



West Michigan Shoreline Materials Management Planning Committee

Monday, June 1, 2026

10:00 AM – Muskegon County

Muskegon County Marquette Campus, The Meeting Place

1903 Marquette Ave, Muskegon, MI 49442

(parking at Quarterline Rd entrance, use Door 17 or 18, see attached map)

Agenda

1. Call to Order
2. Roll Call
3. Approval of Agenda for June 1, 2026 (**ACTION ITEM**)
4. Approval of Minutes of April 13, 2026 (**ACTION ITEM**)
5. Public Comment on Agenda Items
6. MMP Chapter 4: Mechanisms/Funding & Enforcement/Siting Process
 - a. Facility Consistency
 - b. Application Criteria
 - c. Process Flow
 - d. Siting Criteria
7. Public Participation/Engagement
 - a. Letter to Facilities
 - b. Outreach Draft Templates
 - c. Local Meetings
 - i. Attended:
 1. Muskegon County – GMED Municipal Breakfast 4/15, Wastewater Management Committee 4/16
 2. Lake County Twp Officers 4/30 (Cherry Valley)
 - ii. Upcoming:
 1. Mason County Townships, Newaygo County Townships, Oceana County Townships
8. New/Old Business:
9. Next Meeting Focus:
 - a. DPA Expectations
 - b. MMPC Expectations
10. Public Comment
11. Adjournment (**ACTION ITEM**)

Next Meeting: Monday, August 3, 2026 (Oceana County)



**WEST MI
SHORELINE**
Regional Development Commission

April 13, 2026 – 10:00 AM – Newaygo County

I. CALL TO ORDER

10:00 AM by Connie Cargill, Chairperson

II. ROLL CALL QUORUM: Yes

Present	Absent	Name	Representing
X		Howard Lodholtz	Lake County, Elected County Official
X		Phillip Lodholtz	Lake County, Elected Township Official
X		Michael Seroczynski	Lake County, Elected County Official
		Vacant	Lake County, Business
X		Sharon Edgar	Mason County, Environmental Interest Group
	X	Jody Hartley	Mason County, Elected County Official
	X	Jamie Healy	Mason Co., Waste Diversion, Reuse/Reduction Facility
	X	Michael Smith	Mason County, Business
X		William Crabtree	Muskegon County, Business
X		Joe Kuerth	Muskegon County, Waste Hauling
X		Greg Leverage	Muskegon County, Solid Waste Disposal Facility
		Vacant	Muskegon County, Elected County Official
	X	Leon Scott	Newaygo Co., Composting Facility/Anaerobic Digester
	X	Jake Thompson	Newaygo County, Materials Recovery Facility
X		Chuck Trapp	Newaygo County, Elected County Official
X		Gary Anderson	Newaygo County, Business
X		Connie Cargill	Oceana County, Elected County Official
X		Lynn Cavazos	Oceana County, Elected City/Village Official
	X	James Niemiec	Oceana County, Arbre Farms
		Vacant	Oceana County, Business
X		Mark Kinney	WMSRDC Regional Planning Agency
STAFF:			
		Erin Kuhn	WMSRDC Staff
		Stephen Carlson	WMSRDC Staff
GUESTS:			
		Sara Cooper	Muskegon County
		Wade VandenBosch	Muskegon County
		Chris Wren	Newaygo County
		Sandi Christoffersen	Newaygo County
		Brian Kolk	Newaygo County
		Pam Rolfe	Wilcox Township

III. APPROVAL OF AGENDA

ACTION ITEM: Moved by Chuck Trapp; seconded by Lynne Cavazos. Motion carried.

IV. APPROVAL OF MINUTES

ACTION ITEM: Moved by Mike Seroczynski; seconded by Chuck Trapp. Motion carried.

V. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

VI. MMP CHAPTER 4: MECHANISMS/FUNDING & ENFORCEMENT/SITING PROCESS

a. Funding & Enforcement

- Remarks by Erin Kuhn: Plan is being drafted carefully to focus on utilization of annual MMP planning and implementation grants. The plan will also include mention of additional funding mechanisms available for materials management activities and implementation.

b. Application/Review Process for Consistency

- Remarks by Stephen Carlson: Introduction and general overview of siting process terms and concepts.

c. Siting Criteria

- Remarks by Erin Kuhn: "Pathways" must be established for determining consistency with the MMP for various MM facility types. Proposed facilities will need to submit an application to the MMPC to initiate the process of determining consistency. Although the current understanding is that the MMP has the power to usurp local zoning authority, it is a very clear priority of the MMPC that the MMP process defers decision making to local communities as much as possible. Additional committee discussion regarding potential scenarios for various types of facility applications, and how it would relate to the responsibilities of the MMPC.

d. Recycling Rate

- Remarks by Erin Kuhn: Recommend that the MMP align its recycling rate goal with the State of Michigan.
- ACTION ITEM: Moved by Howard Lodholtz to align the MMP recycling rate goal with the State of Michigan's recycling rate goals of 30% by 2029, 45% long term. Second by William Crabtree. Motion carried, unopposed.

VII. PUBLIC PARTICIPATION / ENGAGEMENT STRATEGY

a. MMP Local Government Survey Response Summary

- Survey remains open. There have been 77 total responses. DPA staff have begun to focus on contacting communities directly to continue gathering/verifying information.

b. Summer Tax Mailing Insert

- Draft sample language for inclusion on websites, in newsletters, etc.

c. Environmental Community Contacts

- DPA staff will send a list of their environmental contacts.

d. Local Meetings

- Attended:
 1. Muskegon County MTA 3/30/26 (cancelled)
 2. Newaygo County Township Officials 4/1/26
- Upcoming
 1. Mason County Townships 4/16/26
 2. Lake County Township Officers 4/23/26

VIII. NEW / OLD BUSINESS

- a. MRC Annual Conference: May 11-13 in Kalamazoo

IX. NEXT MEETING FOCUS: Siting Process

a. DPA Expectations:

1. Forward meeting presentations and environmental contact information to MMPC members.
2. Upon completion of ongoing WMSRDC website overhaul, update the MMP landing page intended for public outreach, education, and collecting public comments and contact information.
3. Draft language for summer tax mailings or newsletter communication, including a website address and QR code to the website referenced in item #2. Post notice on social media, email to all communities, news media, and MMP mailing list. Review during May county-level meetings. Multiple formats (post, print, etc.).
4. Schedule May county-level work session meetings.
5. Draft siting criteria for MMPC review at June Meeting.
6. Clarify recycling rate definition.
7. Develop Spring Fact Sheet.

b. MMPC Expectations:

1. Participate in May county-level meetings.

X. PUBLIC COMMENT

None

XI. ADJOURNMENT

ACTION ITEM: Moved by Howard Lodholtz; seconded by Mike Seroczynski. Motion carried.

NEXT MEETING:
June 1, 2026 – Muskegon County

Connie Cargill, Chairperson

Erin Kuhn, WMSRDC Executive Director

Date

Date



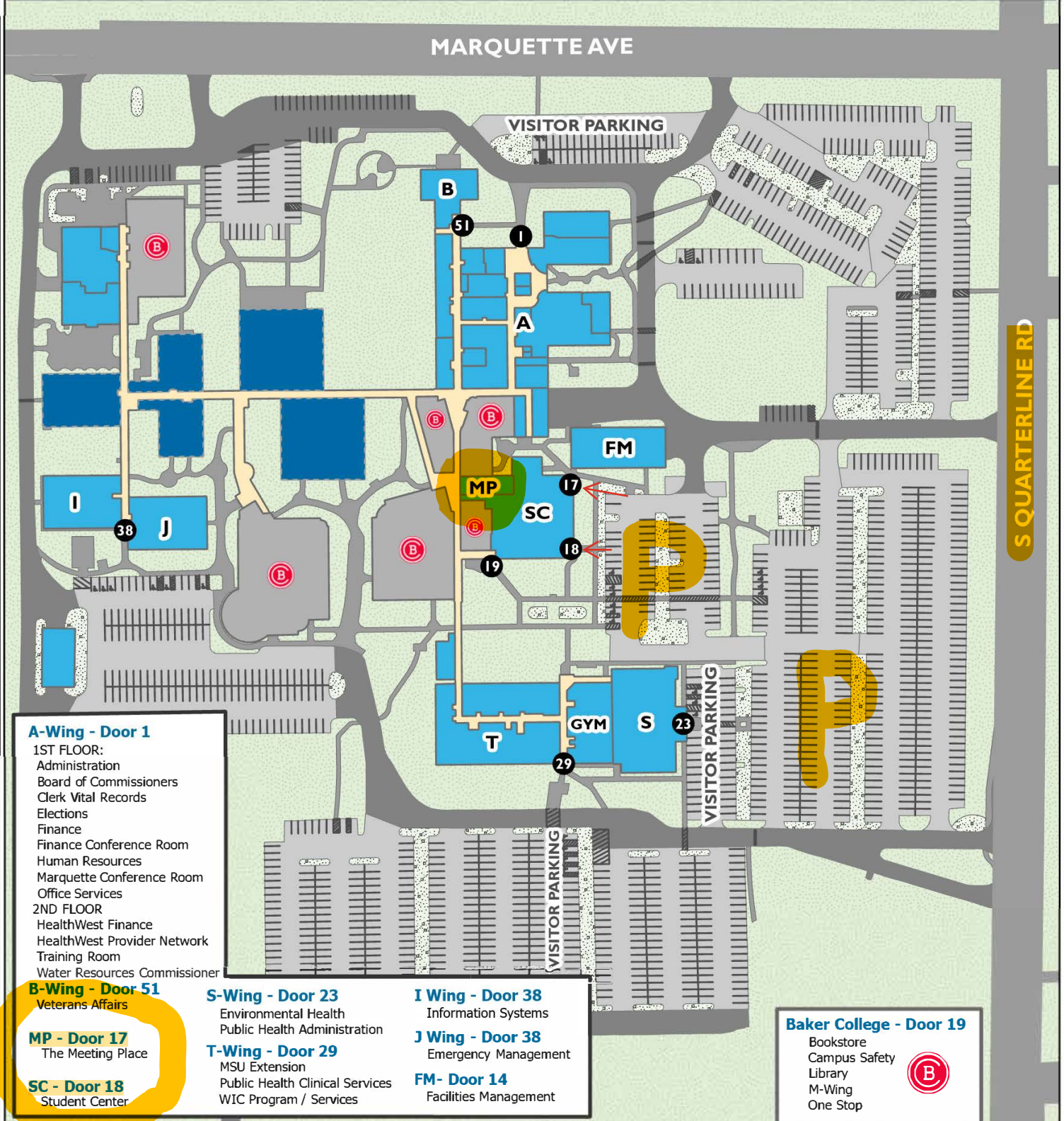
Muskegon County Marquette Campus General Campus Map

- Map Features
- Muskegon County
 - Hallway / Common Area
 - Baker College
 - Unused / Other Areas
 - Parking Lot
 - Sidewalk
 - Street
 - Campus Landscape
 - Campus Doors
 - B Baker College Area

0 100 200 ft

1 inch equals 175 feet
1:2,100

Map by Muskegon County GIS
Map Version Date: 4/1/2025



- A-Wing - Door 1**
1ST FLOOR:
Administration
Board of Commissioners
Clerk Vital Records
Elections
Finance
Finance Conference Room
Human Resources
Marquette Conference Room
Office Services
2ND FLOOR
HealthWest Finance
HealthWest Provider Network
Training Room
Water Resources Commissioner
- B-Wing - Door 51**
Veterans Affairs
- MP - Door 17**
The Meeting Place
- SC - Door 18**
Student Center

- S-Wing - Door 23**
Environmental Health
Public Health Administration
- T-Wing - Door 29**
MSU Extension
Public Health Clinical Services
WIC Program / Services
- I Wing - Door 38**
Information Systems
- J Wing - Door 38**
Emergency Management
- FM - Door 14**
Facilities Management

- Baker College - Door 19**
Bookstore
Campus Safety
Library
M-Wing
One Stop