FY2023-2026 TIP and has three projects that needs amending. He explained that a job in Roosevelt Park will exceed the obligated amount. The City of Norton Shores has a 2025 CMAQ project (214247) programmed (not obligated) at US31/Pontaluna for a signal upgrade. Costco has agreed to fund the signal upgrade; The City of Norton Shores has confirmed that they will not use the CMAQ funding and supports moving it to the current Roosevelt Park project for FY2025 to offset the cost difference.

Mr. Blake Wright explained that job 216348 construction date moved forward. As a result, the PE phase of the job is being amended from the FY2026-2029 TIP to be included in the FY2023-2026 TIP.

Mr. Luke Walters explained that job 224887 is a rail crossing job programmed by the Lansing office and is being included in the FY2023-2026 TIP.

A motion to approve the FY2023-2026 Amendment 27 was made. Motion approved. *M/S Murphy/Beishuizen*

B. FY2026-2029 TIP Amendment 1

Mr. Brian Mulnix explained that this amendment can be processed by the committee but will not go into effect until October 1 when the FY2026-FY2029 TIP is approved by FHWA. There were several projects to be amended.

Mr. Blake Wright explained that job 216348 construction phase was shifted from FY30 to FY27 and therefore needed to be added to the FY2026-2029 TIP. He also explained that job 207544 will see an additional two miles added to the original scope of work. Lastly, job 213616 is seeing a GPA change of over 25% and therefore triggers an amendment.

Mr. Brian Mulnix explained that the Harbor Transit job (224993) is a new phase being added and the MATS job (224752) saw a GPA change of greater than 25%.

A motion to approve the FY2026-2029 Amendment 1 was made. Motion approved. *M/S*

VanHoeven/Meyers

C. 2050 METROPOLITAN TRANSPORTATION PLAN (MTP)

Mr. Brian Mulnix informed the committee that there is nothing new to report regarding the 2050 MTP.

D. National Functional Classification

Mr. David Fairchild presented information to the committee regarding the 2020 NFC review process. He shared the NFC revisions are a federal mandate and must be completed within two years of the adoption of the 2020 Adjusted Census Urban Boundary. His presentation covered the NFC revision proposals, what can and cannot be submitted for review, what to look for in a proposal, and the NFC review timeline. He asked that all revisions be submitted to the MPO by September 30, 2025, for preliminary review before being brought before the Technical and Policy committees.

Mr. Joel Fitzpatrick shared that he would forward on all information from Mr. David Fairchild regarding NFC review with the committee in the coming weeks.

E. ROUNDTABLE

Mr. Marc Frederickson shared that maintenance on the Pontaluna Road bridge over US31 will start on Sunday (08/10) and will only last for the duration of the day. The City of Norton Shores and PJ Hoffmaster State Park has been advised that traffic will be rerouted. He also shared that the public meeting to discuss a road diet project in Montague will take place at 4:00 PM on August 21st at the Montague City Hall.

Mr. Jack Grice asked the members of the Technical Committee, who also sit on the Whitehall Small Urban Committee, to provide him with some available dates to hold a Small Urban Committee meeting to discuss the call for projects that is expected to be announced by September 15th.

F. PUBLIC COMMENT

The WestPlan Public Participation Plan procedure was followed to achieve public participation in this meeting. No members of the public spoke.

G. ADJOURNMENT

The meeting adjourned at 2:19 PM.

ATTACHMENT I

FY2026-2029 TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT II

Fiscal Year	Job#	Comments	Responsible Agency	Project Name	Limits	Primary Work Type	Fund Source	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Total Job Cost	Federal Amendment Type
2025	214247	Abandon	Norton Shores	US-31 N/Pontaluna Ra	Harvey/Pontaluna	Traffic Safety	CM	\$113,600	\$0	\$33,400	147,000.00	\$0.00	Phase Abandone
2026	214303	Budget Increase	Muskegon County	Whitehall Rd	Fruitvale Road to Skeels Road	Road Rehabilitation	STUL	\$190,333	\$0	\$47,583	237,916.00	\$1,019,913.00	
2026	214303	Budget Increase	Muskegon County	Whitehall Rd	Fruitvale Road to Skeels Road	Road Rehabilitation	STUL	\$385,000	\$0	\$396,997	781,997.00	\$1,019,913.00	
2025	222756	Moved from FY25 to FY26	Muskegon	Sanford St	Sanford Street, Muskegon	New Facilities	TAL	\$1,909,129	\$0	\$940,451	2,849,580.00	\$2,849,580.00	Phase Delayed
2026	222756	Moved from FY25 to FY26	Muskegon	Sanford St	Sanford Street, Muskegon	New Facilities	TAUL	\$2,332,381	\$0	\$517,199	2,849,580.00	\$2,849,580.00	Phase Added
2025	214704	Moved from FY25 to FY26	Ottawa County	Cleveland St	Cleveland Street, Str #8849 ov	Bridge Replacement	BRT	\$1,079,200	\$0	\$269,800	1,349,000.00	\$1,349,000.00	Phase Delayed
2026	214704	Moved from FY25 to FY26	Ottawa County	Cleveland St	Str #8849 over the Crockery C	Bridge Replacement	BFP	\$1,079,200	\$0	\$269,800	1,349,000.00	\$1,349,000.00	Phase Added

WestPlan Meeting Schedule

FY2026

WestPlan Tech and Policy Committee meeting Schedule

Technical Committee (1st Thursday of the month at 1:30 P.M.)

October 2, 2025
November 6, 2025
December 4, 2025
January 8, 2026
February 5, 2026
March 5, 2026
April 2, 2026
May 7, 2026
June 4, 2026
July 9, 2026
August 6, 2026
September 3, 2026

Policy Committee (3rd Wednesday of the month at 1:30 P.M.)

October 15, 2025
November 19, 2025
December 17, 2025
January 21, 2026
February 18, 2026
March 18, 2026
April 15, 2026
May 20, 2026
June 17, 2026
July 15, 2026
August 19, 2026
September 16, 2026

-Dates are subject to change and cancellation at request of the Chairperson